

**MINISTRY OF HEALTH, NUTRITION AND
INDIGENOUS MEDICINE**

**Recruitment (Limited) to the Post of Nutritionist
in Grade II belonging to Field / Office based
Officer Segment 02 Service Category
(MN 05 - 2006 A) - 2018**

APPLICATIONS are called for recruitment (on the limited basis) to the post of Nutritionist in Grade II belonging to the Field / Office based Officer Segment 02 Service Category (MN 05 - 2006 A) to fill the vacancies available at hospitals and institutions under the Ministry of Health, Nutrition and Indigenous Medicine.

01. *Method Basic of Recruitment.*— Out of the applicants those who have satisfied the qualifications given in this notification candidates will be recruited to fill the available vacancies on the order of merits of the marks obtained at the written examination which will be conducted by the Secretary of the Ministry of Health, Nutrition and Indigenous Medicine or an institution approved by the Secretary and on the marks obtained at the interview conducted to assess the candidates' eligibility (Number of recruits will be determined

by the Secretary, Ministry of Health based on the number of vacancies available under the Ministry and the service exigency of the Ministry.

02. *Required Qualifications :*

I. *Educational Qualifications :*

Shall have obtained a Special Degree in Food Science and Nutrition from a University recognized by the University Grants Commission

Or

Shall have obtained a BSC Degree with first / second class division and a Post graduate Degree in Food Science from a University recognized by the University Grants Commission.

II. *Experience :*

Shall be a public Officer confirmed in the service who completes a satisfactory service period during the preceding five (05) years and receives salaries under the salary code MN - 04 - 2006 A

III. *Physical Fitness :*

Shall be physically and mentally fit to serve in any part of Sri Lanka and to discharge the duties of the post.

03. *Other :*

- (I) Shall have fulfilled all qualifications as at 15.03.2019.
- (II) Shall be a citizen of Sri Lanka
- (III) Shall be of an excellent character.

04. *Age limit.* – not relevant

05. *Written Test :*

<i>Question Paper</i>	<i>Duration</i>	<i>Maximum Marks</i>	<i>Pass Mark</i>	<i>Syllabus</i>
Subject Related Test	02 Hours	100	40%	To test the candidates' ability in general field based subject matters and practical applications relevant to the post

06. *Salary scale.* – In terms of the Schedule in of the Public Administration Circular No. 03/2016 dated 25.02.2016 monthly salary scale applicable to this post is Rs. 34,605 - 10 x 660 - 11 x 755 x 15 x 930 - Rs. 63,460 (MN - 05 - 2016 (A)) You will be paid salaries in terms of the provisions of the above circular and as mentioned in schedule II there of.

07. Eligibility evaluation interview will base on the following marking scheme.

<i>Index No.</i>	<i>Main Heads under which marks are given</i>	<i>Marks will be given under the following Headings</i>	<i>Maximum marks</i>
01	Service experience in the relevant field	05 marks per one (01) year for the service experience in a field relevant to the applied post in the Public Service or Provincial Public service. (in addition to the basic period of experience required)	40
02	Additional educational qualifications	02.1 Marks will be given for the following in addition to the educational qualifications.	20
		I. 10 marks per Post graduate Degree in Food and Nutrition or Food and Technology	
		II. 05 marks per Postgraduate Diploma relevant to the field	10
03	Researches and publications relevant to the field	05 marks per Research and publication (published in an recognized journal / for which a number has been obtained from the Books Publication Board) relevant to the field (related to Human Nutrition.)	25
04	Performance shown at the interview		05
	Total marks		100

08. *Terms of engagement in service and service conditions :*

- I. Recruits shall be willing to serve in any part of the island.
- II. This post is permanent and you will be subject to any policy decision taken by the Government regarding the Pensions scheme in future. Further, you shall contribute to the Windows' / Widowers' and Orphans' Pension scheme as prescribed by the Government from time to time.
- III. Applications should be certified by the Head of the Department / Institution.
- IV. Experience should be certified by the Head of the Department.
- V. This appointment is subject to a probation period of one (01) year

- VI. Relevant level of language proficiency shall be obtained in terms of the Public Administration Circular 01/2014 and circulars subsequent thereto.
- VII. A number of candidates twice the number of available vacancies or at least 05 candidates will be called for the eligibility assessment interview in the order of merits of marks obtained by the candidates at the written examination.
- VIII. Recruitments will be made in the order of merits of the aggregate marks obtained by the candidates at the written test and the eligibility evaluation interview based on the number of vacancies available.
- IX. Qualifications of candidates will also be checked at the eligibility evaluation interview.

