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வவுனியாப் பல்கலைக்கழகம், இலங்கை
University of Vavuniya, Sri Lanka

මගේ අංකය:

எனது இல.:

My Number:

ඔබේ අංකය:

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Your Number:

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பம்பைமடு, வவுனியா, இலங்கை

Pampaimadu, Vavuniya, Sri Lanka

12.08.2024

Secretary

University Grants Commission

Registrar

University of Colombo
University of Peradeniya
University of Sri Jayewardenepura
University of Kelaniya
University of Moratuwa
University of Jaffna
University of Ruhuna
The Open University of Sri Lanka
Eastern University, Sri Lanka
South Eastern University of Sri Lanka
Rajarata University of Sri Lanka
Sabaragamuwa University of Sri Lanka
Wayamba University of Sri Lanka
Uva Wellassa University of Sri Lanka
University of Visual & Performing Arts
Gampaha Wickramarachchi University of Indigenous Medicine

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Sri Palee Campus
Trincomalee Campus

Director

Postgraduate Institute of Medicine
Postgraduate Institute of Agriculture
Postgraduate Institute of Pali & Buddhist Studies
Postgraduate Institute of Archaeology
Postgraduate Institute of Management
Postgraduate Institute of Science
Postgraduate Institute of English
Postgraduate Institute of Humanities and Social Science
Postgraduate Institute of Indigenous Medicine
Postgraduate Institute of Medical Sciences
Institute of Human Resource Advancement
University of Colombo School of Computing
National Institute of Library and Information Science
Institute Technology University of Moratuwa
Institute of Bio-Chemistry, Molecular Biology and Bio Technology
The National Centre for Advanced Studies in Humanities & Social Sciences
Swamy Vipulananda Institute of Aesthetic Studies
Institute for Agro-Technology & Rural Sciences

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VACANCIES

Applications are invited from the employees of the UGC and Higher Educational Institutions for the posts listed below.

1. Management Assistant (Shroff) Gr.III
2. Security Inspector Gr.III
3. Nursing Officer Gr.III
4. Library Information Assistant Gr.III
5. Technical Officer (ICT) Gr.III
6. Technical Officer Gr.II Seg. 'B' (Trainee)
7. Marshal Gr.II (Female)
8. Public Health Inspector Gr.III
9. Caretaker cum Cook Gr.III
10. Laboratory Attendant Gr.III
11. Driver Gr.II
12. Vehicle Cleaner Gr.III
13. Library Attendant Gr.II
14. Groundsman Gr.III

Applications should be made as per the specimen forms attached and should be forwarded through the Secretary of the UGC or the Registrar of the Higher Educational Institution / the Rector of the Campus/ the Director of the Institute concerned and it should be sent under registered cover to reach the Deputy Registrar/ Establishments Branch, University of Vavuniya, Pampaimadu, Vavuniya on or before 26th August 2024 (Certified copies of the relevant documents should be enclosed with the application). Applications which do not provide required information or those which do not conform to the other requirements and late applications will be rejected.

Rejected applications will not be considered under any circumstances, without information.

Please note that employees holding permanent cadre posts should not be allowed to apply for another permanent post during their probationary period according to the Establishments Circular Letter No. 03/2013 of 15/03/2013.

1. MANAGEMENT ASSISTANT (SHROFF) GRADE - III

Qualifications:

- a) Should have passed the G.C.E.(O/L) Examination in six (06) subjects at one sitting with credit passes in:
 - i. Sinhala Language/Tamil Language
 - ii. English Language/English Literature
 - iii. Mathematics

And

- b) Should have passed in all subjects at G.C.E (A/L) Examination (except the Common General Paper) at one sitting and one shall be for Accountancy.

*Preference will be given to those who possess the following:

- i) An acceptable qualification in computer qualifications of not less than six (06) months duration obtained from a recognized institute.

And

- ii) Two years of experience in the use of computer application packages.

Note: A security deposit to be furnished as determined by the UGC / Higher Educational Institution.

