

Examinations, Results of Examinations, &c.

PUBLIC SERVICE COMMISSION (NORTH WESTERN PROVINCIAL COUNCIL)

Open Competitive Examination for the Recruitment to the Posts of Technical Officer (Civil/Electrical/Quantity Surveyor), Draughtsman in Sri Lanka Technical Service of North Western Provincial Council Public Service – 2019

APPLICATIONS are invited from the qualified males and females who are permanent residents of North Western Province to be recruited to fill the below mentioned vacancies in Sri Lanka Technical Service of North Western Provincial Council Public Service.

<i>Code No.</i>	<i>Name of the Post</i>
01	Technical Officer (Civil) – Grade III
02	Technical Officer (Civil) – One Year Trainee Grade
03	Technical Officer (Civil) – Two Years Trainee Grade
04	Technical Officer (Electrical) – Grade III
05	Technical Officer (Electrical) – One Year Trainee Grade
06	Technical Officer (Quantity Surveyor) – Grade III
07	Technical Officer (Quantity Surveyor) – One Year Trainee Grade
08	Draughtsman – One Year Trainee Grade

It is hereby announced that the above examination will be conducted by the North Western Provincial Council Public Service Commission in January, 2020 at an examination centre established in Kurunegala. North Western Provincial Public Service Commission reserves the right of postponing or cancelling the examination;

01. Educational and professional Qualifications:-

For all the posts mentioned above,

(a) Educational Qualifications:-

Should have passed 03 subjects under Mathematics Stream including physics and mathematics in the same sitting at the General Certificate of Education (Advanced Level) Examination;

and

should have passed 06 subjects in the same sitting with credit pass for Sinhala or Tamil or English Language, Science, Mathematics and 01 other subject at the General Certificate of Education (Ordinary Level) Examination.

Note :- Following professional Qualifications should also be completed along with the above Educational Qualifications for each post.

(b) Professional Qualifications:-

<i>Name of the Post</i>	<i>Professional Qualification</i>
Technical Officer (Civil/ Electrical) Grade III	I. Should have obtained the certificate of National Diploma in Technology in the field related to the post offered by University of Moratuwa or Institute of Hardy- Ampara or II. Should have obtained the certificate of National Diploma in Engineering Science in the field related to the post offered by National Apprentice and Industrial Training Authority- or III. Should have obtained the Certificate of National Higher Diploma in Engineering in the field related to the post offered by the Ministry of Education and Higher Education or IV. Should have obtained the certificate of Technical Diploma in the field related to the post offered by the Open University of Sri Lanka or V. Successful Completion of Part 1 of the Engineering Examination in the field related to the post, conducted by the Institute of Engineers of Sri Lanka or VI. Successful Completion of (NVQ) 06 Level in the field related to the post or VII. Should have obtained any other Technical qualification recognized as equal to the above qualifications by the Tertiary and Vocational Education Commission in consultation with the Ministry of Higher Education and the institutions which issue the above mentioned technical certificates.
Technical Officer (Civil/ Electrical/ Quantity Surveyor) One Year Trainee Grade	1. Should have obtained the certificate on successful completion of National Technical Certificate Course in a field related to the post, conducted by a Technical College recognized by the Tertiary and Vocational Education Commission. or 11. Should have obtained any other technical qualification recognized as equal to the above qualifications by the Tertiary and Vocational Education Commission in consultation with Ministry of Higher Education and the institutions which issue the above mentioned technical certificates.

<i>Name of the Post</i>	<i>Professional Qualification</i>
Technical Officer (Civil) – Two Years Trainee Grade	Professional Qualifications are not applicable
Draughtsman – One Year Trainee Grade	<p>1. Should have obtained the certificate on successful completion of one year full time training course in draughtsmanship conducted by a Technical College recognized by the Tertiary and Vocational Education Commission.</p> <p style="text-align: center;">or</p> <p>11. Should have obtained any other technical qualification recognized as equal to the above qualifications by the Tertiary and Vocational Education Commission in consultation with the Ministry of Higher Education and the institutions which issue the above mentioned technical certificates.</p>

Note: All the above mentioned professional and educational qualifications should be completed and the certificates should have obtained on or before 06.12.2019.

