

Career Opportunities at SMIB

SMIB, as the premier housing bank to the Nation, invites applications from candidates who have demonstrated dynamic leadership roles and make full commitment to achieve business goals with relevant qualifications and experience for the following posts.

Assistant General Manager – Legal (Permanent Basis / Contract Basis)

Key Responsibilities

- Conversant in handling litigation, conveyancing, and labour-related matters with a constructive approach.
- Plan, implement and review the divisional objectives to ensure that they are in line with Bank's objectives.
- Draft and periodically review all notarial documents, documents of banking products and other banking documents while managing and supervising the security documents of the Bank.
- Negotiate, draft and approve all financial and other agreements with financial institutions and service providers to safeguard the Bank's interests.
- Ensure compliance with legal risk management, provide legal advice to other departments and branches on legal developments and educate related Staff on legal documentation as and when required.
- Represent the Bank in judicial courts in special cases for matters relating to the Bank.
- Negotiate with opposing Lawyers/Clients and facilitate entering into court settlements to ensure early recovery of monies to the Bank on cases handled by the legal department.
- Coordinate with all the business departments of the Bank and prioritize legal risk in all dealings and transactions.
- Manage the costs of legal services.
- Build and maintain relationships with outside counsels and use an extensive network to keep abreast of the latest enactments and case law.
- Mentor the legal team and other members of the Staff.

Permanent basis

Qualifications

- An Attorney-at-Law
- Bachelor's Degree in Law (LLB) and / or a Master of Laws (LLM) from a UGC recognized University will be preferred.

Experience

Twelve (12) years' experience in Civil law court practice along with conveyance practice with at least five (05) years at senior management level.

The experience in a Banking institution will be an added qualification.

Remuneration

Salary Scale - Rs.203,930 - 6,120 x 12 - 277,370 per month together with bank approved allowances (10% Allowance, Cost of Living & Rent Allowance).

Age - Not more than 50 years (However the age limit will not apply to those already employed in a state sector organization)

Contract Basis

Qualifications

- An Attorney-at-Law
- Bachelor's Degree in Law (LLB) and / or a Master of Laws (LLM) from a UGC recognized University will be preferred.

Experience

Twelve (12) years' experience in Civil law court practice along with conveyance practice with at least five (05) years at senior management level.

The experience in a Banking institution will be an added qualification.

Age : Not applicable

Remuneration : Monthly Allowance Negotiable

Period of Contract : Two Years

The applicant should clearly mention in the Curriculum Vitae their basis of employment whether Permanent basis or Contract basis. Further those who wish to apply for the both basis also possible.

Branch Manager

Key Responsibilities

Lead the branch in achieving set targets in terms of product sales, profitability and client acquisition, ensure smooth functioning of the branch operations by adhering to internal controls and motivate the staff to work towards business goals of the Bank.

Qualifications

- a). A Bachelor's Degree in Banking, Business Administration, Commerce, Economics, Accountancy and Finance from a UGC recognized University.

Or

- b). A Passed finalist of ICASL / CIMA UK / ACCA UK or Associate Member of IBSL.

Experience

Overall 06 years' experience as an executive in the field of branch credit appraisal, credit disbursement, risk operations, and credit recovery functions in a bank or recognized financial institution, which at least four years (04) post qualifying experience as an Assistant Manager. The candidate should have good communication and interpersonal skills.

Remuneration

Salary Scale - Rs.97,410 – 2,120 x 20 - 139,810/- per month together with bank approved allowances (10% Allowance, Cost of Living & Rent Allowance).

Age - Not more than 40 years (However the age limit will not apply to those already employed in a state sector organization)

General Conditions

Method of Selection - Selection by an Interview as per the recruitment policy and procedure of the bank.

Closing Date for Applications - 13/05/2024

How to Apply

Interested qualified candidates should send their Curriculum Vitae and copies of their Educational/Professional transcripts and the names, addresses and contact numbers of two professional non-related referees via the below email address.

All applications will be treated as strict confidential and any form of canvassing will be regarded as a disqualification. The Bank reserves the right to decide the selection, postponement or cancellation of recruitment or any other action and/or change the selection criteria for this recruitment. The decision of the Board of Directors will be final and conclusive.

Applications should only be sent via careers@smib.lk