



# MINISTRY OF PLANTATION INDUSTRIES

## COCONUT RESEARCH INSTITUTE

### VACANCIES

Applications are invited from citizens of the Democratic Socialist Republic of Sri Lanka for the following posts of the Coconut Research Institute.

#### 01. Post of Additional Director (HM 2-1)

##### External:

**Professional:** Four (04) year degree with a second class upper division or above in Science or Agriculture and a PhD Degree in a relevant discipline.

**Experience:** a) Minimum of 18 years of research experience at research/managerial level and of which minimum of three (03) years should be in the senior managerial level in a recognised organisation and minimum of ten (10) years should be after obtaining the PhD Degree and with a proven track record.

##### AND

b) Should possess a proven ability to lead and direct multi-disciplinary team of research scientists.

**Note:** Experience in proper deployment and efficient management of human and other resources will be an added qualification.

##### Internal:

**Professional:** A PhD in a relevant discipline

**Experience:** a) Minimum of six (6) years of satisfactory service as a Head of Division/ Principal Research Officer/ Principal Technology Transfer Officer at the Coconut Research Institute.

##### AND

b) Should possess a proven ability to lead and direct multi-disciplinary teams of research scientists.

**Note:** Experience in proper deployment and efficient management of human and other resources will be an added qualification.

○ **Age:** Should be not less than 40 years and not more than 50 years on the closing date of application. The upper age limit will not apply to internal candidates.

○ **Salary category:** HM 2-1

○ **Salary Scale:** Rs. 91,645/-12x2,700/-124,045/-

Entitled to a salary as mentioned in the table below from 01.01.2019 as per Circular No 2/2016

	2019	2020
Salary (Rs.)	82,122	91,645

##### Other Benefits:

- Following monthly allowances are paid in addition to the basic salary.
  - Cost of Living allowance - Rs. 7,800/-
  - Transport allowance of Rs. 50,000/- or allocated vehicle
  - Fuel allowance
  - Communication Allowance
  - Tea allowance - Rs. 50/-
  - Professional allowance
  - Furnished official residence with a labour will be provided free of charge

#### 02. Post of Senior Research Officer (AR 2) (Agriculture Economics Division)

##### External:

a) A four-year (04) special degree with a first class or second class upper in Science or Agriculture from a recognized University with appropriate subject combinations

##### OR

b) A four-year (04) special degree with a second class lower in Science or Agriculture from a recognized University with appropriate subject combinations and a minimum of one year postgraduate degree in the relevant field.

##### OR

c) A degree in Science or Agriculture with appropriate subject combinations and a two-year postgraduate research degree in the relevant field.

##### AND

A PhD degree in the relevant field with a minimum of eight years (08) research experience after obtaining the 1st degree

**Note:** Only the applicants possessing a PhD degree in Agriculture Economics will be considered.

Research publications relevant to the respective discipline will be an added qualification.

##### Internal:

A Ph D with a minimum, of eight (8) years satisfactory service as a Research Officer in AR I category

##### OR

A M.Phil./MSc. (Two-year research degree) with ten (10) years satisfactory service as a Research Officer in the AR I category

**Note:** Only the applicants possessing a PhD degree in Agriculture Economics will be considered.

Research publications relevant to the respective discipline will be an added qualification.

○ **Age:** Should be not less than 30 years and not more than 45 years on the closing date of application. The upper age limit will not apply to internal candidates.

○ **Salary category:** AR 2

○ **Salary Scale:** Rs. 76,200/-10x2,000/-96,200/-

Entitled to a salary as mentioned in the table below from 01.01.2019 as per Circular No 2/2016

	2019	2020
Salary (Rs.)	67,870	76,200

##### Other Benefits:

- Following monthly allowances are paid in addition to the basic salary.
  - Cost of Living allowance - Rs. 7,800/-
  - Professional allowance
  - Communication allowance
  - Tea allowance - Rs.50/-

#### 03 Post of Estate Superintendent (JM 1-2)

##### Qualifications and Experience:

##### External:

Degree in Agriculture/ Plantation Management with at least one (1) year post-qualifying experience in the management of estates not less 50 ha

**Note:** Preference will be given to the candidates with experience in the management of coconut lands and labour management

##### Internal:

A degree with five (5) years satisfactory relevant experience as an Assistant Estate Superintendent

##### OR

Five (5) years satisfactory service as a Field Officer Management Assistant tech category Grade I

○ **Age:** Should be not less than 22 years and not more than 45 years on the closing date of application. The upper age limit will not apply to internal candidates.

○ **Salary category:** JM 1-2

○ **Salary Scale:** Rs. 43,355/-10x755/-18x1,135/-71,335/-

Entitled to a salary as mentioned in the table below from 01.01.2019 as per Circular No 2/2016

	2019	2020
Salary (Rs.)	38,862	43,355

##### Other Benefits:

- Following monthly allowances are paid in addition to the basic salary.
  - Cost of Living allowance - Rs. 7,800/-
  - Tea allowance - Rs. 50/-
  - Communication allowance
  - Furnished official residence with a labour will be provided free of charge.

