



## VACANCIES

We are looking for qualified, dynamic, self-motivated, career ambitious, team players to join SPMC to fill the following vacancies.

Every applicant,

- Should be a citizen of Sri Lanka.
- Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island.
- Should be of excellent moral character.

### 1. DEPUTY GENERAL MANAGER – HUMAN RESOURCES (HM 1-1)

#### Rewarding Career

Head of the Human Resources and Administration Division and responsible to the Chairman/Managing Director and General Manager for all matters relating to Human Resources and Administration. Looking for high caliber, result-oriented individual to head its Human Resources and Administration Division.

#### Qualifications: External Candidates

- (i) First degree in upper division in Human Resources / Management / Administration or equivalent qualifications relevant to the field of a University recognized by the University Grants Commission. **Or**
  - (ii) Special Degree in Human Resources / Administration or equivalent qualifications relevant to the field of a University recognized by the University Grants Commission. **Or**
  - (iii) Bachelor's Degree including the subject of Human Resources / Administration / Law or equivalent qualifications relevant to the field of a University recognized by the University Grants Commission. **And**
- Postgraduate Degree (Masters) in Human Resources / Management / Administration relevant to the field of a University recognized by the University Grants Commission. **And**
- Minimum of 12 years post qualifying experience in Managerial level relevant to the field of Human Resources and Administration in a Public / Corporation / Board / Statutory Board or a reputed Mercantile Establishment.

### 2. DEPUTY GENERAL MANAGER – QUALITY CONTROL (HM 1-1)

#### Rewarding Career

Head of the Quality Control Division and responsible to the Chairman/Managing Director and General Manager for all matters relating to quality control. Looking for high caliber, result-oriented individual to head its Quality Control Division.

#### Qualifications: External Candidates

- (i) BSc. General Degree including the subject of Chemistry with first or second class or equivalent qualifications relevant to the field of a University recognized by the University Grants Commission. **Or**
  - (ii) B.Sc Special Degree in Chemistry or equivalent qualifications relevant to the field of a University recognized by the University Grants Commission. **Or**
  - (iii) BSc General Degree including the subject of Chemistry or equivalent qualifications relevant to the field of a University recognized by the University Grants Commission. **And**
- (i) Postgraduate Degree (Masters) relevant to the field of Analytical Chemistry or any other Scientific Testing / Analysis of Pharmaceuticals of a University recognized by the University Grants Commission. **Or**
  - (ii) Corporate membership of the Institute of Chemistry. **And**
- Minimum of 12 years post qualifying experience in managerial level relevant to the field of Scientific Evaluation / Laboratory Testing / Production of Pharmaceuticals in a Public / Corporation / Board / Statutory Board or a reputed Mercantile Establishment.

### 3. DEPUTY GENERAL MANAGER – FORMULATION CUM RESEARCH & DEVELOPMENT (HM 1-1)

#### Rewarding Career

Head of the Research & Formulation Development Division and responsible to the Chairman/Managing Director and General Manager for all matters relating to Research & Formulation Development. Looking for high caliber, result-oriented individual to head its Formulation Research & Development Division.

#### Qualifications: External Candidates

- (i) B.Sc General Degree including the subject of Chemistry with first or second Class or equivalent qualifications relevant to the field of a University recognized by the University Grants Commission. **Or**
  - (ii) B.Sc Special Degree in Chemistry or equivalent qualifications relevant to the field of a University recognized by the University Grants Commission. **Or**
  - (iii) BSc General Degree including the subject of Chemistry or equivalent qualifications relevant to the field of a University recognized by the University Grants Commission. **And**
- (i) Postgraduate Degree (Masters) relevant to the field of Analytical Chemistry or any other Scientific Testing/ Analysis of Pharmaceuticals of a University recognized by the University Grants Commission. **Or**
  - (ii) Corporate membership of the Institute of Chemistry. **And**
- Minimum of 12 years post qualifying experience in managerial level relevant to the field of Scientific Evaluation / Laboratory Testing / Production and Research in the field of Pharmaceuticals / food in a Public / Corporation / Board / Statutory Board or a reputed Mercantile Establishment.

### 4. DEPUTY GENERAL MANAGER – MARKETING (HM 1-1)

#### Rewarding Career

Head of the Marketing Division and responsible to the Chairman/Managing Director and General Manager for all matters relating to Marketing. Looking for high caliber, result-oriented individual to head its Marketing Division.

