



VACANCY

NATIONAL TRANSPORT COMMISSION (NTC)

Applications are invited from eligible and qualified persons to fill the following posts vacant at the National Transport Commission.

1. Management Assistant - MA 2.1 - 02 Posts (Civil - 01 / Mechanical - 01)

Vocational Qualifications :

Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5, issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.(Relevant to the field of Civil/Mechanical)

Salary Scale :

MA-2.1-2016 - Rs. 30,310-10 X 300-7X350-4X 495-20X 660 – Rs. 50,940/-
Full scale will be given in year 2020.

Internal Candidates :

Having obtained the qualifications required by the external candidates above.

2. Management Assistant - MA 1.1 - 05 Posts

Educational Qualifications :

a) Having passed the G.C.E. (O/L) Examination in six subjects in one sitting with credit passes for four subjects including

- i. Sinhala / Tamil
- ii. English language
- iii. Mathematics

and

b) i. Having passed three subjects (other than General Paper) at the G.C.E. (A/L) examination (New Syllabus)

or

- ii. Passed in 03 subjects at the GCE (A/L) Examination - (Old Syllabus) and

c) Computer Literacy

Salary Scale :

MA-2.1 - 2016 - Rs. 27,910-10x300-7x350-4x495-20x 660 – Rs. 48,540/-
Full scale will be given in year 2020.

Internal Candidates:

Having obtained the qualifications required by the external candidates above.

Other Conditions of Service :

1. Applicant should be a citizen of Sri Lanka.
2. Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island and should be of excellent moral character.
Age Limit - 18-45 (Age limit not relevant to the internal applicants)
Candidates from Government Departments or Statutory bodies should forward their applications through their respective heads of Department / Institutions.
4. Commission will contribute 15% of the salary to the EPF (Employees Provident Fund), and employee should contribute 10% to the ETF and Commission will contribute 3% to the ETF (Employees Trust Fund), of the salary.
5. Applications prepared by the applicants having above mentioned qualifications, should be sent with copies of their educational, professional and experience certificates, together with names and addresses of two non related referees.
6. The application, marked the post applied for on the top left hand corner of the envelope and sent by Register Post to the Chairman, National Transport Commission, No 241, Park Road, Colombo 05 to reach on or before 05th October 2019. All the applications that do not comply with the above requirements will be rejected.

Chairman,
National Transport Commission.