#### 04. Technological Officer (Electrical) (MA 2-2)

##### External:

a) GCE (O/L) with at least six (6) subjects in one sitting four (4) credit passes including Sinhala/Tamil, English and Mathematics and GCE (A/L) in Science with three passes in one sitting in the relevant subject combination.

##### AND

b) A qualification not below N.V.Q. Level 5 in the relevant field

○ **Age:** Should be not less than 22 years and not more than 45 years on the closing date of application. The upper age limit will not apply to internal candidates.

○ **Salary category:** MA 2-2

○ **Salary Scale:** Rs. 30,310/- 10x300/- 7x350/- 4x600/- 20x710/- 52,360/-

Entitled to a salary as mentioned in the table below from 01.01.2019 as per Circular No 2/2016

	2019	2020
Salary (Rs.)	27,170	30,310
Adjustment Allowance (Rs.)	382	-

##### Other Benefits:

- Following monthly allowances are paid in addition to the basic salary and Adjustment allowance
  - Cost of Living allowance - Rs. 7,800/-
  - Tea allowance - Rs. 50/-

#### 05. Post of Management Assistant (Book-Keeping) (MA 2-2)

##### Qualifications:

##### External:

a) GCE (O/L) with passes in at least six (6) subject with four (4) credit passes including Mathematics, Language (Sinhala/Tamil) and English in one sitting.

##### AND

GCE (A/L) with three passes in one sitting in the relevant subject combination a pass in the final exam in Association of Accounting Technicians (AAT) or a qualification not below the N.V.Q. Level 5 approved by the concerned organization.

Knowledge in computer applications (eg. word processing, spreadsheet, presentations)

**Note:** Working knowledge on accounting will be a distinct advantage.

○ **Age:** Should be not less than 22 years and not more than 45 years on the closing date of application. The upper age limit will not apply to internal candidates.

○ **Salary category:** MA 2-2

○ **Salary Scale:** Rs. 30,310/-10x300/-7x350/-4x600/-20x710/-52,360/-

Entitled to a salary as mentioned in the table below from 01.01.2019 as per Circular No 2/2016

	2019	2020
Salary (Rs.)	27,170	30,310
Adjustment Allowance (Rs.)	382	-

##### Other Benefits:

- Following monthly allowances are paid in addition to the basic salary.
  - Cost of Living allowance - Rs. 7,800/-
  - Tea allowance - Rs. 50/-

#### 06. Post of Management Assistant (Accounting) (MA 1-2)

##### Qualifications

##### External:

GCE (O/L) with six subjects in one sitting with four credit passes including Sinhala/Tamil, English and Mathematics

##### AND

GCE (A/L) with three passes in one sitting with a credit pass for Accountancy

##### AND

Knowledge in computer applications (eg. word processing, spreadsheet, presentations)

**Note:** Working knowledge of Accounting will be a distinct advantage

**Internal:** Employees of the categories of primary level skilled, primary level semi skilled, primary level unskilled who possess the following qualifications are eligible to apply.

i. GCE (O/L) in six subjects in one sitting with four credits passes including Sinhala / Tamil, English and Mathematics.

##### AND

ii. Minimum of five years service in a permanent post under the above employed category.

**Note:** Working knowledge of MS word and MS Excel will be a distinct advantage.

○ **Age:** Should be not less than 18 years and not more than 45 years on the closing date of application. The upper age limit will not apply to internal candidates.

○ **Salary Category:** MA 1-2

○ **Salary Scale:** Rs. 27,910/-10x300/-7x350/-12x600/-12x710/-49,080/-

Entitled to a salary as mentioned in the table below from 01.01.2019 as per Circular No 2/2016

	2019	2020
Salary (Rs.)	25,018	27,910
Adjustment Allowance (Rs.)	1,200	-

##### Other Benefits:

- Following monthly allowances are paid in addition to the basic salary and the adjustment allowance
  - Cost of Living allowance - Rs. 7,800/-
  - Tea allowance - Rs. 50/-

#### 07. Post of Management Assistant (Auditing) (MA 1-2)

##### External:

GCE (O/L) six subjects in one sitting with, four credit passes including Sinhala /Tamil, English and Mathematics.

##### AND

GCE (A/L) in commerce stream with three passes in one sitting with credit pass in Accountancy

##### AND

Knowledge in computer applications (e.g. word processing, spreadsheet, presentations)

**Note:** Working knowledge in Auditing will be a distinct advantage

##### Internal:

Employees of the categories of primly level skilled, primary Level semi skilled, primary level unskilled who possess the following qualifications are eligible to apply.

GCE (O/L) in six subjects in one sitting with four credit passes, including Sinhala/ Tamil, English and Mathematics.

