

**MINISTRY OF FINANCE, ECONOMY AND
POLICY DEVELOPMENT**

**EMPLOYEES' TRUST FUND
BOARD**

VACANCY

The Employees' Trust Fund Board formed by Parliament Act No. 46 of 1980 and functions under the Ministry of Finance, Economy and Policy Development provides social security for members. It is the second largest superannuation fund in the country. The fund base is over Rs. 300 Billion and has 19 Regional Offices islandwide. At present the contributing membership of the fund is approximately 2.7 million and cover 83,000 employers.

The Board wishes to recruit a qualified and dynamic professional who is a citizen of Sri Lanka to fill the following vacancy.

Additional General Manager (HM 2-1)

Job Description :

Responsible for formulation of Corporate Plan in conjunction with Board of Directors , Chairman/CEO and Corporate Management and selection of strategies to meet such goals of the Corporate Plan. Lead to influence the senior management to work with the corporate goals and norms while monitoring total performance.

Further, the Board of Directors should be submitted management information for decisions.

Qualifications and Experience

A Degree recognized by University Grants Commission (UGC) in the field of B.Sc (Accounting/(Finance)/ B.Sc (Business / Public Admin) B.Com

And

Postgraduate Degree in Accounting/Finance /Commerce/ Public Administration or any other relevant Field or Corporate Membership of a recognized professional institution in Management.

And

At least 20 years experience in Managerial Level out of which 05 years should be at Senior Managerial Level with a proven track record in a Corporation, Board or a reputed Mercantile Establishment after obtaining first degree.

Age : Age should be not less than 35 years and not more than 55 years.

Salary Scale - Rs. 91,645/- + 12x2,700/- = Rs. 124,045/-

Salary Point - Rs. 91,645/-

The selected candidate is entitled to the Government approved cost of living allowance and other fringe benefits enjoyed by state organizations of similar status.

The other benefits enjoyed by HM 2-1 salary category of ETFB currently are:

- Vehicle and fuel allowance as per Public Enterprises Circulars
- Annual Bonus
- Monthly Incentive on performance and attendance
- Medical Bills reimbursement (Routine and Hospitalization)
- Low interest housing and vehicle loans

Applications containing brief Bio-Data with copies of certificates and names and contact details of two non-related referees should be sent under registered cover marking the post on the top left hand corner of the envelope to reach the undersigned on or before 18.08.2020. Applications from employees in Govt Departments, Corporations, and Boards etc. should be forwarded through the Head of such institutions, indicating whether the applicant can be released, if selected.

Chairman/CEO

Employees' Trust Fund Board

P O Box. 807, 1st Floor, Labour Secretariat

Colombo 5.