



# AMERICAN EMBASSY, COLOMBO

## Security Investigator (Female/Male)

*We encourage both women and men to apply for this position. The United States Embassy seeks a diverse workforce with equal opportunity for all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation.*

The Foreign Service National Investigator (FSNI) conducts security investigations and maintains liaison with local police and other security and law enforcement officials. The incumbent assists the Regional Security Office (RSO) team in coordinating protection for post personnel and visiting U.S. Government officials, obtaining, and reporting on information concerning potential security threats to post personnel, facilities, or information.

**The work schedule for this position is: Full Time - 40 hours per week.**

**The monthly gross salary for this position will be Rs. 142,894/-**

### Qualifications Required:

- 1. Education** - A minimum of two (2) years of College or University studies required.
- 2. Prior Work Experience** - Minimum of three (3) years of experience in law enforcement, military, private security, or investigation is required.
- 3. Language Proficiency** - Level III (Good Working Knowledge) reading, writing, and speaking English is required.  
*(This will be tested)*  
Level IV (Fluency) reading, writing, and speaking Sinhala or Tamil is required.
- 4. Job Knowledge** - Good working knowledge of the local and regional judicial system including criminal laws and procedures, and laws regarding marriage divorce, adoption, and military service. Detailed knowledge of investigative techniques and security databases.
- 5. Skills and Abilities**- Excellent interpersonal skills, ability to conduct investigations with utmost discretion. Ability to draft correspondence and reports in English, and skills in Microsoft Word, Excel, and Outlook applications. Ability to work independently as well as in a team setting.

### How to Apply:

Please visit our website <https://lk.usembassy.gov/embassy/jobs/> to submit your applications through Electronic Recruitment Application system [ERA]. Before you continue with the application process, please carefully read the instructions available on our website.

### Required Documents:

To apply for this position applicants **must electronically submit copies of the documents listed below** along with the electronic application, to be considered for employment. Failure to do so may result in a determination that the applicant is not eligible and qualified.

- Relevant Educational Certificates
- Relevant Service/Work Experience Certificates
- Proof of citizenship (National Identity Card/Passport and/or Work Permit)

### **PAPER OR E-MAILED APPLICATIONS ARE NOT ACCEPTED**

Your application should reach us **on or before October 06, 2020.**  
Please note, only shortlisted candidates will be contacted.