

## Examinations, Results of Examinations & c.

### PUBLIC SERVICE COMMISSION

#### Ministry of Tourism and Lands

#### LIMITED COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF DEPARTMENTAL ASSISTANT DIRECTOR (AGRONOMY) GRADE III OF EXECUTIVE SERVICE CATEGORY OF THE LAND USE POLICY PLANNING DEPARTMENT -2024

APPLICATIONS are called, on the direction of the Public Service Commission, from officers who possess following qualifications for the limited competitive examination to fill 01 existing vacancies in the post of Director (Agronomy) Grade III of Executive Service Category of this department. This examination will be held in **September at Colombo** district by the Commissioner General of Examinations, Sri Lanka. Applications prepared according to the specimen application form given at the end of this notice should be forwarded on or before the date given below to the Commissioner General of Examinations, Institutional Examinations Organization Branch, Department of Examinations, P.O. Box 1503, Colombo under registered cover. The top left hand corner of the envelope should be written clearly “Limited Competitive Examination for Recruitment to the Post of Director (Agronomy) of the Land Use Policy Planning Department -2024”

- (a) The closing date of applications is **28.06.2024**.

**Note:** No complaints shall be considered to the effect that an application or related documents connected therewith were lost or delayed in the post. Any loss that may cause due to the delay in submitting the application until the closing date will have to be borne by the applicants, themselves.

1. **Method of Recruitment:**

The candidates who have been completed the qualifications mentioned in the notice, will be subject to a written test and subsequently called the applicants who have been scored highest marks in the written test. A number equal to five times existing vacancies will be called for the general interview from among the candidates who obtained highest marks at the written test by a list of *viva voce* prepared in alphabetical order. After that they will be subjected to a structured interview and the suitable applicants recruited according to the order of merit of total marks obtained for the written examination and the viva voce examination, by the Public Service Commission. The number recruited and the effective date of the appointment will be determined as per the order on the Public Service Commission.

2. **Salary Scale:**

This post is entitled to the salary scale as per (SL-01-2016), Rs. 47,615-10x1,335-8x1,630-17x2,170-110,895/- (monthly), according to the Appendix I of Public Administration circular 03/2016 of 25.02.2016.

3. **Conditions of Service :**

- I. This post is permanent and pensionable. Contribution should be made to the widows' and orphans' Pension Scheme.
- II. This post is subject to an acting period of one year.
- III. In accordance with the provisions of Public Administrative Circulars 18 /2020 and circulars thereof, language proficiency should be obtained as required within 03 years of the recruitment.
- IV. This appointment will be subject to the provisions of the Procedural Rules of the Public Service Commission, Establishments Code of Democratic Socialist Republic of Sri Lanka, Government Financial Regulations, Departmental Orders.

**4. Educational Qualifications :**

A degree in Agriculture obtained from a University recognized by the University Grants Commission of Sri Lanka (UGC).

**5. Experience :**

- I. Be a Development officer attached to the aforesaid department who has been assigned duties equivalent to the post of Land Use Planning Officer or the post of Land Use Planning Officer of the Land Use Policy Planning Department.
- II. Shall have completed an active and satisfactory service period of 05 years in the Land Use Policy Planning Department.
- III. Be an officer permanent in the post.

**6. Physical Suitability :**

Every candidate should be physically and mentally sound enough

- I. To serve in any part of the Island.
- II. To perform duties of the post.

**7. Age Limit:** Age limit is not applicable as those who hold a permanent post already in the public service

**8. Other Qualifications :**

- I. Applicants should be a citizen of Sri Lanka.
- II. Applicants have an excellent moral character.
- III. Should have fulfilled all the necessary qualifications required to recruit to the post by the closing date of the applications.

**9. Written Examination:**

9.1 This examination will be conducted by the Commissioner General of Examinations. The limited competitive examination for the post is consisted with the following question papers:

<i>Subject No.</i>	<i>Subject</i>	<i>Time</i>	<i>Maximum marks</i>	<i>Pass marks</i>
01	Subject Related Question Paper	03 hours	100	40%
02	Intelligent Test	03 hours	100	40%

**9.2 Syllabus :**

(a) Subject Related Question Paper :

Knowledge on preparation of land use planning by utilizing theories based on land valuation for agriculture, physical features and basic knowledge on preparation of map relevant to that, making land use planning by adjusting requirements of crop cultivation and their requirements with land features and quality of the land, using soil protection activities to increase the productivity of the land and knowledge on utilizing agricultural research data for that purpose and agronomical

factors specially considered in land use activities in Sri Lanka at present and instances of successful utilization of those factors and describe issues in relation to that in accordance with practical experiences.

(b) Intelligent Test :

Shall consist of 50 multiple-choice questions and/ or short answer type questions to test the candidate's analytical, interpretation, logical skills which are presented relevant to the numerical, linguistic and morphological structures and relationships.

