

Non Communicable Disease unit



Ministry of Health, Nutrition & Indigenous Medicine

No: 385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10

VACANCY FOR THE POST OF DATA ENTRY OPERATOR (PART TIME)

TERMS OF REFERENCE

Project: “Risk factors, prehospital care, health seeking patterns and functional outcomes of upper limb fractures among adolescents aged 10 to 19 years attending selected government hospitals in Colombo district”

Period of recruitment: December 2018 – January 2019

Background of the project:

Non Communicable Disease unit (NCD) invites applications from eligible candidates for the post of Data Entry Operator for a research project on “Risk factors, prehospital care, health seeking patterns and functional outcomes of upper limb fractures among adolescents aged 10 to 19 years attending selected government hospitals in Colombo district”. This research project intends to assess the risk factors of sustaining upper limb fractures due to injuries, prehospital care, their functional outcome following treatment and their health seeking patterns to improve prevention and health care among adolescent population.

NCD unit has started to enroll 1400 eligible and willing adolescents with upper limb fractures admitted to all Base and above hospitals in Colombo district within one week period following an injury diagnosed by a specialist in Surgery or Orthopedic surgery with confirmation on radiological investigations.

Data collection has been already carried out at National Hospital Sri Lanka, Lady Ridgway Children’s Hospital Colombo, Colombo South Teaching Hospital, Base Hospital Homagama, Base Hospital Awissawella and Base Hospital Mulleriyawa. Data entry will be started in December 2018.

Applications are invited from qualified persons as given below to function as Data entry operator in data entry process using Statistical Package for Social Sciences (SPSS) version 20 software.

NCD unit will take final decision on recruiting the eligible applicant.

Qualification:

Applicants should pass G.C.E. (Ordinary Level) examination and he/she should have obtained a certificate to prove Computer literacy from a recognized University or institution. Previous experience on data entry process in a research study by using a software is required.

Age:

There is no age limit.

Remuneration:

Sixty rupees (Rs: 60) will be paid per one completed set of questionnaires

Commencement of the Data entry process:

The project will be starting on 1st of December 2018.

Interested and qualified applicants are requested to submit their complete CV with contact details and copies of certificates to prove computer literacy and service letters obtained on or before 27-11-2018 through email.

Please contact Dr. Hemali Jayasekera on 071-8108814 for further details.

Email: ncdunit@gmail.com

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