

Posts of Day Care Center Warden and Pre-School Teacher, Day Care Center Assistant and Sanitary Laborer

Closing Date:

12-07-2019

Applications are invited from citizens of Sri Lanka (only from women) who are physically sound and of excellent moral character for the posts of Day Care Center Warden and Pre-School Teacher, Day Care Center Assistant and Sanitary Laborer on contract basis for the proposed Day Care Center for the Children of the Staff of the Secretary General of Parliament.

Duly filled applications prepared in accordance with the specimen given below should be sent to the **'Secretary General of Parliament, Sri Lanka Parliament, Sri Jayewardenepura Kotte'** under registered post reaching him on or before 12th of July 2019. The post applied for should be indicated on the top left hand corner of the envelope.

S. No.	Post	No of Vacancy	Educational and professional qualification/experience	Monthly salary (Rs.)
01	Day Care Center Warden and Pre-School Teacher (Contract basis)	01	Pass at GCE (O/L) not more than two sittings with six (06) subjects including credit passes for Sinhala/Tamil, Mathematics and English, and should possess a Diploma Certificate in Pre-School Teaching obtained from a recognized institution along with a two year experience in the relevant field.	30,000.00
02	Day Care Center Assistant (Contract basis)	01	Pass at GCE (O/L) not more than two sittings with six (06) subjects including credit passes for Sinhala/Tamil, Mathematics and English, and should possess a six (06) month experience in the relevant field.	25,000.00
03	Sanitary Laborer (Contract basis)	01	Pass in grade 8, and should possess a six (06) month experience in the relevant field.	17,500.00

General Conditions on recruitment

01. Age as at the closing date of application :- Applicants should not be less than 20 and not more than 50 years of age

02. Method of recruitment:- Through an interview.

Vacancies

03. Applicants should reside within 15 km of distance from Parliament Complex (in particular, preference will be given for those who are residing in the areas of Kaduwela, Battaramulla, Malabe, Maharagama, Kollonnawa, Dehiwela and Mount-Lavinia).

04. Terms and Conditions of Service:-

(i) Selected candidates shall be subject to the Financial and Departmental Regulations applicable to the staff of the Secretary-General of Parliament.

(ii) Contract period is two (02) years. Extension of contract period will be considered upon the level achieved in performance within the satisfactory service expected. Selected candidates should enter into an agreement.

(iii) As appointments are made under contract basis for the all posts above, no person has a right to claim a permanent post on the Staff of the Secretary General of Parliament.

(iv) Selected candidates will be subject to a medical examination.

(v) A Security Clearance Report in respect of the selected candidate will be obtained prior to his / her appointment.

05. Applicants should attach the copies of the following certificates (not originals) to their applications. Originals of the certificates should be produced, only when called upon to do so.

- Birth Certificate
- Certificates of Educational qualifications.
- Certificates confirming professional qualifications.
- Certificates confirming experience.

06. Canvassing in any form will be a disqualification for the posts.

07. Applications received after the closing date or sent without copies of the above mentioned certificates will be rejected. Applications not prepared in accordance with the specimen form will also be rejected.

Chairman
Control Board of Day Care Center for the Children of the Staff on the Secretary General of Parliament

Sri Lanka Parliament,
Sri Jayewardenepura Kotte.
27th of June 2019