



IMMEDIATE
VACANCY

Dockyard General Engineering Services (Pvt) Ltd

A fully owned Subsidiary of  Colombo Dockyard PLC

Dockyard General Engineering Services (Pvt) Ltd. (DGES) is a wholly owned subsidiary of **Colombo Dockyard PLC (CDPLC)** and leading Engineering entity which cater to Engineering & Construction Industry of the nation.

HR EXECUTIVE

RESPONSIBILITIES

- Assist management in recruiting, onboarding, and developing talent to fill key positions and strengthen team performance.
- Act as a primary contact for employee concerns and conflicts, fostering a supportive and respectful workplace.
- Ensure prompt compliance with labor laws and regulations, and update HR policies as necessary.
- Identify training needs and coordinate or support training programs.
- Support management with performance reviews, coaching, and HR development initiatives.
- Manage HR documentation and maintain accurate employee records.

QUALIFICATIONS & REQUIREMENTS

- Bachelor's Degree in Human Resource Management.
- Minimum of 2 years of relevant experience.
- Excellent interpersonal and communication skills.
- Proficiency in both English and Sinhala.

Email: career@dges.lk

An attractive remuneration package and other benefits will be offered to the Selected Candidates Please forward your complete resume with contact details of two non- related referees to Dockyard General Engineering Services (Pvt) Ltd Official website: <https://www.dges.lk/careers/> within 14 days of this advertisement.

The General Manager
Dockyard General Engineering Services (Pvt) Ltd
223, Jayantha Mallimarachchi Mawatha
Colombo 14