

**Appointment to the Posts of Provincial Director of Education in the  
Provincial Departments of Education - 2024  
(SLEAS, Grade I)**

**Approved Marking scheme expected to be used for the Structured Interview**

**01. Seniority**

**Maximum marks : 30**

In addition to the satisfactory service period of not less than 05 years in Grade I of the Sri Lanka Education Administrative Service (SLEAS) as mentioned under the Basic Qualifications according to the Service Minute of Sri Lanka Education Administrative Service, these marks are awarded only for active and satisfactory service in Grade I of the SLEAS as per Public Service Commission Circular No. 01/2019.

Accordingly, the marks will be awarded as the officer with highest additional service period as described above (in addition to the satisfactory service period of 05 years in S.L.E.A.S, Grade I) from the applicants of the relevant post gets the total marks allocated for the seniority, and the other officers get the marks proportionally for their seniority.

**Note** - In respect of the officers who have been promoted to Grade I subsequent to the completion of 12 years of active and satisfactory service period in Grade II and III with a service period of two (02) years in Grade II of the Sri Lanka Education Administrative Service, their active and satisfactory service period additional to the said total service period of 12 years and two years in Grade II will also be considered as a service period in Grade I and the marks will be awarded accordingly.

**02. Service experience in the field**

**Maximum Marks : 15**

(Marks are given subject to the maximum marks limit only for the official appointment letters issued by the relevant appointing authorities)

2.1 Experience in the School Management 10 Marks  
(As 01 mark per year for an approved Post of Principal in Grade I of the SLEAS)

2.2 Experience in the Office Management 10 Marks  
(As 01 mark per service period of one year at another post in Grade I of the Sri Lanka Education Administrative Service other than in a Post of Principal)

**03. Educational Qualifications**

**Maximum Marks : 10**

- 3.1 Doctor of Philosophy (PhD) - 10 Marks
- 3.2 Master of philosophy (MPhil) - 07 Marks
- 3.3 Post Graduate Degree - 05 Marks
- 3.4 Post Graduate Diploma - 03 Marks

(Other Educational Qualifications excluding the qualifications considered for being exempted from the Efficiency Bar Examinations shall only be considered for the issuance of above marks and marks shall be given per single certificate/ maximum qualifications. Further, relevant marks shall be given only for the Educational Qualifications applicable to the educational sector; as decided by the Secretary to the Ministry of Education or as mentioned in the Service Minute, Graduated from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree-granting institution or from a National Institute of Education)



#### **04. Creativity and Professional Development**

**Maximum Marks : 15**

##### **4.1 Researches relevant to the professional field**

**10 Marks**

(No marks are given for the researches / theses submitted for the Post Graduate Degree/ Post Graduate Diploma and marks are given only for 2 researches maximum as 05 marks per each research component finalized methodically and submitted to a symposium in relation to the relevant professional field)

##### **4.2 Publications such as journals articles printed materials**

**05 marks**

(No marks are given for the publications in text books and affiliated books thereof and only for books approved by the Educational Publications Advisory Board and marks are given for 03 publications maximum as 02 marks per each for the publications available as articles, reports or printed materials published in Newspapers and Magazines as decided as suitable by the Secretary to the Ministry of Education to give marks at the interview)

#### **5. Knowledge on Computer Literacy**

**Maximum Marks - 05**

(Practical Knowledge in operational software and software applications together with Basic Knowledge in Computer Hardware are tested)

#### **6. English Language Proficiency**

**Maximum Marks - 05**

(Practical usage and skills in handling English Language are tested)

#### **7. Service Evaluation/Certificates on Commendation /Certificates of Awards/Achievements**

**Maximum Marks - 05**

(05 Marks maximum as 01 mark per each only for Appreciations/Service Evaluations certificates issued by Head of the Institute through the Form General No.230B)

**Note:** Head of the Department means Chief Secretary to the Provincial Council, Secretary to the Provincial Ministry of Education, Provincial Director of Education, Zonal Director of Education, Commissioner General of Examinations or Commissioner General of Educational Publications)

#### **8. Presentation**

**Maximum Marks-10**

An oral presentation of 05 minutes; about how you; as a Provincial Director of Education, expect to proceed in future to increase the quality and effectiveness of the education system; giving attention to the new trends in the education field, present educational policies and the challenges of education field in 21<sup>st</sup> century and on the basis of your practical personal experience also, should be done. A hard copy of the said presentation should be given to the Interview Board.

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|----------------------------|------------|
| I. Approach & Introduction | - 02 Marks |
| II. Content                | - 02 Marks |
| III. Time Management       | - 02 Marks |
| IV. Way of Presentation    | - 02 Marks |
| V. Conclusion & Finishing  | - 02 Marks |

An oral presentation should be done for a timeframe of 05 Minutes via Power Point Application or any other application by utilizing a Computer, and the hard copy of the case study you presented should be given to the Interview Board.

#### **9. Overall Skills shown at the Interview**

**Maximum Marks – 05**