

MINISTRY OF PUBLIC ADMINISTRATION, HOME AFFAIRS, PROVINCIAL COUNCILS AND LOCAL GOVERNMENT

Open Competitive Examination for Recruitment to Grade III of Sri Lanka Government Librarians' Service - 2019 (2020)

1.0 ACCORDING to the provisions of the Sri Lanka Government Librarians' Service Minute published in the Gazette Extraordinary of the Democratic Socialist Republic of Sri Lanka of No. : 2024/35 dated 21.06.2017,

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open competitive examination for recruitment to Grade III of Sri Lanka Government Librarians' Service shall be held in Colombo in the month of November 2020 by the Commissioner General of Examinations.

2.0 The applicants who have satisfied qualifications based on the merit on the results of this examination will be selected for appointment to the posts in grade III of Sri Lanka Government Librarians' Service.

3.0 Salary:- According to the Public Administration Circular No. : 03/2016 dated 25.02.2016, salary code number applicable to Grade III of Sri Lanka Government Librarians' Service is MN -3-2016 and the monthly salary scale is Rs. 31,040 - 10x445 - 11 x660 - 10x730 - 10x750 - Rs. 57,550.

4.0 This post is permanent and pensionable. The pension and the pension scheme entitled to the officers appointed to Grade III of Sri Lanka Librarians' Service shall be determined in accordance with the policy decision made by the Government in future.

5.0 Service conditions :

I. An officer appointed to the Grade III of Sri Lanka Government Librarians' Service on the results of the Open Competitive Examination shall be subjected to a probation period of three (03) years from the date of appointment.

II. The officer shall compulsorily serve at the service station to which he/she is appointed at first for three years.

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Note:

i. It is compulsory that all the applicants should satisfy all the relevant qualifications on or before the closing date of the application.

ii. Every applicant shall be physically and mentally fit in every aspect to perform the duties of the post and to serve in any part of Sri Lanka.

7.0 Scheme of Examination:- This examination shall consist of three question papers. The examination shall be held in Sinhala, Tamil and English medium and the applicants will not be allowed to change the medium of examination selected by them.

Table with 4 columns: Subjects, Marks, Duration, Pass mark. Rows include Library Science (100 marks, 03 hours, 40%), Intelligence Test (100 marks, 01 hour, 40%), and General Knowledge (100 marks, 01 hour, 40%).

The syllabus prescribed for the above subjects is as follows :

7.1 (01) Library Science

(1) Libraries and Librarianship

- Libraries and history of libraries, main libraries of the modern and ancient world
Origin and evolution of the art of writing and other written media including books
Origin of printing technology, expansion and the influence of the printing technology on libraries and the subject of social development
Types of libraries
Special libraries
Structure, functions and services of libraries in the institutions such as Government Ministries, Departments and Co-operations and research libraries.
Academic libraries
Structure, functions and services of libraries in universities and other higher educational institutions.
School libraries
Public libraries

III. The officer is required to obtain the proficiency in the prescribed official language before the lapse of 05 years from the date of appointment as per the Public Administration Circular No. 01/2014.

6.0 Qualifications: - Applicants are required to possess following qualifications for recruitment to posts in Grade III of Sri Lanka Government Librarians' Service. (a) Shall be a citizen of Sri Lanka (b) Applicants shall be of excellent character. (c) Shall be not less than 18 years and not more than 30 years of age as at the closing date of applications.

(Accordingly applicants whose date of birth falls on or before 24.08.2002 and on or after 24.08.1990 are strictly eligible to apply for the examination)

(d) Educational Qualifications :

I. Shall have passed the G.C.E. (O/L) examination at one sitting with six (06) subjects including credit passes for Sinhala/Tamil/English and Mathematics and two other subjects and II. Shall have passed the G.C.E (A/L) examination at one sitting with all subjects (Except General Test and General English)

(e) Professional Qualifications :

I. Shall have completed the three year diploma in Library Science at a university recognized by the university grants commission. Or II. Shall have completed the three year diploma in Library Science offered by Sri Lanka Library Association. Or

III. Shall have acquired a higher qualifications in Library Science than the (i) and (ii) above. (Such qualifications shall be determined by the Director General of Combined Services communicating with the authorities of the relevant universities and Sri Lanka Library Association).

(2) Organization of Information and Knowledge

Objectives and benefits of book classification Main classification methods applied in the libraries in Sri Lanka: Dewey decimal classification, universal decimal classification

(3) Library Resources and Information Services

Various library resources Improving collections, policies for improving collections and importance of the same Acquisition, process including selection of library resources :

- i. Principals and sources of the selection of library resources; ii. Technological services including acquisition process, processing; iii. Stock taking and weeding process. Publishing, copyright and censorship Current awareness service Educational programmes for readers Public relations and publicity for libraries

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(4) Information Communication Technology

Application of computer technology in libraries, significance and productivity of information technology in library activities and functions A question paper consisting of structured essay type questions covering above 4 fields. All the questions are compulsory. Duration is 03 hours.

7.2 (02) Intelligence Test

This paper will be designed to assess the applicant's capacity for comprehension, quantification and perception of time-space relations by measuring applicant's inference and responses to problems presented in verbal, numerical and spatial contexts.

A question paper consisting of 50 multiple choice questions and questions for short answers. All the questions are compulsory. Duration is 1 hour.

