

"Colombo-2022-035-S" Vacancy Details

About

Announcement Number: Colombo-2022-035-S
Hiring Agency: Embassy Colombo
Position Title: Security Investigator (Based in Maldives) - Open to All Interested Applicants [Female/Male]
Open Period: 08/09/2022 - 09/06/2022
Format MM/DD/YYYY
Vacancy Time Zone: GMT+5.5
Series/Grade: LE - 0705 8
Salary: MVR Rf17,380 - MVR Rf26,070
Work Schedule: Full-time - 40 hours
Promotion Potential: LE-8
Duty Location(s): 1 in Maldives, MV
Telework Eligible: Yes
For More Info:  HR Section
 94-11-249-8762
 ColomboERA@state.gov

Overview

Hiring Path: • Open to the public
Who May Apply/Clarification From the Agency: All Interested Applicants / All Sources
*For applicants who are Ordinarily Resident (OR) in Maldives: The proposed grade is FSN 8 Step 01: MVR. 17,380/- p.m. [Gross Salary].
*For applicants who are USEFMs, the proposed grade is FP - 6: US \$ 52,652/-p.a. However, the final grade/step will be determined by Washington D.C.
Security Clearance Required: Public Trust - Background Investigation
Appointment Type: Permanent
Appointment Type Details: Indefinite subject to successful completion of probationary period.
Marketing Statement: We encourage you to read and understand the [Eight \(8\) Qualities of Overseas Employees](#) before you apply.
Summary: The U.S. Mission to Maldives is seeking eligible and qualified applicants for the position of the **Security Investigator (Maldives)** at the **Regional Security Office**.

(For Candidates who have completed Secondary School (G.C.E. Ordinary Level) with minimum of five (5) years of experience in law enforcement, military, private security, or investigation)

Incumbent will be located in Maldives and telework, as appropriate.

Supervisory Position: No
Relocation Expenses Reimbursed: No
Travel Required: Occasional Travel
The incumbent is required to coordinate with local authorities.

[Back to top](#)

Duties

Basic Function of Position:

The Security Investigator [Foreign Service National Investigator (FSNI)] will be working in the Regional Security Office (RSO) and conducts security investigations, maintains liaison with local police and other security and law enforcement officials. The FSNI assists the RSO team in coordinating protection for post personnel and visiting U.S. government officials, obtaining and reporting on information concerning potential security threats to post personnel, facilities, or information.

Major Duties and Responsibilities:

1. Investigation - 60%

- Conducts background investigations on candidates for employment and on local contractors to determine suitability for business.
- Conducts research on behalf of other U.S. law enforcement agencies for criminal investigation.

2. Liaison - 20%

- Develops and maintains contacts with local government authorities, the police and other law enforcement and private security entities to protect the security of post personnel, coordinate U.S. dignitary visits, and facilitates international conferences.
- Coordinates with local authorities by traveling to different cities in the country to facilitate VIP visits to those locations.
- Assists post employees involved in crimes and accidents to coordinate with local police.

3. Threat Analysis - 10%

- Gathers and evaluates intelligence information concerning threats against post personnel, facilities, or information.
- Works with local contacts to receive and verify criminal, counterintelligence, terrorist or other threat information.
- Monitors trends in significant criminal and terrorist activities and any relevant socio-political developments in country and produces analytical reports on the impact of these developments on the post security environment.

4. Administrative work - 10%

- Maintains staff briefing and debriefing records and vehicle fuel usage logs.
- Performs translation service for RSO when required.

[Back to top](#)

Qualifications and Evaluations

Requirements: EXPERIENCE:

Minimum of five (5) years of experience in law enforcement, military, private security, or investigation is required. **Candidate must attach copies of relevant service/work experience certificates.**

LANGUAGE PROFICIENCY:

1) Level III (Good Working Knowledge) Speaking/Reading/Writing English is required. **(This will be tested)**
2) Level IV (Fluent) Speaking/Reading/Writing Dhivehi is required.

JOB KNOWLEDGE:

Good working knowledge of the local and regional judicial system including criminal laws and procedures, and laws regarding marriage divorce, adoption and military service.

