



Ministry of National Policies and
Economic Affairs

National Human
Resources Development
Council of Sri Lanka



Vacancies

Applications are called from the citizens of Sri Lanka for the undermentioned vacancies of the National Human Resources Development Council of Sri Lanka.

- ❖ **Assistant Director (Finance) - 01 Post**
- ❖ **Research Officer - 02 Posts**

Applicants should forward their applications according to the specimen application given in our website, together with copies of the relevant certificates under registered cover to reach the Chairman, National Human resources Development Council of Sri Lanka, 354/2, 7th Floor, "Nipunatha Piyasa", Elvitigala Mawatha, Colombo 05 on or before 25/10/2018. The post applied should be indicated on the top left-hand corner of the envelope.

(Specimen application and all details are given in the Website: www.nhrdc.gov.lk)

Chairman,
National Human Resources Development Council of Sri Lanka,
354/2, 7th Floor, "Nipunatha Piyasa",
Elvitigala Mawatha,
Colombo 05.
Telephone : 011-3443169

Vacancies

Applications are called from citizens of Sri Lanka for the under mentioned vacancies of the National Human Resources Development Council of Sri Lanka.

Post of Assistant Director (Finance) – 01 post

Qualifications :

External Candidates:

1. A Special Degree in Commerce/Accountancy/Finance/Business Administration or Public Management from a university recognized by the University Grant Commission.
2. Licentiate /Intermediate level of ICASL/CIMA U.K/ACCA U.K/CMA (SL)

And

A minimum one year post qualifying experience relevant to the post.

Internal Candidates (1or 2 below)

1. Having obtained the qualifications required by the external candidates.
2. Completion of Minimum five (05) years satisfactory service in a post in the Junior Manager (JM) category, in the subject area relevant to the post.

Salary Scale:

(MM1-1 -2016)

Rs. (53, 175/= - 10 x 1,375/= - 15 x1, 910/= 95,575/=)

(Initial Salary step – 2018 Rs.42, 161 /=)

(As per the Management Services Department Circular No.02/2016)

Age Limit: 22 – 45 years. (The upper age limit will not be applicable to the internal candidates.)

Vacancies

Applications are called from citizens of Sri Lanka for the under mentioned vacancies of the National Human Resources Development Council of Sri Lanka.

1. **Post of Research Officer – 02 posts**

Qualifications :

External Candidates: (1 or 2 or 3 below)

1. A Special Degree in Economics/Statistics/Business Administration/Business Management/ICT/Social Science which is recognized by the University Grant Commission.
- 2.A General Degree in Economics/Statistics/Business Administration/Business Management /ICT/Social Science which is recognized by the University Grant Commission with a post graduate diploma in the relevant field.
3. Associate Membership of a recognized professional Chartered Institution in the field related to the post.

Internal Candidates (1or 2 below)

1. Having obtained the qualifications required by the external candidates.
2. Completion of Minimum eight (08) years satisfactory service in a post related to academic/research activities in the Category of 'Operational /Instructional' (MA 4) or 'Enforcement /Operational/Extension' (MA 5), in the subject area relevant to the post.

3. **Salary Scale:** (AR 1-II)

Rs. (51, 285- 5 x 1,135 -5 x1, 335 -15x 1,590- 87,485)

(Initial Salary step – 2018 Rs.40, 661 /=)

(As per the Management Services Department Circular No.02/2016)

Age Limit: 22 – 45 years. (The upper age limit will not be applicable to the internal candidates.)