



THE PUBLIC SERVICE MUTUAL PROVIDENT ASSOCIATION

(Incorporated under the Public Service Mutual Provident Association Ordinance No.05 of 1891)

Invitation of Applications for the post of Joint Secretary and Treasurer

Applications are invited for the following post in this Association.

Post of Joint Secretary and Treasurer:

Qualification:

Class III Officer in Sri Lanka Administrative Service or Class III Officer in Sri Lanka Accountants Service or Class I Officer in Sri Lanka Audit Service or Super Grade or Class I Officer in State/Provincial State Management Service/Officer in parallel Management Service.

Experience:

Applicant should have experience in the field of Accounts establishment and administrative matters and have efficiency in Sinhala and English Languages. Having knowledge in Tamil Language will be an added qualification.

Salaries and Other Benefits:

Applicant selected for this post will be entitled to a salary equivalent to the Government salary scale with an additional allowance of 50% of the monthly consolidated salary, other government approved allowances entitled to the permanent post, annual bonus as decided at the Annual General Meeting of the Association and encashment of the un-availed leave. Also will be entitled to concessionary Season Tickets and Railway Warrants.

Conditions:

Applications are invited for the post from Officers in either the State Service or Provincial Public Service and recruitments will be done on secondment basis as per the requirements of the Government, for a period of two years in terms of the Section 148 in Para 12 of the Procedural Rules of the Public Service Commission.

As this is an incorporated institution under the supervision of the Ministry of Finance, you may submit your application through Eleventh (XI) Appendix of the Procedural Rules of the Public Service Commission.

A certification from the Head of Department agreeing to release the applicant for a period of two years for the Association's Service on secondment basis as per the Public Service Commission Procedural Rules and the provisions of the Establishment Code of the Democratic Socialist Republic of Sri Lanka.

The selected applicant should deposit an amount as a security with the Association as decided upon by the Management Committee of the Association.

Applicant, when submitting the application, should mention "**Post of Joint Secretary & Treasurer**" on the left hand top corner of the envelope and should send by registered post addressed to "President, The Public Service Mutual Provident Association, No 155/5, Castle Street, Colombo 08" through the Heads of the respective institutions to receive at or before 2.00 p.m on 09.08.2024 and a copy of same should be sent directly to the Public Service Mutual Provident Association.

**Public Service Mutual Provident Association,
No.155/5, Castle Street,
Colombo 08.**

Email: psmpa@sltnet.lk

**Dr. H.A.N.S.Kumara
President**

14.07.2024

Web: www.psmpa.com