2. Other Qualifications :-

- 2.1 The applicants should have excellent moral character.
- 2.2 Every applicant should be physically and mentally fit enough to serve and discharge duties of the post in any part of North Western Province.
- 2.3 should be citizens of Sri Lanka and should be permanent residents of the North Western Province during the preceding three years of the closing date of application.
(Residency should be proved by a Certificate of Residence issued by the Grama Niladari and counter signed by the Divisional Secretary. The applicants who became permanent residents in North Western Province after marriage, that shall be confirmed.)
- 2.4 If enrolled to the post concerned, it is compulsory to serve at least 10 years in North Western Province.
- 2.5 Age should be not less than 18 years and not more than 35 years as at the closing date of application.
- 2.6 The applicant is regarded as eligible to appear for the examination if he/she has completed all educational and professional requirements and the prescribed age limit by the closing date of application.

Note:-

- (iii) Religious dignitary of any Religious Sect is ineligible to appear for this examination.

Salary Scale: The monthly salary scale applicable to this post as per MN 3-2016 of the schedule 1 of the Public Administration Circular No: 03/2016 dated 25-02-2016

Rs. 31,040 – 10 x 445 – 11 x 660 – 10 x 730 – 10 x 750 – 57,550/=

(However, salaries will be paid according to the schedule 11 of the said circular until 01-01-2020.)

04. Conditions of Service:-

- 4.1 This post is permanent. The pension scheme applicable to this post will be subjected to a policy decision taken by the government in the future.
- 4.2 The appointees to this post will be subjected to probation period of (three) 03 years and will be confirmed at the end of the probation period, if his/her work and conduct is satisfactory, and if the appointee has passed the first Efficiency Bar, and if he/she has satisfied the other requirements needed to be confirmed in the service.
- 4.3 In case an officer is qualified for this service in another language medium other than a state language, shall acquire the specified official language proficiency during the period of probation.
- 4.4 The appointees shall acquire the competency in the other official language/ languages other than the language that qualified for this post, during 05 years from the date of appointment, in terms of Public Administration Circular No: 01/2014 and other incidental circulars.
- 4.5 Should acquire G.C.E. (O/L) credit level proficiency in English before exceeding 05 years in Grade 111.
- 4.6 The appointees shall be subjected to the regulations of Establishment Code of Democratic Socialist Republic of Sri Lanka, Procedural Rules and Financial Regulations of the North Western Province, Disciplinary Procedure Code of North Western Province, Departmental orders, Service Minute of North Western Provincial Council Technical Service and other orders and regulations issued and will be issued time to time by the government and the North Western Provincial Council, in addition to the regulations and functions assigned by the Scheme of Recruitment and Promotion applicable to this post.

05. Special Conditions for the officers recruited for Two Years Trainee Grade

- 5.1 The following requirements shall be satisfied by the officers who are recruited from open or limited stream to the trainee grade, other than the above mentioned conditions.
 - (a) Obtaining National Technical Certificate on successful completion of 03 weeks weekend course in a field related to the post conducted by a technical college which is recognized by Tertiary and Vocational Education Commission, within 04 years since the appointment to the trainee grade. (e.g. National Technical Certificate of Civil/Electrical/Mechanical/quantity surveying)

or

 - (b) Obtaining NVQ 5 certificate on completion of residential training programme in an Institute which is recognized by North Western Provincial Council. (before following the said residential programme the officer shall come into an agreement with the Head of Department concerned.)

