

**Terms of Reference for the Deputy Director/ Learning Resources – “CYBER CAMPUS” –
Centre for Open and Distance Learning (CODL) – University of Colombo**

The Deputy Director/ Learning Resources position at “CYBER CAMPUS’ Centre for Open and Distance Learning (CODL), University of Colombo, Sri Lanka is a part time position for a period of 3 years. The following include the specific tasks/ responsibilities of the selected individual:

- a) The Division of Learning resources is responsible for designing, preparing and placing on-line or print form of the instructional material as learning resources for registered students. The Coordinator function under the guidance and direction of the Director/ EDECU and the Boards of Study shall operate through the Subject Groups, Course Coordinators and Module Coordinators and facilitate the preparation course material both in electronic and print modes. He will be responsible for managing the Learning Resource Centres within the EDECU and periphery.