

National Credit Guarantee Institution Limited (NCGIL)

Vacancy for Head of Departments

The National Credit Guarantee Institution Limited (NCGIL) is a Public Private Partnership established between the Government of Sri Lanka and 13 leading financial institutions to support the country's Micro, Small and Medium Enterprise (MSME) sector. The NCGI provides guarantee facilities to the MSMEs to bridge the collateral shortfall and promote cashflow based lending for viable projects which will foster economic growth and prosperity, overcoming challenges posed by rapidly changing market demands, technological shifts, and capacity limitations.

We're looking for proven leaders to manage relationships, lead a dynamic team, deliver targets with out-of-the-box thinking, be data-driven and people-focused. If you are a candidate who wants to impact and accelerate the growth of the MSME sector, join us!

Key Qualifications and Experience*

<p>Head of General Administration/ CFO</p> <p><i>The division overlooks all activities relevant to the finance, procurement and ICT functions of the NCGI.</i></p>	<ul style="list-style-type: none"> • Bachelor's Degree or Master's in Finance, Accounting, Economics, or an equivalent area preferably with recognized professional qualifications in Management Information Systems • Professional qualification in CA, CIMA, ACCA or possessing CFA, CPA • A minimum of 10 years' experience in the fields of Finance, IT, Procurement and preferably minimum of two years' proven hands-on exposure in similar job positions
<p>Head of Guarantee Administration</p> <p><i>The division's core operations are to evaluate guarantee loan applications, register borrowers, issue guarantee certificates and monitor guaranteed loans.</i></p>	<ul style="list-style-type: none"> • Professional membership/qualification from the Institute of Bankers of Sri Lanka or Bachelor's Degree in Accounting, Finance, Business Administration or an equivalent qualification. Master's Degree in above fields or an equivalent is an added advantage. • A minimum of 10 years' experience in SME credit administration with minimum 5 year's exposure at senior management level in the banking industry
<p>Head of Human Resources</p> <p><i>The division conducts all activities relevant to the recruitment, development and training of the staff members of the NCGI</i></p>	<ul style="list-style-type: none"> • BSc in HRM/ MBA specialized in HRM or equivalent qualification from a recognized university or institute • Over 15 years' HRM experience with at least 5 years' experience in similar role preferably in service-oriented technology driven business environment or in banking or financial industry • Hands-on experience in HR planning, design and implementation and HR software
<p>Head of Risk Management/ CRO</p> <p><i>The division's core functions are to conduct credit risk assessment activities, evaluate and revise risk management frameworks, formulate risk mitigation plans, etc.</i></p>	<ul style="list-style-type: none"> • Bachelor's Degree in Finance, Financial Risk Management, Statistics, Business, Economics, Business Administration or related field. Master's Degree or equivalent in above or related fields is an added advantage • Professional qualification in CA, CIMA, ACCA or an equivalent • A minimum of 10 years' experience in the financial sector with comprehensive knowledge of traditional risk management principles and practices
<p>Head of Internal Audit</p> <p><i>The division aims to ensure the NCGI incorporates a strong internal control framework which encourages sound corporate governance.</i></p>	<ul style="list-style-type: none"> • Professional qualification in CA, CIMA, or ACCA • Bachelor's Degree in Finance, Accounting, Economics or any related field. A Master's in Banking or Finance is an added advantage • A minimum of 10 years' internal audit experience in the Banking and Financial sectors

* Applicants must be in age of maximum 57 years as of the application closing date.

Key Responsibilities

- Develop and implement departmental strategies aligned with company goals.
- Lead, mentor, and manage department staff to achieve performance targets.
- Liaise with cross-functional management, senior management and other stakeholders to streamline operations.
- Oversee budgeting, resource allocation, efficient utilization, departmental performance, and continuous improvement and innovation ensuring objectives are met.
- Ensure compliance with company policies, industry regulations and address and resolve operational challenges.

Contract Period and Remuneration Package

There will be a 3-year renewable contract based on performance and an attractive remuneration package for the selected candidate.

Selection Process

Selection will be made through a comprehensive interview process and please note that only qualified candidates will be notified at all stages of the selection process. If you are interested and possess the relevant qualifications, please forward your complete resume in PDF format with contact details of two non-related referees to ncgi.recruitment@gmail.com and send the hard copy to following address by registered post on or before 10th July 2024. On the top left-hand corner of the envelope/ email subject line the position, please mention "NCGI – Name of the Position Applied".

Address: Room no. 207, The Secretariat office, 2nd Floor, Lotus Road, Colombo 01