



MINISTRY OF TRANSPORT AND CIVIL AVIATION
NATIONAL TRANSPORT MEDICAL INSTITUTE
VACANCIES



The National Transport Medical Institute is an Institution established by the National Transport Medical Institute Act No. 25 of 1997, functioning under the Ministry of Transport and Civil Aviation and its vision is to placing a healthy driver behind each steering.

As the contribution of professionals are needed to achieve the above vision as the leader in the Transport Medical field, applications are invited from Sri Lankan citizens to fill the undermentioned vacancies on permanent basis.

Medical Orderly, Lab Attendant, Office Assistant/Labourer and Sanitary Labourer

Qualifications:

01. Medical Orderly - PL - 2

External Applicants

1. Having obtained proficiency certificate not below that the National Vocational Qualification Level 2, issued by a Technical Vocational Training Institute accepted by the Tertiary and Vocational Education Commission, relevant to the function of each post.
2. Passed six (06) subjects at the G.C.E. (O/L) examination with three (03) credit passes .

Internal Applicants(Qualifications 1 , 2 or 3 below)

1. Employees in unskilled (PL-1)level who have completed a minimum of five (05) years working experience in the relevant field with skills not below than the National Vocational Qualification Level 2, proven at a trade test.
2. Having obtained proficiency certificate not below that the National Vocational Qualification Level 2, issued by a Technical Vocational Training Institute accepted by the Tertiary and Vocational Education Commission, relevant to the function of each post.
3. Passed six (06) subjects at the G.C.E. (O/L) examination with three (03) credit passes .

Age: Should be not less than 18 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

Salary Code No. and monthly salary scale relevant to the service category:

Salary Scale: Salary will be paid as per the schedule II of the management Service Circular No. 02/2016 along with the other allowances.	PL-2 - Rs. 25,750 – 10 X 270 - 10 X 300 – 12 X 350 – 38,950/=
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- 02. Lab Attendant - PL1**
03. Office Assistant/ Labourer - PL1
04. Sanitary Labourer - PL1

External Applicants

1. Persons who have sat for the G.C.E. (O/L) Examination and passed two subjects.

Age: Should not be below 18 years and not above 45 years.

Salary Code No. and monthly salary scale relevant to the service category:

Salary Scale: Salary will be paid as per the schedule II of the management Service Circular No. 02/2016 along with the other allowances.	PL 1 Rs. 24,750 – 10 X 250 – 10 X 270 – 7 X 300 – 15 X 330 – 37,000/=
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General Qualifications required for above posts
Every applicant should be:

- i. A Citizen of Sri Lankan
- ii. Physically and mentally fit to discharge the duties of the post well and to serve in any part of the island.
- iii. Possess excellent moral character.

The final decision in the selection of suitable persons rests with the National Transport Medical Institute.

Self prepared applications containing the bio data along with copies of certificates and names, addresses and telephone numbers of two non-related referees should be sent by registered post to the undermentioned address to be received on or before 06/09/2019. The cover containing the application should be marked the post applied for at the left side top corner.

The Chairman
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