



# Sri Lanka Institute of Tourism & Hotel Management

## Ministry of Tourism & Aviation



Applications are invited from qualified Professionals

### Post of Deputy Director General (Non-Academic)

The post of DDG (Non-Academic) is responsible for Administration / Finance related activities of Colombo and all Provincial Colleges of SLITHM. Reports to the DG/CEO, Chairman and the Board of Management of SLITHM in implementing objectives and goals of all Administration related activities of SLITHM.

**Qualifications and Experience:**

A Bachelor's Degree in Finance Management/ Administration/ Business Management which is recognized by the U.G.C.

With

A Postgraduate Degree qualification (Masters) in Business Management/ Business Administration/ Finance Management.

OR

Associate Membership of a recognized Professional Chartered institute relevant to the subject area of the post.

AND

Minimum of post qualifying 18 years' experience at "Managerial Level" in a Public, Corporation, Statutory Board/ Institution or in a reputed private institution.

**Age:**

Should be not less than 35 years and not more than 55 years. The upper age limit will not apply to the internal candidates.

**Salary:**

Salary Scale-HM 1-3 Category - Rs. (86,865-15x2,270 - 120,915)

Initial Salary step Rs.86,865/= + cost of living and other Government approved allowances will be paid as per Management Service Department Circular No: 02/2016. In addition, Vehicle allowance of Rs.50,000/= & 120 litres of fuel & Professional allowance of Rs.3,000/= Per month will be paid.

### Post of Director General (CEO)

**Qualifications and experience:**

A Bachelor's degree in Science/ Agriculture/ Business Administration/ Tourism & Hospitality Management which is recognized by the U.G.C And Postgraduate Degree at Masters Level in Business Administration/ Tourism & Hospitality Management.

And

At least 20 years experience in Managerial Level out of which 05 years of experience should be at Senior Managerial Level with a proven track record in a Corporation, Board or a reputed Mercantile Establishment after obtaining the first degree.

OR

A Bachelor's degree in Science/ Agriculture/ Business Administration/ Tourism & Hospitality Management which is recognized by the U.G.C. with PhD in Science/ Business Administration /Tourism or any other relevant Field

And

At least 05 years experience at Senior Managerial Level with a proven track record and management experience in a Corporation, Board or a reputed Mercantile Establishment after obtaining first degree.

OR

Full Graduate of SLITHM specialized in Professional Cookery, Front Office Operation, Hotel Housekeeping and Food & Beverage With Post Graduate Degree at Masters Level in Business Management or Tourism And PhD in Tourism or Business Management with at least 10 years experience at Senior Managerial Level in a Corporation, Board or a reputed Mercantile Establishment.

**Salary Scale:**

HM 2-2 - Rs. [93,020/= - 12 x 2,700/= - 125,420/=] Initial Salary Step of Rs. 93,020/= + cost of living and other Government approved allowances will be paid as per circular No. 02/2016. Additionally, Vehicle Allowance of Rs. 50,000/= and 150 Litres of fuel & Professional allowance of Rs.3,000/= Per month will be paid.

**Age:**

Age should be not less than 35 years and not more than 55 years. The upper age limit will not apply to the internal candidates.

**Method of Appointment**

As per Section 36 (i) (a) of the Tourism Act No.38 of 2005.

The Premier Institute in the Country Providing Education & Training for the Development of Human Resources for Tourism & Hospitality Industries

Address :

Chairman  
Sri Lanka Institute of Tourism & Hotel Management,  
No.78,Galle Road, Colombo 03.

General Inquiry :  
0112 208 360

Web Site : [www.slithm.edu.lk](http://www.slithm.edu.lk)

• **General Information:**

• Existing employees of the public, corporation & Statutory Board should forward their applications through the head of the organization.

• **Contribution to EPF & ETF**

EPF - Employee will contribute 10% and the employer will contribute 15%

ETF - Employer will contribute 3% of the salary

• **Other benefits**

An attractive Health Medical Insurance coverage for the Employee & His/Her Family

Curriculum Vitae giving full particulars together with copies of all certificates pertaining to Academic qualifications, work experience etc. and the names of two Non - related referees should be forwarded under registered cover indicating the post on the top left hand corner to the undersigned on or before 17th February 2020.