

VACANCY NOTICE

Ministry of Environment

Sri Lanka Climate Fund

Applications are invited from Sri Lankan citizens for the following vacancies by the Sri Lanka Climate Fund.

Post : Quality Executive, Verification Executive and Administrative Officer

Key Requirements for the Quality Executive (01 Post) & Verification Executive (01 Post):

Bachelor of Sciences (B.Sc.) degree obtained from a University/ Institution recognized by the U.G.C. in a field of Environmental Science / Quality Management/ Environmental Management /Plantation Management/ Forestry/ EcoBusiness Management/ Green Technology/ Natural Resources Management, or a related degree.

Special Requirements for Quality Executive:

Experience with ISO 14001 & 9001 or equivalent Quality Standard Programs will be an added advantage.

Required Skills and Experience

- Should be familiar with current environmental issues, Climate change, greenhouse gas emissions, and sustainable practices.
- Candidate should be aware on modern Sustainable Quality Control practices.
- Proficient in English.
- At least having one year technical knowledge in Environment Management and Forestry area is considered an added advantage.

Administrative Officer (01 Post)

Key Requirements:

- Bachelor's Degree in Commerce, Public Management, Public Administration, Human Resources Management, Business Administration subject field.
- At least one (01) year of experience in the relevant field in a Government, Corporation, Board, Statutory Body or in a recognized Private Body.

Monthly Salary Scale:

Rs. 27,500.00 + 12,800.00 + 5,000.00 + Approved other government allowances.

Age Limit:

Age should be not less than 22 years and not more than 45 years

1 Year contract period and after permanent the job under the performance evaluation.

Application Process:

Interested applicants may submit their applications by preparing an own-application accompanied by a detailed resume. Additionally, candidates must attach copies of relevant certificates. The completed application, should be sent via registered post to: **Chief Executive Officer, Sri Lanka Climate Fund, "Sobadam Piyasa", No.416/1/C, Robert Gunawardena Mawatha, Battaramulla** or Email to info@climatefund.lk/ charikaslcf@gmail.com on or before **22nd March 2024**.

(Only shortlisted candidates will be contacted for an interview.)

Website: [www.climatefund.lk] Telephone: 011 2053065

K.H.M.H.H. Abeyrathna,
Actg. Chief Executive Officer,
Sri Lanka Climate Fund