#### Qualifications: External Candidates

- First Degree or BSc Special Degree in Marketing / Commerce / Business Administration or equivalent qualifications relevant to the field of a University recognized by the University Grants Commission. **And**
- Postgraduate Degree (Masters) relevant to the field of Marketing / Commerce / Business Administration of a University recognized by the University Grants Commission. **And**
- Minimum of 12 years post qualifying experience in managerial level relevant to the field of marketing of a Public / Corporation / Board / Statutory Board or a reputed Mercantile Establishment.

#### Qualifications for the above Post (1) to (4): Internal Candidates

Minimum of two (2) years satisfactory continuous service in the Manager Category (MM 1-1) Grade I, in the subject area relevant to the post.

#### General for the above Post (1) to (4)

**Salary Scale :** HM 1.1-2016 - Rs. 80,295/- - 15x 2,270/- - 114,345/-  
**Age :** Should not be less than 35 years and not more than 55 years. The upper age limit will not be applicable to the Internal Candidates.

**Method of Recruitment:** By structured interview

#### Other Benefits for the above Post (1) to (4)

- Corporation maintained official vehicle or allowance for own vehicle as per the Circular No. PED 1/2015(i)
- Fuel allowance (120 Liters of diesel or petrol per month).

### 5. MANAGER PLANNING AND PROCUREMENT (MM 1-1 – GRADE II)

#### Qualifications: External Candidates

- (i) Bachelor's of Science / Commerce Degree of a University recognized by the University Grants Commission, **Or**
  - (ii) Any other equivalent Degree of a University/Institution recognized by the University Grants Commission, **And**
- Computer Literacy, **And**
- Minimum of 05 years post qualifying experience relevant to the field of planning and procurement, local / foreign procurement / purchases in a Public / Corporation / Board / Statutory Board or a reputed Mercantile Establishment.

#### Qualifications: Internal Candidates

- Having obtained the qualifications required by the external candidates **Or**
- Completion of minimum 5 years satisfactory service in a post in the Junior Manager Category (JM 1-1) in the subject area relevant to the post.

**Salary Scale :** MM 1.1- 2016- Rs.53,175/- - 10 x 1,375/- - 15 x 1,910/- - 95,575/-

**Age :** Should not be less than 22 years and not more than 45 years. The upper age limit will not be applicable to internal applicants.

**Method of Recruitment:** Written competitive examination and structured interview.

### 6. PHARMACEUTICAL TECHNOLOGIST - PRODUCTION (JM 1-1-GRADE II)

#### Qualifications: External Candidates

- First Degree in Pharmacy, Natural Science or Engineering or equivalent qualifications of a University recognized by the University Grants Commission, **And**
- Computer Literacy, **And**
- One year post qualifying experience in the field of manufacturing of pharmaceuticals.

#### Qualifications: Internal Candidates

- Having obtained the qualifications required by the external candidates above. **Or**
- Completion of minimum five (05) years satisfactory service in a post of the Management Assistant -'Technological' (MA 2-1) Grade II, in the subject area relevant to the post.

**Salary Scale :** JM-1-1-2016 - Rs. 42,600/- - 10 x 755 - 18 x 1135 - 70,580/-

**Age :** Should not be less than 22 years and not more than 45 years.

**Method of Recruitment :** Written competitive examination and structured interview.

### 7. STORE KEEPER (MA-2-1 GRADE III)

#### Qualifications: External Candidates

- Educational:**
  - Passes in 06 subjects with 04 credits including Sinhala/Tamil, English, Mathematics and Science at the GCE (O/L) Examination, in one sitting. **And**
  - Passes in 02 subjects in science stream, (other than the General Paper) at the GCE (A/L) Examination. (New Syllabus) **Or** Passes in 02 subjects in science stream at the GCE (A/L) Examination (Old Syllabus) **And**
  - Computer Literacy. **And**
- Minimum of one year post qualifying experience in a Public Corporation / Board or Reputed Mercantile Establishment. **And**
- Vocational :** Diploma in Purchasing or Inventory Management, which is equivalent to NVQ - Level 5.

