

PROVINCIAL PUBLIC SERVICE COMMISSION – WESTERN PROVINCE

Examination (Open) for the Recruitment to the Post of Assessing Inspector II “B” Grade of the Technical Service of the Western Provincial Public Service – 2019

Applications are invited from qualified applicants for filling the vacancies for the following posts at the Local Government Institutions in the Western Province.

01. 1.1. General Qualifications:

- Should be a citizen of Sri Lanka
- Should have an excellent moral character
- Should have been a permanent resident continuously within the Western Province for three (3) years immediately preceding the closing date of applications.
- Applicant should have completed the required qualifications in every way as at the closing date of applications mentioned in the notice / gazette notification calling for applications.
- Should be not below 18 years and not more than 30 years as at the closing date of applications. But this maximum age limit will not be applicable to employees in the permanent service in public or provincial public service.
- Applicant should be physically and mentally fit to serve in any part of the Western Province and to discharge the duties entrusted to the post.

02. Conditions of Service

This post is permanent and pensionable. You will be subjected to the policy decisions taken by the government in the future with regard to your pension scheme.

03. Method of Recruitment

Only under the Open stream

Will be recruited based on the results of the written examination and a normal interview. Suitable persons will be selected subject to a normal interview by calling similar number of persons as per the number of persons expected to be recruited based on the merits obtained by the qualified applicants at the written examination.

Written Examination

Subject	Duration	Total Marks	Pass Marks
Intelligence Test	01 Hour	100	40%
Subject related Technical test	02 Hours	100	40%

04. Educational Qualifications and Professional Qualifications for recruitment to the post of Assessing Inspector II “B” Grade of the Technical Service

Educational Qualifications

- Should have passed the General Certificate of Education (Ord. Level) Examination in six (06) subjects with credit passes for the language and literature, Mathematics, Science and another subject
And
Should have passed in three subjects at the G.C.E. (Adv. Lev.) Examination with 02 subjects out of Accountancy, Commerce, Economics, Logic, Geology and Sinhala.
And
Should have passed the 1st year of the Course in Valuation of the Sri Lanka Technical College
Or- Should have passed Part I of the B. Sc. Degree in Property Management and Valuation
Or- Should have passed Part I of the Examination in General or Valuation Division of the Royal Institute of Chartered Surveyors

05. Salary Scale relevant to Technical Service

Salary scale relevant to Civil Grade III of Technical Service

Monthly salary scale entitled to Technical Service (Civil) III as per the Public Administration Circular No. 03/2016 – MN 03 – 2016 is Rs. 31,040 – 10x445 – 11x660 – 10x730 – 10x750 – 57,550. Salaries will be paid as mentioned in Schedule II of the said circular.

06. Syllabus for the Competitive Examination for the Post of Assessing Inspector of Technical Service

Name of the Question Paper	Syllabus
Intelligence Test	This question paper consists of questions to test the logical strength, mathematical skills, logical decision making and time management.
Subject Related Technical test	A question paper to test the knowledge in Principles of Valuation, Skills in Valuation/Assessment used at various instances, Assessment Tax Valuation, Objections to Assessment Tax Valuation

