



PLANTATION HUMAN DEVELOPMENT TRUST

VACANCY

The Plantation Human Development Trust (PHDT) established in 1992 is an organization trusted for excellence and committed to support the Plantation community to enhance their quality of life by providing suitable development programmes through the Main Office in Colombo and its seven Regional Offices in Badulla, Galle, Kandy, Kegalle, Hatton, Nuwara Eliya, Ratnapura, invites self-motivated, dynamic candidates for the following position.

ASSISTANT ACCOUNTANT (Ratnapura)

Job Profile

- ❖ To carry out the finance function in the Regional Office including maintenance of accounting records and management reports.
- ❖ Carrying out regional audits in relation to project and recurrent budgets.
- ❖ Assist RD's to prepare annual budget & forecast if and when required.
- ❖ To implement & maintain internal contract system for compliance.

Qualifications & Experience:

- ❖ Part qualification of ICA / CIMA/ a Degree in Accounting/ Finance or equivalent qualification with a minimum of 02 years experience in similar capacity.
- ❖ Be Computer Literate and Fluent English.
- ❖ Working experience in Plantation Sector would be an added advantage.

Age : preferably below 45 years.

Salary : Negotiate

The selected candidate will be employed on renewable contract basis. An attractive remuneration package and medical scheme covering the family will be offered to right candidate, with the required attributes.

Please send your complete resume with contact details of two non-related referees within 10 days of this advertisement to the address given below stating the post applied for, on the top left corner of the envelope or email to vacancies@phdt.lk

The Director General
Plantation human development Trust
No. 427/14, Robert Gunawardane Mawatha
Battaramulla.
web www.phdt.org