

## Job Advert Details

If you're looking for a role where you can continue to make an impression, take the next step at HSBC where your contributions will always be valued.

Operations, Services and Technology is a pivotal part of the Group, providing essential operational and technical support to our global businesses and helping improve customer service and efficiency. Operations, Services and Technology combines global expertise and technology to help keep us ahead of the competition.

We are currently seeking experienced professionals to join our team in the role of Customer Selection Exit Management (CSEM) Project Coordinator – Fixed Term Contract.

### Principal Responsibilities

- Filling an e-form using an automated tool and perform searches using multiple bank systems.
- Provide a write up with the required details.
- Identify cross border or cross line of business relationships.
- Communicate with other countries or/and line of business.
- Provide an in-detail write up and update the monthly meeting packs which will be presented to the senior management.
- Updating the required and accurate details post the meeting, to the bank's system.
- Communicate the action items of the meeting with Branch Managers/Relationship Managers etc.

### Requirements

- Operationally sound and ability to give attention to detail.
- Good writing skills.
- Good understanding of risk exposure in the Banking Industry.
- Sound networking skills to manage stakeholders and strict follow-ups.
- Fair knowledge of the changing regulatory environment.
- Good communication skills.
- Ability to prioritize and work independently under pressure within a team environment with minimum supervision.

Duration of the contract is for 06 months.

When applying please submit a full resume.

You'll achieve more at HSBC.

HSBC is committed to building a culture where all employees are valued, respected and opinions count. We take pride in providing a workplace that fosters continuous professional development, flexible working and opportunities to grow within an inclusive and diverse environment. Personal data held by the Bank relating to employment applications will be used in accordance with our Privacy Statement, which is available on our website.