Detailed knowledge of investigative techniques and security databases.

SKILLS AND ABILITIES:

- A valid driver's license is required.
- Excellent interpersonal skills; ability to conduct investigations with utmost discretion
- Ability to draft correspondence and reports in English; and skills in Microsoft Word, Excel, and Outlook applications.
- Ability to work independently as well as in a team setting.

Education Requirements: Completion of Secondary School (G.C.E. Ordinary Level) is required. **Candidate must attach copies of relevant educational certificates.**
Evaluations: LANGUAGE: Level III English Language Proficiency will be tested.
Qualifications: Start date: Candidate must be able to begin work within a reasonable period of time upon receipt of agency authorization and/or clearances/certifications or their candidacy may end.

All applicants under consideration will be required to pass medical and security certifications.

[Back to top](#)

Benefits and Other Info

Benefits:
Agency Benefits: Locally Employed Staff, including Members of Household (MOHs), locally-resident EFMs and Third-Country Nationals (TCNs), working at the U.S. Mission in Maldives may receive a compensation package that may include health and other benefits as per the Local Compensation Plan.

For EFMs, benefits should be discussed with the Human Resources Office.

The pay plan is assigned at the time of the conditional offer letter by the HR Office.

Other Information: **EQUAL EMPLOYMENT OPPORTUNITY (EEO): The U.S. Mission provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation.**

HIRING PREFERENCE SELECTION PROCESS: Applicants in the following hiring preference categories are extended a hiring preference in the order listed below. Therefore, it is essential that these applicants accurately describe their status on the application. Failure to do so may result in a determination that the applicant is not eligible for a hiring preference.

HIRING PREFERENCE ORDER:

1. AEFM / USEFM who is a preference-eligible U.S. Veteran*
2. AEFM / USEFM
3. FS on LWOP and CS with reemployment rights **

* IMPORTANT: Applicants who claim status as a preference-eligible U.S. Veteran must submit a copy of their most recent DD-214 ("Certificate of Release or Discharge from Active Duty"), equivalent documentation, or certification. A "certification" is any written document from the armed forces that certifies the service member is expected to be discharged or released from active duty service in the armed forces under honorable conditions within 120 days after the certification is submitted by the applicant. The certification letter should be on letterhead of the appropriate military branch of the service and contain (1) the military service dates including the expected discharge or release date; and (2) the character of service. Acceptable documentation must be submitted in order for the preference to be given.

** This level of preference applies to all Foreign Service employees on LWOP and CS with re-employment rights back to their agency or bureau.

For more information (i.e., what is an EFM, USEFM, AEFM, MOH, etc.?) and for additional employment considerations, please visit the following [link](#).

COVID-19 Requirements for Local Candidates

Candidates who will be employed on either a Personal Services Agreement or a direct hire appointment and compensated under the Mission's Local Compensation Plan will be required to follow all Mission COVID-19 policies applicable to Locally Employed Staff. If selected for the position, the agency will provide you additional information regarding these requirements.

[Back to top](#)

How to Apply

How to Apply: All candidates must be able to obtain and hold a Local Security Certification clearance.

For more information on how to apply visit the Mission web site: <https://lk.usembassy.gov/embassy/jobs/>

Required Documents: **To apply for this position applicants must electronically submit copies of the documents listed below to be considered for employment. Failure to do so may result in a determination that the applicant is not eligible and qualified.**

1. High School Diploma or Equivalent (G. C. E. O/L Certificate)
3. Driver's License (Relevant Driver's License)
4. Other Document (Relevant Service/Work Experience Certificate/s)
5. Other Document (Relevant Service/Work Experience Certificate/s)
6. Proof of Citizenship (NIC/Passport/Residency and/or Work Permit (If applicable))

Next Steps: **Applicants who are invited to take a language/skills test, or who are selected for an interview will be contacted via email.**

Due to the high volume of applications received, we will only contact applicants who are being considered.

Thank you for your application and your interest in working at the U.S. Mission to Maldives.

[Back to top](#)