10. **Interview :**

10.1 Structured Interview

According to the priority of obtaining marks from the written examination, a number equal to five times existing vacancies will be called for the general interview from among the candidates and marks will be awarded by the board of interview appointed by the Public Service Commission. At least 40% of the marks should be obtained for each subject in written examination for calling for the interview. The method of awarding marks in the interview is as follows:

	<i>Fields which are examined and awarding marks</i>	<i>Maximum marks</i>
01	Additional Educational Qualifications	20
02	Language Proficiency	15
03	Vocational Qualifications	20
04	Qualifications obtained in information technology/ computer science	20
05	Additional Experience	20
06	Skills performed at the interview	05
	<b>Grand Total</b>	<b>100</b>

11. **Examination Conditions :**

- I. The examination will be conducted in the Sinhala, Tamil and English mediums. A candidate can appear for the examination in only one language of her/his choice. All question papers have to be answered in the same medium. Candidates will not be permitted to change the medium of examination in her/his application later. All candidate should be appeared for all 02 (two) question papers.
- II. Examination Fees is Rs. 1200/- further, the examination fee should be paid cash to any post office/ sub post office in the island to be credited to the state revenue head under the Commissioner General of Examinations 20-03-02-13 and the receipt obtained in the name of the applicant should be affixed at one place on the edge of the application so that it does not slip.. It may also be helpful to retain a photocopy of the receipt.
- III. The paid examination fee shall not be refunded for any reason
- IV. The date of the examination will be notified later

**Note:** No applicant will be allowed to enter the examination hall without an admission card and it is mandatory to submit the duly completed and attested admission card to the supervisor of the examination hall on the first day of the examination.

Issuance of an admission card to a candidate for the examination should not be taken as an acknowledgment that the candidate has satisfied the qualifications required to sit the examination.

- V. The application should be prepared on the A4 paper of 22x29 cm by using both sides , and Headings 01 to 7.1 should be entered on the first page, and the rest on the other page. The relevant particulars should be entered very clearly in candidate's own handwriting. All applications that do not conform to the format of the specimen application form , uncompleted applications ,shall be rejected without notice. It would be advisable to retain a copy of the application form with the applicant. Further, the candidate should satisfy herself / himself that the completed application conforms to the specimen application form before submitting. It is responsibility of the candidate to find out whether the completed application complies with the application specified in the notice If not, application will be rejected. Application should be prepared according to the specimen application form provided at the end of this notification . The name of the examination mentioned in the heading of the application should be written in English in Sinhala applications in addition to in Sinhala and in English in Tamil applications in addition to in Tamil.
- VI .On the presumption that only the eligible persons who are mentioned in the *gazette* notification have applied and paid the prescribed examination fee and have properly submitted the applications and forwarded the copy along with the respective receipt on or before the closing date of applications, the admissions will be issued for the applicants by the Commissioner General of Examinations. A short message (SMS) will be sent by the Department of Examinations to the candidates once the admissions are issued. Any applicant, who has not received the admission within 02 or 03 days of the notice, should inquire from the Institutional Examinations Organization Division of the Department of Examinations. In such inquiry, the applicant should accurately mention the title of the examination applied, full name of the applicant, National Identity Card Number and the address. If the applicant is a resident outside of Colombo, it will be effective to send a request letter to the fax number mentioned in the notice, along with the fax number of the applicant so that a copy of the admission can be obtained promptly *via* fax. In inquiring so, it will be useful to get prepared to produce the copy of the application kept with the applicant , the copy of the receipt obtained after paying examination fee, receipt registered in posting the application.
- VII. With the approval of the Public Service Commission, the Commissioner General of Examinations has the power to either postpone or cancel the examination.
- VIII. Candidates will have to abide by the rules and regulations, enacted by the Commissioner General of Examinations, regarding conducting the examination. If those rules and regulations are violated, the candidates are bound to undergo any punishment imposed by the Commissioner General of Examinations.
- IX. All candidates should prove their identity to the satisfaction of the supervisor of the examination hall for each paper they sit. Any of the following documents shall be accepted for this purpose.
- (I) The National Identity Card
  - (II) A valid Passport,
  - (III) A valid Sri Lankan Driving License

Moreover, all candidates should enter the examination hall without covering their face and both ears, so that the examination staff may easily verify their identity. Any candidate refusing to prove the identity is not allowed to enter the examination hall. Further, once entered the examination hall, all candidates should keep their face and both ears open until leaving the hall, so that the examination staff may verify their identity.

- X. The results would either be sent personally to the candidates or published on the website of the Department of Examinations, [www.results.exams.gov.lk](http://www.results.exams.gov.lk).

Applicants serving in public service / provincial public service / state corporations, should submit their applications through their institution / department heads. The officers who are attached to the district offices of the Land Use Policy Planning Department, should forward their applications through the Assistant Director (District Land Use) of their district office. All candidates should have their signature attested by their head of the department prior to the examination.

12. The procedural rules of the Public Service Commission, Circulars issued from time to time governing the Public Service and the stipulations of the Service Minute of the Executive Service Category of the Land Use Policy Planning Department with its amendments are applicable to this post.

**13. Furnishing False Information**

If it is revealed that a candidate does not possess any of the required qualifications, his / her the candidature may be annulled at any stage before, during or after the examination. After selecting to the post, if it is revealed that any of the facts presented is incorrect or any significant fact has been willfully suppressed, action may be taken for the person in question to be discontinued from the service/ returned to the previous post / dismissed from service.

14. The final decision on any matter that does not include in this notice rests with the Public Service Commission. The power of taking final decision for filling vacancies or non-filing or filling part of the vacancies is with the Public Service Commission.

15. In case of any discrepancy arises among the phrases of this notice, which is published in Sinhala, Tamil and English Languages, the Sinhala notice will be considered as the correct one.

As per the order of the Public Service Commission

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The Secretary,  
Ministry of Tourism and Lands,  
“Mihikatha Medura”,  
1200/6, Rajamalwatta Road, Battaramulla,  
07th day of June, 2024.