



Western Province Provincial Road Passenger Transport Authority

VACANCIES

Applications are invited from qualified permanent residents of the Western Province for recruitment to the following vacant posts that exist at this Authority.

01) Deputy General Manager (Administration) HM 1-1 No. of Vacancies 01

01. Qualifications

External Applicants (Should have obtained following i, ii and iii qualifications)

- A General degree or a B.Sc. (Special) degree in Business/Public Administration or Commerce recognized by the University Grants Commission
- A postgraduate (Masters) degree in Personnel/Human Resources Management field
- Satisfactory service experience of at least fifteen (15) years in human resources management field in government corporation, board or reputed commercial establishment after obtaining the Bachelor's degree

Internal Applicants

Satisfactory service experience of at least five (05) years in the relevant field in a grade one post of the Management category.

02) Deputy General Manager (Finance) HM 1-1 No. of Vacancies 01

External Applicants (Should have obtained following i or ii qualification)

- A General degree or a B.Sc. (Special) degree in Business/Public Administration, Management, Accountancy or Commerce recognized by the University Grants Commission with a postgraduate degree (Masters) in the Accountancy/Auditing field and at least fifteen (15) years experience in management level in Accountancy/Auditing field in government or reputed private institution
- Full professional qualification in finance/accounting/auditing of the Institute of Chartered Accountants of Sri Lanka (ICASL) or Chartered Institute of Management Accountants (ICMA - UK) or Association of Certified Chartered Accountants (ACCA) and at least fifteen (15) years service experience in government or reputed private sector institution in a management post

Internal Applicants

A satisfactory service period of five (05) years in a grade one post in the management category (Accountant)

03) Accountant MM 1-1 No. of Vacancies 01

External Applicants (Should have obtained following i, ii or iii qualification)

- Should have obtained a general degree in Business/Public Administration, Accountancy, Commerce or Management recognized by the University Grants Commission
 - Should have passed the Intermediate Certificate / Licentiate II Certificate / Part III of CIMA or ACCA
 - Should have passed the Higher National Diploma in Accounting (HNDA) awarded by the Sri Lanka Institute of Technology or should have obtained a degree with Accounting as a subject recognized by the University Grants Commission
- With
Three (03) years experience in Accountancy/Auditing field in a corporation, board or a reputed commercial establishment after obtaining the above qualification.

Internal Applicants

At least five (05) years satisfactory service experience in a grade 1 post of the Junior Management category (Accounts/Auditing Officer)

04) Regional Manager MM 1-1 No. of Vacancies 02

External Applicants

A general degree in the subjects such as Business/Public Administration, Transport and Logistics, Human Resources Management, Commerce, Engineering recognized by the University Grants Commission

With

At least three (03) years service experience in the relevant field in a corporation, board or reputed commercial establishment after obtaining the qualifications.

Note : Highest skills obtained in Public Relations and Transport Service is essential

Internal Applicants

At least five (05) years satisfactory service experience in a grade 1 post relevant to the field of the Junior Management category. Preference will be given to persons with Past qualification and experience in field work.

05) Manager (Administration) MM 1-1 No. of Vacancies 01

External Applicants (Should have obtained following i and ii qualifications)

- Should have obtained a general degree recognized by the University Grants Commission in Business Administration / Public Administration, Commerce, Arts subjects
- At least three (03) years service experience in Human Resources Management / Personnel Management in a corporation, board or reputed commercial establishment after obtaining the qualification.

Internal Applications

At least five (05) years satisfactory service experience in a grade 1 post relevant to the field of the Junior Management category.

Preference will be given to those with professional qualifications and to those with experience in Human Resources and General Management.

06) Manager (Running) MM 1-1 No. of Vacancies 01

External Applicants (Should have obtained following i and ii qualifications)

- A general degree in the subjects such as Business Administration/Public Administration, Transport and Logistics, Engineering and Management recognized by the University Grants Commission
- At least three (03) years service experience in the relevant field in a corporation, board or reputed commercial establishment after obtaining the qualifications.

Note : Excellent skills in Transport Management and Computer Literacy are essential

07) Manager (Investigations) MM 1-1 No. of Vacancies 01s

External Applicants (Should have obtained following i and ii qualifications)

- A degree recognized by the University Grants Commission in the subjects Civil Engineering, Transport and Logistics, Statistics
- At least three (03) years service experience in the relevant field in a corporation, board or reputed commercial establishment after obtaining the qualifications.

Internal Applicants

At least five (05) years satisfactory service experience in a grade 1 post relevant to the field of the Junior Management category.