06. Method of Recruitment:

- 6.1 Recruitment will be made on the results of a written competitive examination and an interview. A merit list will be prepared on the total marks obtained for both subjects out of the applicants who have obtained 40% or more for each examination paper prescribed for the examination syllabus. Number of applicants equal to the expected number to be recruited will be summoned to the interview and eligible persons will be selected. If the number of applicants with relevant educational and professional qualifications is less than the number of vacancies they will be recruited from the interview without written examination.

- 6.2 The marks will not be given at the interview. Only educational, professional, and other required basic qualifications and physical fitness will be checked.
- 6.3 If there is sufficient number of eligible applicants to be recruited for Grade 111 those applicants will be recruited directly.
- 6.4 If there is no adequate number of qualified applicants for Grade 111, applicants will be recruited to the 01 year trainee grade. The so recruited applicants will be appointed to Grade 111 on passing of the relevant examination followed by a successful completion of one year trainee period.
- 6.5 If there are further vacancies even after the recruitment to one year trainee grade, recruitments will be made to two years trainee grade. Those applicants will be appointed to Grade 111, on passing of the relevant examination followed by a successful completion of two year trainee period.

Note:- If there is any apprentice who could not pass the examination conducted after the above mentioned training period, opportunity will be given to extend their training period up to 06 months. If they fail the examination conducted at the end of extended training period, their appointment will be terminated.

- 6.6 70% of the existing vacancies will be filled on the results of open competitive examination.

7. Written Examination:-

- 7.1 The applicants can apply for the written examination in Sinhala, Tamil or English medium and they will not be allowed to change the medium later.
- 7.2 This examination will consist of two question papers. Detailed Syllabus is given below :
- 7.3 Subject related technical question paper is not applicable for two years trainee grade.

<i>Question Paper</i>	<i>Duration</i>	<i>Total Marks</i>	<i>Pass Mark</i>
1.Intelligence Quotient Test	01 hour	100	40%
2. Subject Related Technical Test	03 hours	100	40%

Syllabus :

01. Intelligence Quotient Test

This question Paper will be comprised of short questions and multiple choice questions to test the language skills, mathematical skills, and logical thinking of the candidates.

02. Subject Related Technical Test

(a) Technical Officer (Civil) Grade 111, Technical Officer (Civil) One Year Trainee Grade

A question paper to test the applicants' inborn skills on fundamentals of building constructions, preparation of plans for construction activities and the ability to read and understand, water supply and drainage, and waste disposal processes.

(b) Technical Officer (Electrical) Grade 111, Technical Officer (Electrical) One Year Trainee Grade

The ability to read and understand an electric circuit diagram, knowledge on the regulations to follow in electricity installations, knowledge on preparation of estimates for electric circuits related to construction, development and maintenance activities.

(c) Draughtsman – One Year Trainee Grade

A question paper to test the basic knowledge on architecture, drawing according to a scale, understanding ability of a plan or rough sketch, basic knowledge on structural designs, knowledge on surveying, basic knowledge on geometrical and mechanical drawing.

(d) Technical Officer (Mechanical) Grade 111, Technical Officer (Mechanical) – Two Years Trainee Grade

Knowledge to find defects by starting or driving a vehicle, knowledge on the varieties of systems in vehicles (including modern vehicles), preparation and checking of estimates, air-conditioning systems of vehicles, increasing the durability of vehicles and spare parts through systematic maintenance, knowledge on air and electrical welding, knowledge on electrical systems of vehicles, knowledge on Hydraulic systems, selecting water pipes accurately and repairing.

(e) Technical Officer (Quantity Surveyor) Grade 111, Technical Officer (Quantity Surveyor) One Year Trainee Grade

Preparation of Bills of Quantity using standard specifications (SLS 573), Estimation using estimate techniques, using contract conditions (CIDA/SBD), obtaining joint measurements for payment processes, checking interim and final accounts, contract variation.

