



SRI LANKA SOCIAL SECURITY BOARD

(Ministry of Primary Industries and
Social Empowerment)



Applications will be received from citizens of Sri Lanka having fulfilled the basic qualifications to fill the permanent vacancies existing at the Sri Lanka Social Security Board.

Social Security Officer (Pensions) - 01

Qualifications :

- Obtained a Degree in Accounting / Marketing / Public Administration / Commerce / Economics, recognized by the University Grants Commission,
- or
- Passed Intermediate Examination of a reputed Professional Institute compatible to the subject field of the post.

Internal Applicants :

- Fulfil the qualifications for external applicants.
- Have a satisfactory service period of 05 years in a Non-Technical (MA1) Service Category Grade II post.

Age Limit : Should be not below 22 years and not above 45 years. Internal applicants are not affected by the upper age limit.

Salary Method : As per the Management Services Circular No. 02/2016 dated 25.04.2016, the salary scale relevant to the post effective from 2020, will be JM 1-1 (2016) - Rs. 42,600 - 10x775 - 18x1135 = 70,580/ = .

The salary step paid at recruitment will be Rs. 38,185.00.

Other Allowances : Allowances approved by the Government will be paid.

Data Administrator - 01

Qualifications :

Obtained a Degree in the subject field of Information Technology, recognized by the University Grants Commission.

Age Limit : Should be not below 22 years and not above 45 years. Internal applicants are not affected by the upper age limit

Salary Method : As per the Management Services Circular No. 02/2016 dated 25.04.2016, the salary scale relevant to the post effective from 2020, will be MA-3 (2016) - Rs. 32,200 - 10x445 - 11x660 - 10x730 - 5x750 = 54,960/ = .

The salary step paid at recruitment will be Rs. 28,880.00.

Other Allowances : Allowances approved by the Government will be paid

Post of Coordinating Officer - 14 Posts

Qualifications :

Obtained a Degree in the field of Marketing / Management / Commerce / Economics / Statistics / Sociology / Social Work / Community Science which is recognized by the University Grants Commission.

Age Limit : Should be not below 22 years and not above 45 years. Internal applicants are not affected by the upper age limit.

Salary Method : As per the Management Services Circular No. 02/2016 dated 25.04.2016, the salary scale relevant to the post effective from 2020, will be MA-3 (2016) - Rs. 32,200 - 10x445 - 11x660 - 10x730 - 5x750 = 54,960/ = .

The salary step paid at recruitment will be Rs. 28,880.00.

Other Allowances : Allowances approved by the Government will be paid.

Investigations Officer - 01 Post

Qualifications :

Obtained a Degree in the subject field of Commerce / Accounting, recognized by the University Grants Commission.

Age Limit : Should be not below 22 years and not above 45 years. Internal applicants are not affected by the upper age limit.

Salary Method : As per the Management Services Circular No. 02/2016 dated 25.04.2016, the salary scale relevant to the post effective from 2020, will be MA-3 (2016) - Rs. 32,200 - 10x445 - 11x660 - 10x730 - 5x750 = 54,960/ = .

The salary step paid at recruitment will be Rs. 28,880.00.

Other Allowances : Allowances approved by the Government will be paid.

Management Assistant (Non-Technological) - 05 Posts

Qualifications :

- Passed G.C.E. (O/L Level) Examination in 06 subjects in one sitting with 04 credit passes including Sinhala / Tamil and Maths.
- Passed G.C.E. (A/Level) Examination in minimum of 03 subjects (Except the Common General Paper).
- Having followed a course in Computer Word Processing / Type writing which is recognized by the Tertiary and Vocational Education Commission or competency at a same level will be treated as added qualifications.

Internal Applicants :

- Primary Grade - Employees having qualifications stated in 'B', 'C' and 'D' below in non-skilled, semi-skilled and skilled service categories can apply.
- Passed G.C.E. (O/Level) Examination in six (06) subjects in one sitting with four (04) credit passes including,
 - Sinhala / Tamil
 - Maths

Having followed a course in Computer Word Processing / Typewriting which is recognized by the Tertiary and Vocational Education Commission or competency at a same level will be treated as added qualifications.

- Should be holding permanent Appointments and should have been made permanent in the posts.
- Should have completed a continuous satisfactory service period of at least 05 years in a permanent post, immediately prior to the relevant date.

Age Limit : Should be not below 18 years and not above 45 years. Internal applicants are not affected by the upper age limit.

Salary Method : As per the Management Services Circular No. 02/2016 dated 25.04.2016, the salary scale relevant to the post effective from 2020, will be MA 1-1 (2016) - Rs. 27,910 - 10x300 - 7x350 - 4x495 - 20x660 = 48,540/ = .

The salary step paid at recruitment will be Rs. 25,018.00 with an adjustment allowance of Rs. 1200.00.

Other Allowances : Allowances approved by the Government will be paid.

Post of Office Peon

Qualifications :

Sat for the G.C.E. (O/Level) Examination.

Age Limit : Should be not below 18 years and not above 45 years.

Salary Method : As per the Management Services Circular No. 02/2016 dated 25.04.2016, the salary scale relevant to the post effective from 2020, will be PL-1 (2016) - Rs. 24,750 - 10x250 - 10x270 - 7x300 - 15x330 = 37,000.00.

The salary step paid at recruitment will be Rs. 22,186.00 with an adjustment allowance of Rs. 2,284.00.

Other Allowances : Allowances approved by the Government will be paid.

General Conditions :

Every Applicant should,

- Be a Sri Lankan citizen
- Be physically and mentally fit so as to carry-out duties entrusted in a perfect manner and to serve in any part of the island
- Possess an excellent character
- Be able to meet the State Language competency
- Possess Computer usage ability and have relevant professional qualifications.

These posts are permanent. The appointees should contribute to the Employees' Provident Fund and the Employees' Trust Fund. Appointees will be made permanent after a probationary period of three years. Recruitment will be made on the results of either a written competitive test or the results of an interview.

Applications could either be sent by Registered Post addressed to "**Chairman, Sri Lanka Social Security Board, No. 18, Rajagiriya Road, Rajagiriya**" or hand over to the Admin. Section of the Head Office, to be received on or before 16.09.2019. Applicants already serving in the State Sector or Statutory Institutions should channel their applications through the respective Heads of Institutions. The cover containing the application should be marked the post applied for at the left-side top corner.

P.M. Devaka Weerasinghe
Chairman

Sri Lanka Social Security Board,
"Samaja Arakshana Piyasa",
No. 18, Rajagiriya Road, Rajagiriya.

08.09.2019