Preference will be given to those who have qualifications in Logistics and Transport, Statistics, Information Technology, Management and Civil Engineering

08) Technical Officer JM 1-1 No. of Vacancies 01

External Applicants (Should have obtained following i and ii qualifications)

- Should have obtained a general degree recognized by the University Grants Commission in Civil Engineering, Engineering, Quantity Surveying, Statistics, Quantitative Techniques
- At least one (01) year's experience in the relevant field in a corporation, board or reputed commercial establishment after obtaining the qualifications

09) Accounts Officer JM 1-1 No. of Vacancies 01

External Applicants (Should have obtained following i, ii or iii qualification)

- Should have obtained a general degree recognized by the University Grants Commission in Business Administration / Public Administration, Accountancy, Commerce or Management, Economics

- Should have obtained the Licentiate/Intermediate of the Institute of Chartered Accountants of Sri Lanka (ICASL)

- Should have passed Part III of CIMA /ACCA

With

Should have at least one (01) year's service experience in the Accounting/ Auditing field in a Government Department / Government Corporation / Board / or reputed commercial establishment after obtaining the above qualification

Internal Applicants

Should have completed a successful service period of at least five (05) years in the Accounting / Auditing field in a Grade 1 post of the "Management Assistant" Technical Category.

10) Junior Principal JM 1-1 No. of Vacancies 01

- Should have obtained a general degree recognized by the University Grants Commission in Business Administration / Public Administration, Civil Engineering, Transport and Logistics, Statistics

With

- Should have at least one (01) year's service experience in a Government Department / Government Corporation / Board / or reputed commercial establishment after obtaining the above qualification

Note : Possession of A or B Class Driving License issued by the Commissioner of Motor Traffic is essential.

11) Public Relations Officer JM 1-1 No. of Vacancies 01

External Applicants

A general degree in the subjects such as Business Administration, Public Administration, Commerce, Transport and Logistics recognized by the University Grants Commission with at least one (01) years service experience in a Government Department, Government Corporation / Board or reputed commercial establishment after obtaining the qualification.

Internal Applicants

Should have obtained at least five (05) years of successful service experience in the Transport and Operations field in a Grade 1 post of the "management Assistant" category.

12) Driving Instructor MA 1-1 No. of Vacancies 03

External Applicants

Educational Qualifications (Should have fulfilled the following i, ii and iii qualifications with professional qualifications)

- Should have passed in six subjects at the G.C.E. (Ord. Level) Examination with four credit passes including the following subjects in one sitting
 - > Sinhala / Tamil
 - > English Language
 - > Mathematics
- Should have passed in three subjects (in addition to the General Common Test) at the G.C.E. (Adv. Level) Examination

Professional Qualifications

Should have obtained the Driving Instructor License / Proficiency Certificate issued by the Commissioner of Motor Traffic

Internal Applicants

Members of the staff in Primary Level - Skilled and Primary Level - Non-Skilled category with following qualification are eligible to apply.

02). Salary Scales and Age limits

Salary Code	Monthly Salary Scale		Age as at 02.07.2019 (Years)
	Salaries effective from January 2020	Salary in Year 2010 (Rs.)	
HM 1-1	81670 + 15x2270 = 115720	Rs. 73,042/-	Not below 35 and not above 55
MM 1-1	53175 + 10x1375 + 15x1910 = 95575	Rs. 47,668/-	Not below 22 and not above 45
JM 1-1	42600 + 10x755 + 18x1135 = 70580	Rs. 38,185/-	
MA 1-1	27910 + 10x300 + 7x350 + 4x495 + 20x660 = 48540 (In addition to the above a special monthly allowance of Rs. 5,000 will be paid for the Instructor License)	Rs. 25,018/-	Not below 18 and not above 45 Applicants who have exceeded the maximum age limit will be considered for recruitment on contract basis

Note : Above maximum age limit will not be applicable to internal applicants.

03). Method of Recruitment

All recruitments will be made based on the results of the structured interview.

Marks are given at the interview as follows

Criteria	Marks
For the relevant experience	30
For the relevant additional educational qualification	30
Other Performances/achievements	15
Proficiency level at the Interview	25
Total Marks	100

04). Conditions of Service and General Provisions

Every applicant,

- Should be citizen of Sri Lanka and should prove minimum three (03) years permanent residency within Western Province
- Should be physically and mentally fit to discharge the duties entrusted to the post and to serve in any service station within the Western Province
- Should have an excellent moral character

This post is permanent without pension. All applicants selected will be subjected to a three (03) year probation period. Every employee should contribute 12% to the Employees Provident Fund while the Authority will contribute 8%. Further the Authority will contribute 3% to the Employees Trust Fund. In addition to the above, will be entitled to a monthly cost of living allowance of Rs. 7,800 and to the approved benefits relevant to each post as per the circulars.

05). Method of Applying

Those who have fulfilled the above qualifications should attach the photocopies of the certificates to prove the qualification to the self prepared application and send by registered post to the address given below to receive on or before 03.07.2019. Post applying for should be mentioned on the left hand top corner of the envelope containing the application. Internal applicants should submit their application through the respective Divisional Heads. Incomplete and late applications will not be accepted. Applications will not be acknowledged.

Deshabandu Thusitha Kularatne

Chairman

Western Province Provincial Road Passenger Transport Authority

No. 89, "Ranmagapaya"

Kaduvela Road, Battaramulla.

19.06.2019