08. Examination Fees:-

A sum of rupees 600/- as the examination fee should be paid to the Divisional Secretariat of the area of permanent residence of the candidate who resides in the North Western Province, to be credited to the Revenue Head 2003-02-13 of North Western Provincial Council and the receipt No. NWP 02 obtained from the Divisional Secretariat to be affixed at the appropriate cage of the application. Other receipts or money orders will not be entertained except the receipts obtained so, from the Divisional Secretariat. (Retaining a photocopy of the receipt may be useful for future reference) It should be noted that the examination fee is nonrefundable under any circumstances and will not be allowed to transfer for any other examination.

09. Method of Applying :

- 9.1 Applications should be prepared in A4 size paper using the both sides as per the specimen application given at the end of this notification. Duly filled applications should be sent under registered post to reach **“Secretary, North Western Provincial Council Public Service Commission, Provincial Council Office Complex, Kurunegala”** on or before 06.12.2019. The words **“Open Competitive Examination for the Recruitment to the Posts of Technical Officer (Civil/Electrical/Quantity Surveyor), Draughtsman in Sri Lanka Technical Service of North Western Provincial Council Public Service – 2019”** should be written on the top left hand corner of the envelop enclosing the application.
- 9.2 The applications which do not comply with the specimen, not carry the receipt of examination fee paid before the due date, or late, unclear or incomplete will be rejected without any notice. Further it is responsibility of the applicant to check whether the prepared application complies with the specimen. The applicant should bear the liability for the losses due to incomplete applications. It would be useful to keep the photocopy of the completed application. The receipt of the applications will not be acknowledged.

9.3 Attestation of the Signature of the Applicant:-

The signature of the applicant in the application should be attested by a Principal of a Government School/ Justice of Peace/Commissioner for Oaths/ Attorney-at-Law/ Notary Public/Commissioned Officer in the Armed Forces/ an officer holding a gazetted post in the Police Service, or Staff Grade officer holding a permanent post in the public service whose monthly salary is above Rs. 32, 960/-

9.4 The closing date of applications is 06.12.2019.

- 10.** The issuance of an admission card for this examination does not mean that the applicant has fulfilled the required qualifications for this post. The originals of the documents to prove the qualifications should be produced at the interview. It is compulsory that all the applicants must fulfill all the relevant requirements on or before the closing date of applications.

11. Identity of the Applicants:-

Every applicant should prove his/her identity by a below mentioned document for every subject to the satisfaction of the supervisor of the examination hall.

1. The National Identity Card issued by the Department of Persons Registration :

11. Valid passport .

Note:

Applicants who fail to establish their identity at the examination hall will be considered as ineligible applicants.

- 12.** The application shall be completed cautiously with correct information. Such information shall not be allowed to amend in any circumstance. If a candidate is found ineligible to appear for the examination according to the rules and regulations of this examination the candidature of such applicant is liable to be cancelled before, during or after the examination or at any stage. If an applicant has furnished false information, he/she can be dismissed from the North Western Provincial Council Public Service, at any stage.

13. Admission Cards:-

On the presumption that only those who possess qualifications indicated in the *gazette* notification have forwarded their applications, Admission cards along with copies of the examination time table will be issued to all applicants who have sent the duly completed applications with the receipts obtained after paying the examination fees, on or before the closing date of applications. Immediately after the admission cards are issued, a notification will be published in the official website in the North Western Provincial Council Public Service Commission (www.psc.nw.gov.lk) In case the admission for the examination is not received before 3 days of the examination, it should be notified immediately to the “Secretary, North Western Provincial Council Public Service Commission, Provincial Council Office Complex, Kurunegala”, along with the following details. The admission card, in which the signature of the applicant is duly attested, should be produced to the supervisor at the examination.

- (i) Name of the examination :-
- (ii) Full name of the applicant :-
- (iii) National Identity card No. :-
- (iv) Address :-
- (v) Postal Registration Details and the date :-

- 14.** North Western Provincial Council Public Service Commission reserves the right of taking the final decision on conducting or not conducting this examination, selecting or not selecting the candidates, after the examination, and determining the number of vacancies to be filled. Further, the decision of the North Western Provincial Council Public Service Commission will be final and conclusive on the matters ,if any, that not covered by this notification.