### 8. PLANNING AND PROCUREMENT ASSISTANT (MA -2-1 – GRADE III)

#### Qualifications: External Candidates

- Educational Qualifications**
  - Passes in 06 subjects with 04 credits including Sinhala/Tamil, English, Mathematics and Science at the G.C.E (O/L) examination, in one sitting. **And**
  - Passes in 02 subjects in science stream (other than the General Paper) at the G.C.E (A/L) Examination (New Syllabus). **Or** Passes in 02 science subjects in science stream at the G.C.E (A/L) Examination (Old Syllabus). **And**
  - Computer Literacy. **And**
- Minimum of one year post qualifying experience in a Public Corporation / Board or Reputed Mercantile Establishment. **And**
- Vocational :** Diploma in Purchasing or Inventory Management, which is equivalent to NVQ - Level 5.

### 9. TECHNICAL ASSISTANT - FORMULATION CUM RESEARCH & DEVELOPMENT (MA -2-1 – GRADE III)

#### Qualifications: External Candidates

- Educational / Vocational**
  - Passes in 06 subjects with 04 credits including Sinhala/Tamil, English, Mathematics and Science at the G.C.E (O/L) examination, in one sitting. **And**
  - Passes in 03 science subjects with 2 credits (other than the general paper) including a credit pass in Chemistry at the GCE (A/L) Examination (New Syllabus). **Or** Passes in 03 science subjects with 2 credits including a credit pass in Chemistry at the G.C.E (A/L) Examination (Old Syllabus). **And**
  - Computer Literacy will be considered as an added qualification **And**
  - Three (3) years Analytical Experience in reputed Laboratory
- Recruitment of Trainees:** Recruiting as trainees with above (i), (ii) & (iii).  
 Completing 1 ½ years in house training period (which is equivalent to NVQ - Level 5) as a Trainee Technical Assistant (FD&R) in the SPMC and passing the written test are prerequisites to absorb into the permanent cadre as Technical Assistant - Formulation cum Research & Development.
- During the training period, they will be paid an allowance.

### 10. QUALITY CONTROL ASSISTANT (MA -2-1 – GRADE III)

#### Qualifications: External Candidates

- Educational / Vocational:**
  - Passes in 06 subjects with 04 credits including Sinhala/Tamil, Science, English and Mathematics at the G.C.E (O/L) Examination, in one sitting. **And**
  - Passes in 03 science subjects with 2 credits (other than the General Paper) including a credit pass in Chemistry at the GCE (A/L) Examination. (New Syllabus) **Or** Passes in 03 science subjects with 2 credits including a credit pass in Chemistry at the G.C.E (A/L) Examination. (Old Syllabus) **And**
  - Computer Literacy will be considered as an added qualification. **And**
  - Two (2) years experience in a reputed pharmaceutical manufacturing organization.
- Recruitment of Trainees:** Recruiting as trainees with above (i), (ii) & (iii).  
 Completing 1 ½ years in house training period (which is equivalent to NVQ - Level 5) as a Trainee Quality Control Assistant in the SPMC and passing the written test are prerequisites to absorb into the permanent cadre as Quality Control Assistant.
- During the training period they will be paid an allowance.

### 11. PHARMACEUTICAL TECHNICIAN - PRODUCTION (MA -2-1 – GRADE III)

#### Qualifications: External Candidates

- Educational**
  - Passes in 06 subjects with 04 credits including Sinhala/Tamil, English, Mathematics and Science at the GCE (O/L) Examination, in one sitting. **And**
  - Passes in 02 subjects in science stream, (other than the General Paper) at the GCE (A/L) Examination. (New Syllabus) **Or** Passes in 02 subjects in science stream at the GCE (A/L) Examination (Old Syllabus) **And**
  - At least 2 years production experience in a pharmaceutical manufacturing plant as a permanent employee.

#### (b) Recruitment of Trainees: Recruiting as trainees with above (i) & (ii)

Completing 1 ½ years in house training period (which is equivalent to NVQ - Level 5) as a Trainee Pharmaceutical Technician -Production in the SPMC and passing the written test are prerequisites to absorb into the permanent cadre as Pharmaceutical Technician -Production.

(b) During the training period, they will be paid an allowance.

