

Ministry of Industries

Lanka Mineral Sands Limited

Applications are invited from qualified applicants for the post of General Manager at fully government owned Lanka Mineral Sands Limited.

General Manager

Senior Manager Service Category (HM-2-1)

Station where the vacancy exists – Pulmoddai Plant – 01 Vacancy

(Occasionally may have to serve in Head Office and Pulmoddai Plant)

External Applicants

- (a) Should have obtained a Bachelor's degree in Human Resources Management / Science / Business Administration / Management / Accountancy recognized by the University Grants Commission

With

A postgraduate degree in a subject relevant to Human Resources Management / Science / Business Administration / Management / Accountancy fields or should have obtained the Associate membership of a Chartered Professional Institute in Management

And

At least 18 years experience in a managerial level post in a government corporation, statutory board or reputed private sector institution after obtaining the degree (Out of this, at least 05 years should be in Senior Managerial level)

Or

- (b) Should have obtained a Bachelor's degree in Human Resources Management / Science / Business Administration / Management / Accountancy recognized by the University Grants Commission

With

A Doctorate in a subject relevant to Human Resources Management / Science / Business Administration / Management / Accountancy

And

At least 05 years experience in a Senior Managerial Level post in a government corporation, statutory board or reputed private sector institution after obtaining the degree

Internal Applicants

Should have completed a satisfactory service period of at least 05 years in the relevant subject field in a post in Senior Managerial Service Category of this institution

With

Proficiency in providing leadership to a team engaged in multi tasks and efficient management of human and other resources.

Salary Code No. and Salary Scale relevant HM-2-1 Service Category

As per the Management Service Circular No. 02/2016

Salary Code No. HM-2-1, Rs. 91,645/- = 2,700x12 = 124,045/-

Salary will be paid placed at the initial salary step of Rs. 91,645/-

When internal applicants are recruited the salary step to be placed will be decided as per the Provisions in Chapter VII of the Establishment Code.

Age limit – Should be not less than 35 years and not more than 55 years. Maximum age limit will not be applicable to internal applicants.

Following allowances also will be paid to HM-2-1 Salary Category in addition to the allowances paid in common

Allowances

1. Either Transport Allowance or a vehicle of the institution will be provided as per Circular Nos. PED /1 / 2015 and PED / 1 / 2015(i) and PED/1/2015(ii)
2. Communication bills will be paid as per Public Enterprises Circular No. 02/2022
3. Professional Allowance will be paid based on active service period relevant to the post as per Management Service Circular No. 05/2017.

General Allowances and Benefits

Allowances

01. Cost of Living Allowance of Rs. 7,800/- approved by the Treasury
02. Monthly Food Allowance – will be based on daily attendance
03. Monthly Attendance Incentive – Based on daily attendance
04. Hardship allowance of Rs. 4,000/- (Only for employees of the Pulmoddai Plant)
05. Production Incentive paid based on Monthly production
06. Monthly interim allowance of Rs. 5,000/-

Benefits

01. Annual Bonus
02. Insurance cover for Surgery and Hospitalization and Outdoor Treatment
 - i. Hospitalization Insurance Cover per annum Rs. 200,000/- (including family members)
 - ii. Reimbursement of outdoor treatment bills per annum Rs. 20,000/- (including family members)
 - iii. Reimbursement of Dental Treatment Bills per annum Rs. 5,000/- (including family members)
03. Payment of Medical Expenses up to a standard (specific) limit
 - i. An allowance of Rs. 12,000/- once in two years under internal medical aid method
 - ii. An allowance of Rs. 5,000/- will be paid once a year for outdoor treatment under internal medical aid method
 - iii. Rs. 12,000/ once in two years for child birth
04. In addition to them will be entitled to other benefits applicable to permanent employees
05. Employee should contribute 10% to the Employees Provident Fund and the Company contribution will be 15% to the Employees Provident Fund and 3% to the Employees Trust Fund.

General Conditions

1. Every applicant should be a citizen of Sri Lanka.
2. Should be physically and mentally fit to discharge the duties entrusted to the post and to serve in any part of the island.
3. Should have an excellent moral character.
4. PAYE (Pay as You Earn) Tax will be recovered from the total earnings of the selected applicants.

Applicants employed in government service/corporations/statutory boards and state institutions should forward their applications through the Heads of relevant Departments / Institutions.

When applying for above posts, applications should be sent along with your email address, with your signature and photocopies of all certificates. (Applications sent without the photocopies of relevant certificates will be rejected.)

Applications for the above posts should be sent by registered post addressed to “**Chairman, Lanka Mineral Sands Limited, No. 341/13, Sarana Mawatha, Rajagiriya**” to receive before **29th August 2023**. Post applied for should be clearly mentioned on the left hand top corner of the envelope containing the application.

Chairman

Lanka Mineral Sands Limited

No. 341/13, Sarana Mawatha,

Rajagiriya.