07. Method of Applying

- Every applicant should pay an examination fee to the Western Provincial Council. Examination fee for this exam is Rs. 600/-. This examination fee should be paid in cash to any Divisional Secretariat within the Western Province to be credited to Revenue Vote 20-03-02-99 of the Western Provincial Council on or before the closing date of applications and the 01 receipt obtained should be affixed firmly in the appropriate place in the application. Retaining a photocopy of the receipt may be useful. The fees paid for this examination will not be refunded fully or part thereof. Further, Stamps or Money Orders will not be accepted.
- Self prepared applications as per the specimen given in this notice should be duly perfected and should be sent by registered post addressed to “Secretary, Provincial Public Service Commission (Western Province), No. 109, Maha Veediya, Battaramulla” to receive on or before 24.07.2019. The caption “Examination (Open) for Recruitment to the Post of Assessing Inspector II “B” Grade of the Technical Service of the Western Provincial Public Service (Open) – 2019” should be mentioned on the left hand top corner of the envelope containing the application. Applications received after that date will not be accepted.
- Applications should be self prepared as per the specimen given in this notice using both sides of a A4 size paper and should be clearly perfected in applicant’s own handwriting. Application should be prepared with 01 to 7.1 appearing in the first page and from 7.2 onwards in the other pages. Applications that are not compatible to the specimen, applications where the examination fee has not been paid before the due date, applications that incorrectly perfected, applications that are incomplete and the applications of applicants whose qualifications appear to be not fulfilling the basic qualifications mentioned in this notice, will be rejected without any intimation. Applicant will have to bear the loss for perfecting the application incorrectly. Retaining a photocopy of the application will be useful.
- When the application is prepared Name of the Examination should appear in English in addition to Sinhala in the Sinhala Applications and in addition to Tamil in the Tamil Applications.
- Western Provincial Public Service Commission will allow all the applicants who have applied mentioning that the qualification mentioned in the notice have been fulfilled, and have prepared the application as per this notice and have paid the specific examination fee and have submitted the application on or before the due date on the presumption that the applicant had fulfilled all the required qualifications. Applications that are not complete in every manner will be rejected. Complaints on loss or delay of applications in post will not be entertained. Issue of an Admission Card for the examination will not be accepted as that the applicant had fulfilled the required qualifications. When the applicant is called for the interview and when the qualifications are checked at the interview, if it is found out that the applicant had not fulfilled the required qualifications, his or her candidature will be disqualified.
- Applications will not be acknowledged. Once the Admission Cards are sent to applicants a notice will be published in the Official Website www.psc.wv.gov.lk of the Western Provincial Public Service Commission. If the Admission Card has not been received after 07 days, it should be notified to the Western Provincial Public Service Commission as mentioned in this notice. You may inquire from the Western Provincial Public Service Commission, having the photocopies of the Application and the receipt for payment of the examination fee in hand, mentioning your full name, address, National Identity Card No., and the Name of the Examination correctly.
- Applicant’s signature in the application and the Admission Card should be attested by an authorized person. Applicants already in public or provincial public service should get their signature attested by the relevant Head of the Department or the person authorized to sign on his behalf and the other applicants should get their signatures attested either by a Principal of a government school, Justice of the Peace, Commissioner of Oaths, Attorney at Law, Notary Public, Commissioned Officer of the Tri Forces, a Gazetted Officer of Sri Lanka Police or by a permanent Staff Grade Officer of the Public/Provincial Public Service drawing an annual salary above Rs. 498,960/- or the Chief Incumbent of a Buddhist Temple or Chief Prelate, or a member of the clergy of any other religious denomination in charge of a place of worship or a member of the clergy holding a considerable position.

08. Admission for the Examination

- Western Provincial Public Service Commission will issue Admission Cards to all applicants who have correctly submitted applications. Candidate for the examination should sit for the examination in the assigned examination centre and those who do not submit the attested Admission Card on the first day of the exam will not be allowed to sit for the examination.
- Candidates for the examination are subjected to the rules and regulations stipulated by the Western Provincial Public Service Commission regarding conducting of the examination. They will be subjected to any punishment imposed by the Western Provincial Public Service Commission if those rules and regulations are violated.
- Candidates should prove their identity to the satisfaction of the Chief Invigilator of the examination hall when sitting for every subject. One of the following documents should be submitted to the Chief Invigilator to prove the identity of the candidate.
 - National Identity Card issued by the Department of Registration Persons
 - Valid Passport issued by the Department of Immigration and Emigration
 - Valid Driving License issued by the Department of the Commissioner General of Motor Traffic

09. Submission of false information

If it is found out that a candidate has not fulfilled the qualifications before, during or after the examination or at any time, his/her candidature may be cancelled. If it is found out that any information submitted by a candidate is false or he/she had submitted knowing it to be false or he/she had purposely omitted any important matter he/she may be dismissed from public service.

10. Method of Examination

- This examination will be held in Sinhala, Tamil and English languages
- Candidate should answer all the question papers in the same language
- Candidates will not be allowed to change the medium mentioned in the application.

- Results sheet giving the names of qualified candidates may either be sent by post to the applicants directly or may be published in the www.psc.wv.gov.lk official website of the Western Provincial Public Service Commission.

