



# SRI LANKA SOCIAL SECURITY BOARD

## Ministry of Women, Child Affairs and Social Security



Applications will be received from citizens who have fulfilled the basic qualifications to fill the undermentioned permanent vacancies existing at the Sri Lanka Social Security Board.

### DEPUTY GENERAL MANAGER (FINANCE) - 01

#### External Applicants :

#### Qualifications (1 or 2 stated below)

- 01) Having obtained a Degree in Accounting, Management, Commerce subject fields recognized by the University Grants Commission,  
with  
Have obtained a Postgraduate Master's Degree in the above subject fields / Associate Membership at ICASL / CIMA or ACCA,  
and  
Should have a minimum of 12 years experience in the Accounting or Auditing field in a "Management" level post at a Government Institution, State Corporation, Board, Statutory Board or a reputed Private Institution.
- 02) Should have obtained Fellow Member at the Institute of Chartered Accountants (ICASL) / Chartered Institute of Management Accountants of UK (CIMA)/Association of Certified and Chartered Accountants (ACCA),  
and  
Should have a minimum of 12 years experience in the Accounting or Auditing field in a "Management" level post at a Government Institution, State Corporation, Board, Statutory Board or a reputed Private Institution.

#### Internal Applicants

#### Qualifications (1 or 2 stated below)

- 01) Should have fulfilled the qualifications required for external applicants as above,  
or  
02) Should have completed a satisfactory 05 year service period in a Grade I post relevant to Finance or Auditing fields in the Management Service Category (MM) of the Board.

**Age Limit** : Should be not below 35 years and not above 55 years. Internal applicants are not affected by the upper age limit.

**Salary Method** : In accordance with the Management Services Circular No.02/2016 dated 25.04.2016, the salary scale entitled to the post will be HM 1-1 2016 - Rs. 81,670 - 15x2270 - Rs. 115,720.00. Salary point at recruitment will be Rs. 81,670.00.

#### Facilities and other Allowances

**Transport Facilities** : Will be entitled to a reserved vehicle with Driver and an allowance equal to a monthly 140 litres of fuel or a vehicle allowance and a fuel allowance.

**Telephone Facilities** : An amount of Rs. 9,000.00 will be entitled for Office Telephone, Mobile Phone and Telephone at home. Other Government approved allowances will also be entitled.

### SOCIAL SECURITY OFFICER (Information Technology) - 01

#### External Applicants

#### Qualifications (1 or 2 or 3 or 4 or 5 stated below)

- 1) Should have obtained a Degree in Information Technology from a University recognized by the University Grants Commission,  
or  
2) Passed the Intermediate Examination of a recognized Chartered Professional Institute compatible to subject field relevant to the post,  
or  
3) Obtained a competency certificate not below NVQ Level 07 (Seven) issued by a Technical / Vocational Training Institute recognized by the Tertiary and Vocational Education Commission.  
or  
4) Obtained a competency certificate not below NVQ Level Six (06) issued by a Technical / Vocational Training Institute recognized by the Tertiary and Vocational Education Commission,  
and  
Obtained a minimum of five (05) years experience in the relevant field at a Government Institution, Board, Statutory Institution, after obtaining qualifications,  
or  
5) Obtained a competency certificate not below NVQ Level Five (05) issued by a Technical / Vocational Training Institute recognized by the Tertiary & Vocational Education Commission  
and  
Obtained a minimum of Ten (10) years experience in the relevant field at a Government Institution, State Corporation, Board or a Statutory Institution, after obtaining qualifications.

#### Internal Applicants

#### Qualifications (1 or 2 below)

- 01) Should have fulfilled the qualifications required by the External applicants, stated above,  
or  
02) Completed a satisfactory service period of Five (05) years in the relevant field in a Grade II (MA2) Service Category Management Assistant non-Technical post.

**Age Limit** : Should be not below 22 years and not above 45 years.

**Salary Method** : As per the Management Services Circular No. 02/2016 dated 25.04.2016, your salary scale entitled to the post will be JM 1-1 (2016) - Rs. 42,600 - 10x775 - 18x1135 - 70,580/= from the year 2020.  
The salary point at recruitment will be Rs. 42,600.00.

**Other Allowances** - Allowances approved by the Government will be entitled.

### COMPUTER PROGRAMMING ASSISTANT (HARDWARE) - 01

#### External Applicants

#### Qualifications :

Obtained a competency certificate not below than the NVQ Level Five (05) issued by Technical / Vocational Training Institute recognized by the Tertiary and Vocational Education Commission relevant to the preparation of Computer Programs.

#### Internal Applicants :

Qualifications required of the external applicants stated above, will be applicable.

**Age Limit** : Should be not below 18 years and not above 45 years. Internal applicants will not be affected with the upper age limit.

**Salary Method** : As per the Management Services Circular No. 02/2016 dated 25.04.2016, the salary Scale entitled to the post from the year 2020 will be, MA 2-1 2016 - Rs. 30,310 - 10x300 - 7x350 - 4x495 - 20x660 - 50,940.00.  
The salary point at recruitment will be Rs. 30,310.00.

**Other Allowances** - Allowances approved by the Government will be entitled.

#### General Conditions :

##### Every Applicant should :

- Be a Sri Lankan citizen.
- Be physically and mentally fit so as to discharge entrusted duties in a perfect manner.
- Possess an excellent character.
- Able to fulfil the State Language competency.
- Have obtained the knowledge in Computer usage and relevant professional educational qualifications.

These posts are permanent and should contribute to the Employees' Provident Fund and the Employee's Trust Fund. Will be made permanent after a three-year probation period, will be recruited on the results of either a Competitive Examination or an interview.

Applications could either be sent by Registered Post addressed to, "Chairman, Sri Lanka Social Security Board, No. 18, Rajagiriya Road, Rajagiriya" or hand over to the Admin Section of the Head Office, to be received on or before 20.07.2020. Applicants already serving in the State Sector or Statutory Bodies should channel their applications through the respective Head of Institution. The cover containing the application should be marked the post applied for at the left-side top corner. Further details can be obtained from the **Website** : [www.ssb.gov.lk](http://www.ssb.gov.lk)

**Saman Handaragama - Senior Lecturer**  
**B.A. (Special) Sociology (Hons) (CMB), MA in Sociology (CMB), CTHE (CMB)**

**Chairman**  
**Sri Lanka Social Security Board,**  
**"Samaja Arakshana Piyasa",**  
**No. 18, Rajagiriya Road,**  
**Rajagiriya.**

30.06.2020