



*Pan Asia Bank, The Truly Sri Lankan Bank, with over twenty-seven years of experience in the Banking Industry, is on an ambitious growth trajectory. The Truly Sri Lankan Bank was recognized at the National Business Excellence Awards organized by the National Chamber of Commerce of Sri Lanka with two prestigious awards: the Runner-up Award for the Banking Sector and the Merit Award for Corporate Governance. These awards are a testament to strong financial/business fundamentals and how well the bank has laid a framework to mitigate any risks. In addition, Pan Asia Bank was also awarded 'Best Employee ESG Program of the Year 2022' by Global Banking & Finance Awards UK. It was also honored by LMD as one of the top 15 'Most Awarded Entities' in Sri Lanka, while being among LMD's 'Most Respected Entities' and Business Today magazine's Top 40 Business Entities in Sri Lanka.*

*We are looking to handpick a dynamic, results-oriented and highly motivated individual to join us on this exciting journey and to make a positive contribution as a valued member of our growing organization.*

## SENIOR MANAGER – HR OPERATIONS

### Job Profile:

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Responsible to drive the below HR functions.

#### Talent Acquisition and Onboarding

- Responsible to drive the end-to-end talent acquisition and onboarding process
- To drive defined Talent Acquisition strategies in order to achieve the expected level of outcome
- Required to optimize all possible strategies for successful sourcing
- Ensure drive on hiring campaigns, Career fairs, Branding, Campus reach, Back to school programmes etc. and build the pipeline to create a readiness Talent pool

#### Employee Engagement

- Responsible to drive the defined employee engagement framework
- Implement and continuously monitoring of strategies in order to retain employees & create a better working place
- Visiting branches from time to time and having a close rapport with the staff
- Strive towards improving employee motivational level at the workplace and retention

#### Systems and Governance

- Drive the HR module implementation
- Supervise HR System
- Ensure that all relevant regulatory requirements for the HR department are properly fulfilled

### Candidate Prerequisites:

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- Possess a minimum of 12 years of work experience as an HR Generalist preferably in the Banking industry, out of which at least 05 years at a managerial level
- Age between 35 – 45 years
- Professional qualification in Human Resource Management or a Degree / Postgraduate qualification in HR from a recognized institution
- Possess excellent interpersonal, communication, analytical & presentation skills with a high degree of self-motivation to be driven to accept challenges and make things happen
- A person with a pleasant personality with a high degree of computer literacy and a good team player
- Should have the ability to perform under minimum supervision

### Remuneration:

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The successful candidates will be provided with an attractive remuneration package including fringe benefits, commensurate with industry-standard and will be placed in an appropriate grade based on the level of competencies and experience.

Please forward your resume within 07 days of this advertisement, stating the contact details of two non-related referees, to [careers@pabcbank.com](mailto:careers@pabcbank.com) indicating the position applied for in the "Subject" line. Information forwarded by you shall be treated strictly confidential and referees shall be contacted with your consent.

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