##### AND

Minimum of five years service in a permanent post under the above employed category.

**Note:** Working knowledge of MS word and MS Excel will be a distinct advantage

○ **Age:** Should be not less than 18 years and not more than 45 years on the closing date of application. The upper age limit will not apply to internal candidates.

○ **Salary Category:** MA 1-2

○ **Salary Scale:** Rs. 27,910/-10x300/-7x350/-12x600/-12x710-49,080/-

Entitled to a salary as mentioned in the table below from 01.01.2019 as per Circular No 2/2016

	2019	2020
Salary (Rs.)	25,018	27,910
Adjustment Allowance (Rs.)	1,200	-

##### Other Benefits:

- Following monthly allowances are paid in addition to the basic salary and the adjustment allowance
  - Cost of Living allowance - Rs. 7,800/-
  - Tea allowance - Rs. 50/-

#### 08. Post of Field Supervisor (MA 1-2)

##### Qualifications

##### External:

GCE (O/L) with, six subjects in one sitting with four credit passes including Language (Sinhala / Tamil), English and Science / Agriculture

##### AND

GCE (A/L) in Science with three passes in one sitting

**Note:** Working experience in coconut estates in labour supervision/cultural practices in a Government Department, Corporation, Statutory Board or a reputed mercantile establishment will be a distinct advantage.

**Internal:** Employees of the categories of primary level skilled, primary level semi skilled, primary level, unskilled who possess the following qualifications are eligible to apply.

GCE (O/L) with six subjects in one sitting with four credit passes including Language (Sinhala/Tamil English and Science / Agriculture

##### AND

Minimum of Five years service in a permanent post under the above employed category.

○ **Age:** Should be not less than 18 years and not more than 45 years on the closing date of application. The upper age limit will not apply to internal candidates.

○ **Salary Category:** MA. 1-2

○ **Salary Scale:** Rs. 27,910/-10x300/-7x350/-12x600/-12x710/-49,080/-

Entitled to a salary as mentioned in the table below from 01.01.2019 as per Circular No. 2/2016

	2019	2020
Salary (Rs.)	25,018	27,910
Adjustment Allowance (Rs.)	1,200	-

##### ED.

##### Other Benefits:

- Following monthly allowances are paid in addition to the basic salary and the adjustment allowance
  - Cost of Living allowance - Rs. 7,800/-
  - Tea allowance - Rs. 50/-

#### 09. Post of Electrician (PL 3)

##### Qualifications:

##### External:

Sat for G.C.E. (O/L) and at least obtained passes in Sinhala/Tamil and Mathematics.

##### AND

Certificate course (not less than one year) in the relevant field conducted by a recognized organization not below the National Vocational Qualification (NVQ) Level 4

##### AND

Should prove skills at a relevant trade test conducted by a relevant government organization.

○ **Age:** Should be not less than 18 years and not more than 45 years on the closing date of application. The upper age limit will not apply to internal candidates.

○ **Salary category:** PL 3

○ **Salary Scale:** Rs 26,290/-10x270/-10x300/- 10x330/-12x350/-39,490/-

Entitled to a salary as mentioned in the table below from 01.01.2019 as per Circular No 2/2016

	2019	2020
Salary (Rs.)	23,566	26,290
Adjustment Allowance (Rs.)	1,755	-

##### Other Benefits:

- Following monthly allowances are paid in addition to the basic salary
  - Cost of Living allowance - Rs. 7,800/-
  - Tea allowance - Rs. 50/-

##### General

- Applicant should be a citizens of Sri Lanka.
- Applicant should have good physical & mental fitness.
- Applicant should be willing to serve in any part of Sri Lanka.

##### General Benefits:

- Gratuity will be paid in accordance with the Gratuity Act. No. 12 of 1983 and MSD Circular No 2/2016 on 25.04.2016.
- Contributory Medical Aid Scheme is available for employees in Coconut Research Institute
- Provident Fund and Employees Trust Fund. The candidates will be required to contribute 10% and the Board will contribute 15% to PF and 3% to ETF of the Salary
- Other fringe Benefits applicable to employees of the Coconut Research Institute.

Applicants should forward their signed applications with copies of birth certificate, other relevant certificates, two testimonials (one from Grama Niladhari) together with names, addresses and telephone numbers of two non-related referees, under registered post to reach the **Chairman, Coconut Research Board, Lunuwila, 61150**, on or before **27.08.2019**.

The late applications will be rejected.

Applications from officers in Government Department/Corporations/Staturory Boards should be forwarded through their respective Heads. A copy may be sent directly.

Please mark the post applied for on the top left-hand corner of the envelope.

Please note that the applications without copies of the relevant certificates will be rejected.

CANVASSING WILL BE A DISQUALIFICATION.

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**Chairman**  
**Coconut Research Board**  
**Lunuwila.**