09. *Method of Application :*

- I. Applications should be forwarded to reach the following address on or before 15.03.2019. Applications received after the closing date will be rejected.
Director (Admin) 07
Ministry of Health, Nutrition and Indigenous Medicine 385, Rev. Baddegama Wimalawansa Thero Mawatha Colombo 10.
- II. The words “Application for Recruitment (Limited) to the post of Nutritionist” should be mentioned on the top left hand corner of the envelope in which the application is enclosed.
- III. Further correspondence in this regard may proceed via e-mail. Therefore it is compulsory to mention your e - mail address which is in use and be on the alert.
- IV. Examination fee - Examination fee which is Rs. 500/= should be paid to any Branch of Bank of Ceylon to be credited to the Account No. 7041318 in the name of “Director General of Health Services”, at Thaprobane Branch, Bank of Ceylon. The receipt issued for the payment should be affixed in the cage given in the application not so as to be detached.
- V. Applications not complying with the specimen form of application appended at the end of this notification will be rejected. Complaints on loss or delay of applications in the post shall not be entertained.
- VI. Applications which do not comply with the terms of this notification shall be rejected.
- VII. Receipt of applications will not be acknowledged.
- VIII. Eligible candidates will be called for the examination and they will be notified thereon two weeks before the examination to the address indicated in the application.

Note:

- Candidate shall certify that each section of the application is filled and the particulars furnished in the application are correct.
- All recruits shall be subject to all rules and regulations applicable to Public Officers, provisions of the Establishments Code of Democratic Socialist Republic of Sri Lanka, provisions of the Scheme of Recruitment for field / Office based Officer Segment 02 (MN 05 - 2006 A), policies prescribed by the Ministry of Health, Nutrition and Indigenous Medicine, Financial Regulations and other regulations and rules and regulations imposed by the government from time to time.
- Any matter regarding recruitment to this post which has been provided/not provided for in this General Circular will be determined by the Secretary of Ministry of Health. In case of any inconsistency between the texts in Sinhala, Tamil and English language, the text in Sinhala language shall prevail.

GEETHAMANI C. KARUNARATHNE,
Actg. Secretary,
Ministry of Health, Nutrition & Indigenous Medicine.

Ministry of Health, Nutrition & Indigenous Medicine,
"Suwasiripaya",
No. 385, Rev. Baddegama Wimalawansa Thero Mawatha,
Colombo 10,
30th January, 2019.

SPECIMEN FORM OF APPLICATION

RECRUITMENT (LIMITED) TO THE POST OF NUTRITIONIST OF THE MINISTRY OF HEALTH,
NUTRITION AND INDIGENOUS MEDICINE

District of Residence : Language Medium of Examination :

(Sinhala - S/ English - E/ Tamil - T)

01. I. Name with Initials (in Sinhala) : _____,
II. Name with initials in English Block capitals : _____,
III. Full Name (in Sinhala/ Tamil) : _____,
IV. Full Name (in English block capitals) : _____.
02. Permanent Residential Address :
I. In Sinhala / Tamil : _____,
II. In English Block Capitals : _____.
03. Address (Official) :
(any change of the address should be informed immediately)
III. In Sinhala/ Tamil : _____,
IV. In English block capitals : _____.
04. E-mail address : _____.
05. Telephone number : _____.
06. Date of Birth : _____.
07. National Identity Card No. : _____.
08. Gender (Male/ Female) : _____.
09. Whether you are a Sri Lanka citizen : _____.
10. District indicated by the candidate as his/ her permanent residential District : _____.
11. Civil Status (Married/ Single) : _____.
12. Qualifications :
(Qualifications given under paragraph 02 of the notification)
Educational Qualifications : _____,
Professional Qualifications : _____,
Experience : _____.
13. Particulars of the receipt for payment of examination fees :
13.1 Office at which examination fee was paid : _____,
13.2 Number and date of receipt : _____,
13.3 Amount paid : _____.

Firmly paste here the receipt issued by a Branch of Bank of Ceylon for the payment of Rs. 500.

Signature of the Applicant.

Date : _____.

14. To be filled by the Head of the Department/ Institution
I. Name of the officer : _____,
II. National Identity Card No. : _____,
III. The post held at the time of application to the examination : _____,
IV. Has a continuous service period of 05 years been completed as at closing date of applications : _____,
V. Has a letter of confirmation in the appointment been issued ? If issued, attach a certified copy of the letter of confirmation : _____.

- VI. Have all increments been earned during the period of 05 years immediately prior to the closing date of applications :_____.
- If so, particulars :_____.
- VII. Has the candidate been subjected to any disciplinary punishment during the period of 05 years immediately prior to the closing date of applications :_____.
- (If yes, give particulars)
- VIII. Is there any disciplinary enquiry pending against the candidate? :_____.
- (If yes, give particulars)
- IX. Has the candidate been convicted by any court of law ? :_____.
- (If yes, give particulars)

15. Certificate of the Applicant :

I declare that the particulars furnished by me in this application are true and correct. I am also aware that my application will be cancelled if any particular containing in the application is found to be incorrect or false before selection and I am liable to be dismissed from service without any compensation if found so after selection.

_____,
Signature of the Applicant.

Date :_____.

16. Recommendation of the Head of the Department/Institution :

I certify that the applicant Mr./ Mrs./ Miss.....is serving in this Department/ Provincial Council/ Institution from He/ She holds a permanent and pensionable post. He/ She has earned all increments during the past years and has not been subject to any disciplinary punishment of any kind (except warning) and all the particulars furnished above were checked referring to the records available at this office and found correct and he/ she can/cannot be released from the present post if selected, and he/she placed his/ her signature in my presence on

_____,
Signature of the Head of the Department/Institution.

Name :_____.

Post :_____.

Date :_____.

Department/ Institution :_____.

(Rubber Stamp)