Salary Scale: U-MN1 (III) - Rs.30, 725-17x300-35,825 p.m

Selection: By Written Examination and Interview

2. SECURITY INSPECTOR, GRADE – III

Qualifications:

- i) a. G.C.E (Ordinary Level) Examination in six subjects at not more than two sittings with credit passes in 5 subjects. The credit passes must include Sinhala/Tamil language or Literature and Arithmetic/Commercial Arithmetic/Mathematics.

OR

- b. Employees of the University System with not less than 5 years' satisfactory service and who have passed the G.C.E. (Ordinary Level) Examination in 06 subjects at not more than 03 sittings. The subjects passed must include Sinhala/Tamil language or Literature and Arithmetic/ Commercial Arithmetic/Mathematics.

AND

- ii) Not less than 05 years satisfactory service in the Police or Armed service or Security service in the University System or other recognized security organization.

iii) Should have actively participated in Sports.

- iv) Height: Not less than 5' 6"
Chest: Not less than 34 inches
(Normal)

Salary Scale: U-MN 1 (III) - Rs.30, 725 – 17,300 - 35,825 p.m

Selection : By Interview

3. NURSING OFFICER, GRADE III

Qualifications:

- (i) GCE (Ordinary Level) Examination in Six subjects at not more than two sitting with credit passes in three subjects.

AND

- (ii) Certificate of competence as a Nurse recognized by the Sri Lanka Medical Council.

Salary Scale: U-MT1 (III) - Rs.31, 625-7 x 300; 10 x 355 - 37,275 p.m

Selection: By Interview

4. LIBRARY INFORMATION ASSISTANT, GRADE III

Qualifications:

- (i) G.C.E. (O/L) Examination in six (06) subjects with at least three (03) credit passes in not more than two sittings with passes in:-

- a. Sinhala Language/ Tamil Language
- b. English Language/ English Literature
- c. Mathematics

AND

- (ii) Permanent post in a Primary Level carrying a salary scale denoted by the salary code of U- PL & be confirmed in a Primary Level (U-PL) post with five (05) years of continuous satisfactory service in Library of a Higher Educational Institution.

*Preference will be given for who have obtained acceptable qualification in computer applications of not less than six (06) months duration from a recognized institute.

Salary Scale: U-MN1 (III) - Rs.30,725-17x300-35,825 p.m

Selection: By Test and Interview

5. TECHNICAL OFFICER (ICT) GR.III

Qualifications:

- (i) Should have passed in three (03) subjects at the G.C.E (Advanced Level) in one sitting in any stream.

AND

- (ii) Having obtained a certificate of proficiency not below than the NVQ Level 5 issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission or recognized Institution in the Field of Information Communication and Multimedia Technology/Information and Communication Technology/Information Technology or equivalent.

*Preference will be given for those who have work experience in ICT.

Salary Scale: U-MT 1 (III) - Rs.31,625- 7x300: 10 X 355 – 37,275 p.m

Selection: Written and / or practical test an interview

6. TECHNICAL OFFICER, GRADE II SEG. 'B' (TRAINEE)

Qualifications:

a) Passes in six subjects at the G.C.E (Ordinary Level) Examination including 05 credits obtained in not more than two sittings. The credit passes should include Science and Mathematics.

OR

b) Passes in six subjects at the G.C.E (Ordinary Level) Examination obtained in not more than three sittings and 08 years satisfactory permanent services in the UGC or Higher Educational Institution / Institute. The subjects passed should include Science and Mathematics.

OR

c) 15 years satisfactory permanent service as a Laboratory Attendant in a Higher Educational Institution / Institute

Salary Scale: U-MT1 (III) - Rs.31, 625-7x300; 10x355-37,275 p.m

Selection: By Aptitude test and Interview

7. MARSHAL GRADE II (FEMALE)

Qualifications:

(i) A graduate of a recognized University / Higher Educational Institution.

Physique –

Female – Height: 5'4"

Note: Preference will be given to those who possess experience in police / Armed Forces and active participation in sports activities, and social welfare activities within the university and at the national level.

(ii) A person who has experience in a post not below the rank of Major in the Armed Forces in Sri Lanka or not below the equivalent rank in Sri Lanka Police.