7.3 (03) General Knowledge

This paper will be designed to assess the applicants awareness and understanding of social, cultural, educational, political, economic and any other relating factors operating at national, regional and global environment or organizations as well as our society and also to assess general knowledge of applicants in Library Science and library field.

A question paper consisting of 50 multiple choice questions and questions for short answers. All the questions are compulsory. Duration is 1 hour.

Note: Applicants should score a minimum of forty percent (40%) marks for each paper to become qualified for an appointment. Appointments will be made strictly following the order of marks so as to fill the number of vacancies reserved for open competitive examination.

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the applicant does not possess the required qualifications, his or her candidature shall be cancelled.

9.2 The words "Open Competitive Examination for Recruitment to Grade III of Sri Lanka Government Librarians' Service - 2019(2020)" should be written on the top left-hand corner of the envelope in which the application is enclosed.

9.3 Applicant's signature in the application form should have been attested by a Principal of a Government School, Justice of the Peace, Commissioner for Oaths, Notary Public, Commissioned Officer in the armed forces, an officer holding a gazetted post in the Police Service or an Officer in Staff Grade holding a permanent post in the Public Service.

9.4 Applications duly perfected should be sent by registered post to reach the following address on or before 24th August 2020.

Commissioner General of Examinations Organization (Institutional and Foreign Examinations) Branch, Department of Examinations, Sri Lanka P.O. Box 1503, Colombo

10.0 Sitting for the Examination.- A notification shall be published in newspapers by the Department of Examinations, Sri Lanka as soon as the admission cards are issued to the applicants. If the admission card is not received even after 2 or 3 days of such notification, steps should be taken to notify the Organization (Institutional and Foreign Examinations) Branch of the Department of Examinations, Sri Lanka in the manner specified in the advertisement.

S. ALOKABANDARA, Director General of Combined Services, Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government.

Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government, Independence Square, Colombo 07, 09th of July 2020.

SPECIMEN APPLICATION FORM

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO GRADE III OF SRI LANKA GOVERNMENT LIBRARIANS' SERVICE - 2019(2020) Language Medium of Examination : Sinhala - 2 Tamil - 3 English - 4 (Indicate the correct number in the cage)

1.0 1.1 Name in full (In English block Capitals) : 1.2 Name in full (In Sinhala/Tamil) : 1.3 Name with initials (In Sinhala/Tamil) :

the admission card in which his/her signature has been attested to the supervisor of the examination on the first day on which he/ she sit for the examination.

11.0 Examination Results.- The results sheet prepared on the order of aggregate of marks of the applicants who secure not less than 40% for each subject as per note in 7.0 of this notification shall be submitted to the Director General of Combined Services, Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government.

12.0 Applications shall be required to prove their identity in the examination hall to the satisfaction of the supervisor for each subject they offer. For this purpose, any of the following documents shall be accepted.

- (a) The National Identity Card (b) A valid passport (c) Valid driving license of Sri Lanka

Candidates should be dressed in a manner, which exposes the full face (including ears) ensuring their clear identification, when entering the examination hall. The candidates, who refuse to prove their identity in the said manner shall not be allowed to enter the examination hall.

13.0 Penalty for Furnishing False Information.- The applicant should be very careful to include correct particulars in the application. If it is found that any applicant is not eligible according to the rules and regulations of this examination, his/her candidature can be cancelled at any time before, during or after the examination.

14.0 Applicants shall be bound by the rules and regulations imposed by the Commissioner General of Examinations for the purpose of conducting examinations

3.2 National Identity Card No. : [] [] [] [] [] [] [] [] [] [] 3.3 Mobile Phone Number : [] [] [] [] [] [] [] [] [] [] 3.4 Date of birth: Date : [] [] / [] [] / [] [] [] Year : [] [] [] [] 3.5 Age as at 24.08.2020 : Years : [] [] Months : [] [] Days : [] []

4.0 Educational qualifications: 4.1 Particulars of G.C.E (O/L) Examination : I Year and Month of the Examination : III Index Number :

Table with 4 columns: Subject, Grade, Subject, Grade. Rows 1-5.

4.2 Particulars of G.C.E (A/L) Examination : I Year and Month of the Examination : III Index Number :

Table with 2 columns: Subject, Grade. Rows 1-4.

4.3 Particulars of three-year diploma/ the qualification in relation to Library Science obtained by the applicant to sit for the examination as per Para 6.0 (e) of the examination notification : I. Name of the University/Institute : II. Diploma/Degree : III. Effective date of the Diploma/Degree :

9.0 Attestation of Applicant's Signature : I hereby certify that Mr./Mrs/Miss ... who submits this application is known to me personally and that he/she placed his/her signature in my presence on ... and further the officer has paid the prescribed examination fee and pasted the receipt on the applications. Date : Signature of the Officer attesting the signature.

Name in full of the Officer, attesting the Signature : Designation : Address : (To be affirmed by official stamp)

10.0 Recommendation of the Head of Department : (This part is strictly applicable to the officers in Public Service at present)

I hereby certify that Mr./Mrs./Miss ... who is submitting this application, is serving in a permanent post at this Department, he/she has satisfied the qualifications for applying for this post as per this examination notification and it is possible to release him/her from the post held at present, if selected for the said post. Date : Signature of the Head of the Department.

Name : Post : Address : (To be affirmed by the official stamp)

07-687 Source: Government Gazette (2020.07.24)