



POSTGRADUATE INSTITUTE OF SCIENCE (PGIS)

UNIVERSITY OF PERADENIYA

POST OF DIRECTOR

Applications are invited from Sri Lankan citizens for the post of Director of the Postgraduate Institute of Science (PGIS), University of Peradeniya. The PGIS is a National Institute established in 1996 for the purpose of providing, promoting and developing Postgraduate Programmes and Research in Science. The Programmes in the PGIS are conducted by eleven Boards of Study: Biochemistry and Molecular Biology, Biomedical Sciences, Chemical Sciences, Earth Sciences, Environmental Science, Mathematics, Physics, Plant Sciences, Science Education, Statistics and Computer Science and Zoological Sciences. In terms of the Ordinance of the PGIS, the Director is a full-time officer who will be the Principal Executive Officer, the Principal Academic Officer and the Accounting Officer of the Institute. The Director is an ex-officio member and Chairman of the Board of Management, the Coordinating Committee and an ex-officio member of each Board of Study of the Institute. The tenure of the office is three years and applicants should be citizens of Sri Lanka and shall be less than 63 years of age by the closing date of the applications. The prospective applicant should possess postgraduate qualifications in any of the science disciplines mentioned above with an excellent track record of research and administrative experience. Experience in administering an academic entity is an added advantage. The successful candidate should possess excellent interpersonal skills necessary to perform duties in a multidisciplinary academic environment and understanding of the Institute's commitment to the community. He/ she will be responsible for providing academic leadership and implementing the decisions of the Board of Management.

The following documents should accompany the application:

- I. Comprehensive Curriculum Vitae of the applicant, including the date of birth, list of publications, administrative positions held and academic/professional achievements.
- II. A statement of vision for the development of the Institute.
- III. A brief account of proposed achievements if appointed.
- IV. If the incumbent Director is an applicant or had held the post of Director of the Institute before, a report highlighting accomplishments during his/her first period of the office should be submitted.
- V. A letter from the employer indicating whether the applicant can be released if appointed, in case of applicants serving in Public Service, Corporations, Statutory Bodies or Higher Educational Institutions.

The application should be posted under registered cover or hand-delivered, addressed to the Senior Assistant Registrar, Postgraduate Institute of Science, University of Peradeniya, P. O. Box: 25, Peradeniya, to reach **on or before 24th September 2024**, indicating **“Post of Director, Postgraduate Institute of Science, P.O. Box 25, University of Peradeniya”** on the top left-hand corner of the envelope. In addition, please email soft copies of the above documents and any other supportive documents in PDF format to sar@pgis.lk. For further details, please contact the Senior Assistant Registrar, PGIS at Tel: 081-2394782 during normal office hours or visit the PGIS website at www.pgis.lk. The selection will be made following the methodology set out in the University Grants Commission Circular No: 01/2024 dated 01 st January 2024 issued by the UGC. Please refer to the aforesaid circular for further details on the procedure of appointment of the post of Director.

Senior Assistant Registrar
Postgraduate Institute of Science

25th August 2024