

Ministry of Education

Technological Education Development Programme (TEDP)

Vacancies

Applications are invited from qualified and experienced citizens of Sri Lanka to fill the following positions in the project management unit of the Technological Education Development Programme, under the Ministry of Education funded by the OPEC fund for International Development (OFID).

<p>Post of Project ICT Officer (01 post) (Contract Basis)</p> <p>Performance Expectation in brief</p> <p>Implementation and management of the software applications and hardware and establishment of a proper project monitoring system and generation of timely management information required by the OFID and other relevant agencies.</p>	<p>Qualifications & Experience</p> <p>A Bachelor's Degree in the relevant field which is recognized by the University Grants Commission, or</p> <p>A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field, or</p> <p>An associate membership /A similar professional qualification obtained from a recognized professional institution in the relevant field, or</p> <p>Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7 issued by a Technical Vocational Training Institute accepted by the Tertiary and Vocational Education Commission for a post related to Technical field.</p> <p style="text-align: center;">and</p> <p>At least 2 years of experience in the required area of specialization.</p> <p>2) Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6, issued by a Technical vocational Training institute accepted by the Tertiary and Vocational Education Commission for a post related to Technical field.</p> <p style="text-align: center;">and</p> <p>At least 07 years of experience in the required area of specialization</p> <p>3) Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5, issued by a Technical/ Vocational Training institute accepted by the Tertiary and Vocational Education Commission for a post related to Technical field.</p> <p>And at least 12 years of experience in the required area of specialization</p> <p>Age limit should be below 64 years.</p> <p>Initial Salary step :- Rs. 61,000.00</p> <p>A selected candidate is expected to perform his or her duties in liaison and coordination activities with relevant Government agencies and OFID.</p> <p>Work experience in foreign funded projects in Sri Lanka will be an added advantage.</p> <p>Possess excellent oral and written communication skills in English.</p> <p>Employment contract is initially for one year, renewable annually based on performance and the requirement of the programme.</p>
<p>Post of Management Assistant (02 posts) (Contract Basis)</p>	<p>Qualifications & Experience</p> <p>Having passed the GCE (O/L) examination in 06 subjects with four (04) credit passes including Sinhala/ Tamil and Mathematics and three passes in GCE (A/L) at one sitting.</p> <p>Possess good oral and written communication skills in English.</p> <p>Be familiar with MS Office.</p> <p>Age limit should be below 28 years.</p> <p>Employment contract initially for one year, renewable annually based on performance and the requirement of the programme.</p> <p>Initial salary step:- 28,940.00+50%</p> <p>Employment contract is initially for one year, renewable annually based on performance and the requirement of the programme.</p>

Cost of living allowance and communication allowance will be paid in addition to the salary specified above as per MSD Circular No.01/2019.

Applications

The applicants are requested to forward their applications along with their curriculum vitae (CV) giving educational and Professional qualifications and experience with two contacts of non-related referees by Registered post on or before **September 8, 2020** to reach the address given below and indicate the post applied for on the top left-hand corner of the envelope.

Short-listed applicants based on highest Qualifications & Experience will be called for an interview and selection will be based on merit. Therefore, any influence or making representation for the recruitment process could result in rejection of the application. Copies of the certificates to prove the qualifications and experience should be attached with the application and all incompleting applications will be rejected.

Applicants who are in the Government/ Semi Government sectors should forward their applications through their respective Heads of Departments.

*Project Director,
Technological Education Development Programme
7th Floor, Ministry of Education,
"Isurupaya",
Pelawatta, Battaramulla.*