### 12. BOOK KEEPER - (MA 2-1- GRADE III)

#### Qualifications: External Candidates

#### Educational

- (i) Passes in 06 subjects with 04 credits including Sinhala/Tamil, Science, English and Mathematics at the G.C.E (O/L) Examination, in one sitting. **And**
- (ii) Passes in 02 subjects (other than the General Paper) at the GCE (A/L) examination (New Syllabus) - preferable in science or commerce stream. **Or** Passes in 02 subjects at the GCE (A/L) examination-(Old Syllabus), preferable in science or commerce stream **And**

#### Vocational:

- (i) Intermediate Examination of Institute of Administrative Accountants, not below the N.V.Q. Level 5. **Or**
- (ii) Associate Member of the Institute of Book Keepers, not below the N.V.Q. Level 5. **Or**
- (iii) Passes at the Final Examination of AAT. **Or**
- (iv) Any other equivalent certificate course not below the N.V.Q. Level-5, relevant to the field of Book Keeping. **And**

#### (c) Computer Literacy. **And**

- Minimum of 3 years post qualifying experience as a Book Keeper or Accounts Clerk in a Public/Corporation/Board/Statutory Board or a reputed Mercantile Establishment or an Audit Firm.

#### Qualifications: Internal Candidates for the Post (06) to (12)

Being an employee of the SPMC in the Primary Level-Unskilled, Semi Skilled, Skilled categories, having passed G.C.E. (O/L) examination, six subjects with credit passes for four subjects including Sinhala/Tamil, Maths, Science and English not more than two sittings and vocational qualifications with 05 years satisfactory continuous service in a permanent post subject to obtain relevant experience.

**Salary Scale:** MA 2.1-2016 : Rs.30,310/- - 10x300 - 7x350 - 4x495 - 20x660 - 50,940/-

**Age :** Should not be less than 18 years and not more than 45 years.  
 The upper age limit will not be applicable to internal applicants

**Method of Recruitment :** Written competitive examination and structured interview.

### 13. MANAGEMENT ASSISTANT (NON-TECHNOLOGICAL) (MA -1-1 - GRADE III)

#### Qualifications: External Candidates

- Passes in 06 subjects with 04 credits including Sinhala/Tamil, English, Mathematics and any other one subject at the GCE (O/L) Examination in one sitting. **And**
- (i) Passes in 02 subjects (other than the General Paper) at the GCE (A/L) Examination (New Syllabus). **Or**
- (ii) Passes in 02 subjects at the GCE (A/L) Examination-(Old Syllabus). **And**
- Computer literacy with minimum typing speed of 35 w.p.m. **And**
- Minimum of one year post qualifying experience in a Public Corporation/ Board of Reputed Mercantile Establishment.

**Note :** Competence in Microsoft Office or Open Office packages will be an added qualification.

#### Qualifications: Internal Candidates (13)

Being an employee of the SPMC in the Primary Level-Unskilled, Semi Skilled, Skilled categories, having passed G.C.E. (O/L) examination, six subjects with credit passes for four subjects including Sinhala/Tamil, Maths, Science and English not more than two sittings and vocational qualifications with 05 years satisfactory continuous service in a permanent post subject to obtain relevant experience.

#### General for the Post (13)

**Salary Scale:** MA 1.1-2016 : Rs. 27,910/- - 10x300 - 7x350 - 4x495 - 20x660 - 48,540/-

**Age :** Should not be less than 18 years and not more than 45 years.

**Method of Recruitment:** Written competitive examination and structured interview.

#### Fringe Benefits :

- Attendance & performance incentive.
- Reimbursement of unutilized annual and sick leave.
- Provide Medical insurance scheme and medical reimbursement scheme.
- The Corporation will contribute 15% of the salary towards the EPF whilst the employee will have to contribute 10%.
- The Corporation will also contribute 3% of the salary towards the ETF.

#### General Instructions:

- Application using the prescribed form should be forwarded with names, addresses and contact details of two non-related referees. Certified copies of all Educational Certificates should be enclosed along with the application. Application form could be downloaded from the official Website of the State Pharmaceuticals Manufacturing Corporation <http://www.spmclanka.lk>
- Applications from employees in Government Department and Statutory Boards should be forwarded through their Heads of Institutions who should certify whether the applicant could be released to take up appointment, if selected.
- The post applied for written on the top left hand corner of the envelope which contains the application should be sent to the following address by registered Post within 10 days of this advertisement.
- The applications not complying with the above requirements will be rejected.

**Chairman**  
 State Pharmaceuticals Manufacturing Corporation  
 No. 11, Sir John Kotelawala Mawatha  
 Kandawala Estate - Ratmalana.

11.09.2020