Salary Scale: U-MN 3 (II) - Rs.42,885 – 18 X 660 – 54,765 p.m

Selection: By structured Interview

8. PUBLIC HEALTH INSPECTOR

Qualifications:

- (i) Should have passed the Public Health Inspectors Examination conducted by the Department of Health and have at least 3 years' experience since qualifying.

Salary Scale: U-MN1 (III)- Rs.30,725-17x300-35,825 p.m

Selection: By Interview

9. CARETAKER CUM COOK, GRADE - III

Qualification:

- a. Should pass in Six Subjects at G.C.E (Ordinary Level) Examination with at least four credit passes in two sittings.

OR

Having obtained a National Certificate of Cook/Room Attendant (NVQ Level 3) issued by a Technical Vocational Training Institute accepted by the Tertiary & Vocational Education Commission.

- b. Must have knowledge of the care of furniture, crockery, cutlery and linen and maintaining the surrounding garden. Must be able to maintain an inventory.
- c. Must have knowledge of cooking and the preparation of both Western and Eastern dishes for a given number of persons.

Salary Scale: UPL- 2 (III) - Rs.28, 025-16x270-32,345 p.m

Selection : By test and or interview.

10. LABORATORY ATTENDANT Gr.III

Qualifications:

- a. Should have passed the G.C.E. (O/L) Examination in six (06) subjects with at least two credits passes in not more than two sittings.

And

- b. Having obtained a certificate of proficiency of the N.V.Q Level 2 or 3 in a field which has knowledge of standard laboratory equipment and laboratory techniques issued by a technical / vocational training institute accepted by the tertiary and vocational education commission or a statutory institution which has been established by an Act passed by the parliament.

Note: Minimum 6 months working experience in a similar capacity with knowledge and use of standard laboratory equipment, supplies and ability to learn new laboratory techniques as needed may consider equal to NVQ Level 2 or 3 until such programs are designed as appropriate for the post of laboratory Attendant.

Salary Scale: U-PL 2(III) - Rs.28025-16 x 270-32,345 p.m.

Selection: By Aptitude Test and Interview

11. DRIVER GR.II

Qualifications:

- (i) Pass in the 8th Standard
- (ii) Possess a certificate of competence issued by the Commissioner of Motor Traffic to drive heavy cars and lorries
- (iii) At least 3 years driving experience
- (iv) Ability to attend to running repairs
- (v) Minimum Height: 5' 2 ½"
- (vi) Should possess a good knowledge of the Highway Code.
- (vii) Must be physically fit for duty during day and night and must have a good eye sight.

Salary Scale: U-PL3 (III) Rs.29, 915 – 16 x 270 – 34,235 p.m

Selection: Aptitude Test and Interview

12. VEHICLE CLEANER GR – III

Qualifications:

- (i) Pass in the 7th standard.

Note: Preference will be given to those who possess experience in having worked as a lorry cleaner

Salary Scale: U-PL 1(III) - Rs.27025-15 x 250-30,775p.m.

Selection: Aptitude Test and Interview

13. LIBRARY ATTENDANT GRADE II

Qualifications:

- a)
 - (i) Pass in 6 subjects at the G.C.E. (Ordinary Level) Examination with Sinhalese/Tamil/English and pure Mathematics/ Arithmetic/ Commercial Arithmetic as subjects at not more than 2 sittings.
 - (ii) Pass in the 8th standard and have not less than 10 years' service in the UGC, Higher Educational Institution.
- b) At least 2 years' experience in Library work.

Salary Scale: U-PL 1(III) - Rs.27025-15 x 250-30,775p.m.

Selection: By Aptitude Test and Interview.

14. GROUNDSMAN GRADE - III

Qualifications:

- (i) Ability to read and write.
- (ii) Knowledge of preparation and maintenance of playing fields for different sports
viz: cricket, football, rugby, hockey, badminton, tennis etc.
- (iii) Knowledge and maintenance of all types of sports equipment.
- (iv) Not less than two years' experience in the maintenance of playing fields.

Salary Scale: U-PL 1 (III) - Rs.27025-15 x 250-30,775p.m.

Selection: By Aptitude Test and Interview.

Registrar

University of Vavuniy