- Western Provincial Public Services Commission reserves the right to take decision on any matter mentioned / not mentioned in this notice.

- If there happen to be any discrepancies in the Sinhala, Tamil and English texts, Sinhala text will be considered as correct.

- This notice and the Specimen Applications are published in the www.psc.wv.gov.lk official website of the Western Provincial Public Service Commission.

Hemantha Samarakoon

(Acting) Secretary

Provincial Public Service Commission (W.P.)

12.06.2019

WESTERN PROVINCIAL PUBLIC SERVICE COMMISSION

Recruitment to the Post of Assessing Inspector II “B” Grade of the Technical Service of the Western Provincial Public Service (Open) – 2019

Index No.

For Office use only

- Name of the Post Applying for as per the Notice

- Medium
(Please mark ✓ sign in the relevant cage)

Sinhala	<input type="checkbox"/>
Tamil	<input type="checkbox"/>
English	<input type="checkbox"/>

- Name with Initials –
 - Name in Full (in Sinhala/Tamil)
 - Name in Full (In English capital letters)
 - National Identity Card No.

- Permanent Address (In Sinhala / Tamil)
 - Permanent Address (In English Capital Letters)
 - District of Permanent Residency (Please mark ✓ sign in the relevant cage)

Colombo ☐ Gampaha ☐ Kalutara ☐

- Permanent residency within Western Province as at the closing date of applications on 24.07.2019

Years Months Days

- Telephone No. Mobile Standard

(Mention a valid Telephone No. as information will be sent to you by a SMS message to the Mobile Phone)

- Date of Birth: Year Month Date

Age as at the Closing Date of Application on 24.07.2019

Years Months Days

- Gender (Please mark the ✓ sign in the relevant cage)

Female ☐ Male ☐

- Educational Qualifications** - Qualifications should be shown only relevant to the post applying for as 04 in the notice calling for applications and true copies should be attached)

- G.C.E. (Ord. Lev.) Qualifications as per the notice

	Subject	Pass Obtained		Subject	Pass Obtained
1			5		
2			6		
3			7		
4			8		

- G.C.E. (Adv. Lev.) Qualifications as per the notice

	Subject	Pass Obtained		Subject	Pass Obtained
1			3		
2			4		

- Technical Qualifications

Institute	Course Followed	Duration	Pass Obtained	Certificate No. and Validity Date

- Details regarding receipt for the payment of Examination Fee

8.1 Divisional Secretariat where the examination fee was paid:

8.2 Receipt No. and Date:

8.3 Amount Paid:

Affix the receipt within this cage firmly

-hereby certify that the information I have mentioned in this application are true and correct to the best of my knowledge and belief. I am well aware that my entitlement to be recruited to the post I have applied for may be disregarded and disciplinary action may be taken against me if it is found out that I have provided false information. Further, I hereby declare that I abide by all the rules and regulations imposed regarding the conducting of the examination.

Date

Signature of Applicant

Attestation of the Signature of Applicant

(Please strike off the unnecessary words)

I hereby certify that Mr./Mrs./Miss submitting this application is personally known to me and he/she placed his/her signature in my presence on

Name of the Attestor

Signature

Position and Official Seal

This attestation should be either by a Principal of a government school, Justice of the Peace, Commissioner of Oaths, Attorney at Law, Notary Public, Commissioned Officer of the Tri Forces, a Gazetted Officer of Sri Lanka Police or by a permanent Staff Grade Officer of the Public/Provincial Public Service drawing an annual salary above Rs. 498,960/- or the Chief Incumbent of a Buddhist Temple or Chief Prelate, or a member of the clergy of any other religious denomination in charge of a place of worship or a member of the clergy holding a considerable position.

Certification of the Head of the Department

I hereby certify that as per the Personal File of Mr./Mrs./Miss has been appointed to the post of of the Western Provincial Public Service from and he/she has been made permanent in service on It is a permanent and pensionable post and has been serving in pensionable permanent post as a In the Ministry/Department /Institution and that no disciplinary action has been taken against him/her or there is no intention of taking any disciplinary action against him/her and that the information given above is correct. I recommend that he/she may be released from the post held if he/she is selected for appointment based on the results of this examination.

Date:

Signature and Official Seal of the Head of the Institution