



# STATE MORTGAGE AND INVESTMENT BANK

## CAREER OPPORTUNITIES FOR RESULT ORIENTED PEOPLE

SMIB, as the Premier Housing Bank to the Nation, is in the process of restructuring the bank's operation with a view to offering a higher level of customer satisfaction and wider variety of services. As such we invite applications from candidates who have demonstrated dynamic leadership roles and make full commitment to achieve business goals with relevant qualifications and experience for the following posts.

### Manager-IT (General Application/Software Development)

Assist AGM-IT to carry out IT functions of the bank to provide external customers with value added services through automation and technological applications to leverage speed, quality and convenience by adhering to regulatory requirements, security and internal controls of the Bank. Also to provide internal customers with speed and accurate information to enhance the efficiency and effectiveness of the decision making process.

#### Key Responsibilities:

- Review and implement required IT solutions on IBM- AS/400 as per the bank's vision and business plans
- Required to hold the responsibility by assisting AGM-IT on designing, developing, implementing and maintaining software systems required as per the operational need of the bank and ensuring all hardware systems are maintained properly
- Assist in development and implement bank-wide disaster recovery and business continuity plans and procedures
- Assist in ICT related procurement matters of the bank as per the bank approved procurement procedures
- Arrange efficient usage of the ICT facilities and resources (both human and physical resources) through resource planning
- Review and develop IT systems and processes to provide accurate and speedy information for internal customers for effective decision making
- Provide periodical reports with comments and observation and other special reports as and when necessary to the management
- Coordinate with IT support services to support and streamline IT operations
- Carry out work related to regulatory requirements, internal controls and risk mitigation aspects of ICT operations

#### Qualifications:

The candidate should have one of following qualifications;

- a) A Degree of a recognized University in Computer Science or MBCS/MCSSL/C Eng
- b) A Degree of a recognized University in Mathematics, Statistics, or Electronics with a Diploma in Computer Systems Design (minimum 2 years duration) from a recognized institution, or equivalent qualification

#### Experience and Exposure:

Overall 06 years experience in core banking applications and payment systems, software enhancements, automation of manual systems, data operations and maintenance with at least 2 years post qualifying managerial experience in a bank or recognized financial institution. Candidate should have good communication, interpersonal skills.

**Age:** Not more than 40 years of age (the age limit will not however apply to those already employed in State Sector Organizations)

#### Remuneration:

**Salary Scale:** Rs. 76,820 - 1,770x 20 - 112,220 per month together with bank approved allowances. Monthly gross salary on this basis would be approximately.

Minimum	Maximum
136,272/-	183,000/-

#### General Conditions:

**Method of Selection:** Inviting applications as per the recruitment policy and procedure of the bank.

Selection by Interview

#### Other Benefits:

- Provident Fund contribution 15% by the employer and 10% by the employee. Contribution to the ETF is made by the Bank.
- Annual Bonus of two months gross salary.
- Housing loans at concessionary rates after confirmation in the service.
- Benefits under Bank's Medical Scheme.
- Encashment of unutilized Medical Leave.

**Closing Date for Applications:** 21.01.2019.

#### How to Apply:

Interested qualified candidates should send their Applications (Curriculum Vitae) and copies of their Educational/Professional transcripts and the names, addresses and contact numbers of two professional non-related referees. Post applied for should be indicated on the top left-hand corner of the envelope enclosing the application.

Any form of canvassing will be a disqualification.

**Applications should be sent under Registered Post to:**

**General Manager  
State Mortgage and Investment Bank,  
No. 269, Galle Road,  
Colombo 03.**



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## CAREER OPPORTUNITIES FOR RESULT ORIENTED PEOPLE

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### Post of Assistant General Manager - Recovery

#### Area of Key Responsibilities

- Contribute to establish and implement procedures, standards, targets and new initiatives in terms of recovery function of the bank.
- Monitor all loans (NPL & PL), Monitor repayment patterns of Accounts and take actions to ensure prompt payments.
- Work closely with Head of the Divisions on recovery process and implementing strategies to increase collections.
- Comply with the Recovery policy, Procedures and guidelines of the bank.
- Motivate the staffs by inspiring, influencing, coaching, training as well as monitoring, supervising on the debt recovery process.
- Ensure that enhancement of recovery rates to ensure continued profitability of business.
- Ensure preparation of Recovery / Collection Reports on time for further analysis.
- Representing the bank against the cases filed at the Financial Ombudsman Office / Human Rights Commission or any other relevant Institutions.
- Ensure the development and gain commitment to the policies and strategies aimed at agreed business results.
- Ensure the overall achievement of recovery targets to contribute to the Organization's financial performance.
- Ensure that all risks are identified, assessed and/or reported and appropriate actions are recommended for protecting the Organization's interest.
- Ensure compliance with established policies, procedures and internal controls to protect the Organization's interest.
- Develop, motivate and effectively manage staff to ensure achievement of Department's objectives and standards.

#### Qualifications

A Degree of a recognized University with Economics, Statistics, Commerce, Mathematics, Public or Business Administration, Management, Banking Accountancy or Law

#### Or

Final Examination of the Institute of Chartered Accountants of Sri Lanka, Chartered Institute of Management Accountants of UK, Institute of Bankers of Sri Lanka, Certified Management Accountants of Sri Lanka.

#### Experience

10 years experience in a bank or recognized Financial Institution in the Executive capacity in the field of Credit Management / Recovery, which at least 5 years should be in the field of Recovery as a Senior Manager or in a higher position.

#### Remuneration

**Salary Scale :** Rs. 158,890 - 4,935 x 12 - 218,110 per month together with bank approved allowances. Monthly gross salary on this basis would be approximately.

Minimum	Maximum
244,604/ =	322,775/ =

**Age :** Not more than 45 years (Age limit will not apply to applicants from the state sector Organizations).

#### General Conditions

#### Other Benefits

- Provident Fund contribution 15% by the employer and 10% by employee. Contribution to the ETF is met by the Bank.
- Annual Bonus of two months gross salary.
- Housing loans at concessionary rates after confirmation in the service.
- Benefits under Bank's Medical Scheme.
- Encashment of unutilized Medical Leave.

**Method of Selection :** Merit based selection followed by an interview.

**Closing Date of Application :** 21.01.2019.

**How to Apply :** Through Registered Post.

Qualified candidates should send their applications, Curriculum Vitae and copies of Educational / Professional transcripts and names, addresses and contact details of two professional non-related referees. Post applied for should be indicated on the top left hand corner of the envelope enclosing the applications. Information on the SMIB can be viewed at [www.smib.lk](http://www.smib.lk)

Any form of canvassing in support of the application will be a disqualification.

**Applications should be sent under Registered Post to :**

**General Manager / CEO  
State Mortgage and Investment Bank,  
No. 269, Galle Road,  
Colombo 03.**