

# JUNIOR EXECUTIVE - IT NETWORKING

The Network Administrator is responsible for the installation, configuration, maintenance and support of the organization's local area network (LAN), wide area network (WAN), and IP Telephony infrastructure. Job holder should monitor the network infrastructure and carry out necessary maintenance tasks to ensure network availability to all users.

## The Job

- Install and maintain Local Area Networks, Wide Area Networks, Internet and intranet systems.
- Develop operating procedures and standards for network administration activities including network monitoring, performance tuning, capacity planning and network maintenance
- Maximize network performance by monitoring performance, troubleshooting network issues, outages, scheduling upgrades, collaborating with network architects on network optimization
- Ensure smooth and reliable operation of the IP PABX / Contact Center systems including installation, monitoring, troubleshooting and maintenance of their infrastructure
- Participate in disaster recovery simulations including planning switch over and operations from DR site
- Actively participate in project planning to ensure timely and successful completion of projects assigned to IT Infrastructure team

## The Person

- Degree or equivalent qualification in Computer Science/Information Technology from a recognized institute
- Cisco networking product related certifications (at least CCNP level)
- Possess around 5 years of experience in LAN/WAN network related administration
- Possess in-depth knowledge of TCP /IP, Switching, Routing, Wireless, LAN/WAN/vLAN and other networking protocols (i.e. IPSEC, BGP, OSPF, QoS, MPLS)
- Hands on working knowledge in multiple Network hardware platforms (preferred platforms are CISCO, HP, Aruba, Radware)
- Possess sound knowledge on network monitoring tools
- Possess strong analytical and problem solving skills

Please login to <https://www.ndbbank.com/careers> to apply on or before 22<sup>nd</sup> February 2020

We will correspond only with the shortlisted applicants

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**Vice President  
Group Human Resources**

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