15. If there is any mismatch or inconsistency among the language phrases of this notification which is published in Sinhala, Tamil or English, the Sinhala text shall prevail.

By order of North Western Provincial Council Public Service Commission,

R.M.R.M. RATNAYAKE,
 Secretary,

North Western Provincial Council Public Service Commission,

Provincial Council Office Complex,
 Kurunegala,
 04th November, 2019.

SPECIMEN APPLICATION FORM

(For office use only)

Open Competitive Examination for the Recruitment to the Posts of Technical Officer (Civil/Electrical/Quantity Surveyor), Draughtsman in Sri Lanka Technical Service of North Western Provincial Council Public Service – 2019

Language Medium of Examination (Please mark ✓ inside the appropriate cage)

Sinhala : Tamil : English :

<i>Post/Name of the Post Applied</i>	<i>Code No.</i>

- 01. 1.1 Name with Initials (in Sinhala / Tamil) : Mr/Mrs/Miss.....
- 1.2 Name with initials (in English Block Letters) : Mr/Mrs/Miss.....
- 1.3 Full Name (in Sinhala/Tamil) : Mr/Mrs/Miss
- 1.4 Full Name (in English Block Letters) : Mr/Mrs/Miss.....
- 1.5 National Identity Card No. :

02. 2.1 Permanent Address (in Sinhala / Tamil) :

2.2 Permanent Address (in English Block Letters) :

.....

2.3 Address to which the admission should be sent :

.....

2.4 Telephone Number

03. 3.1 Gender : Female – F Male – M

3.2 Date of Birth: Year: Month Date:

3.3 Age as at 06.12.2019 : Years : Months: Days:

04 4.1 Administrative District of Residency:.....

4.2 Divisional Secretary's Division :

4.3 Grama Niladhari Division :

4.4 Permanent Residency in the North western Province as at

Years : Months : Days :

05. Educational Qualifications and Professional Qualifications :

5.1 Details of the G.C.E. (Ordinary Level) Examination :

Year and Month of the examination:.....

Index No. :

	<i>Subject</i>	<i>Grade</i>		<i>Subject</i>	<i>Grade</i>
01			06		
02			07		
03			08		
04			09		
05			10		

5.2 Details of the G.C.E. (Advanced Level) Examination :

Year and Month of the examination:.....

Index No. :

	<i>Subject</i>	<i>Grade</i>
01		
02		
03		
04		

5.3 Professional Qualifications :

<i>Institute</i>	<i>Course Studied</i>	<i>Duration</i>	<i>Grade</i>	<i>Certificate No. and Date</i>

06. Details of the Payment Receipt of Examination Fees:

6.1 Receipt Number Amount.....
Date :

Divisional Secretariat where the receipt was issued:

Please paste the receipt here firmly.

07. Declaration of the Applicant:

- (A) I certify that the information furnished by me in this application is true and accurate to the best of my knowledge and belief. I agree to bear the loss resulting from filling this application incompletely or incorrectly.
- (B) I know that I will be ineligible for this post prior to appointment and liable for termination of appointment after getting the appointment, if it is found that this declaration is false.

.....
Signature of the Applicant.

Date :

08. Attestation of the Signature of the Applicant :

The signature of the applicant in the application should be attested by a Principal of a Government School/ Justice of Peace/Commissioner for Oaths/ Attorney-at-Law/ Commissioned Officer in the Armed Forces/ an officer holding a gazetted post in the Police Service, or Staff Grade officer holding a permanent post in the public service whose monthly salary is above Rs. 32, 960/-

I do hereby certify that the applicant Mr/Mrs/Miss..... is known to me personally and he / she placed his / her signature before me on

Signature :

Name of the Certifying Officer :

Designation and Official Stamp :

Date :