



## UNIVERSITY OF VAVUNIYA, SRI LANKA VACANCIES

The University of Vavuniya will entertain applications from suitably qualified persons for the following posts up to **16<sup>th</sup> October 2024**.

No.	Posts	Qualifications
1.	Director/ Physical Education (Contract Basis)	<p>1. Should possess a degree in Physical Education from a recognized University/ HEI or equivalent with at least ten (10) years of experience in organizing and implementing the physical educational programmes after obtaining such degree.</p> <p style="text-align: center;"><b>OR</b></p> <p>2. Should possess a degree from a recognized University/ HEI with a postgraduate qualification in Physical Education or professional qualification in the relevant field with at least twelve (12) years of experience in organizing and implementing physical educational programmes in reputed institutes after obtaining the first degree.</p> <p style="text-align: center;"><b>OR</b></p> <p>3. A holder of the post of Assistant Director/ Physical Education in the University system and confirmed in that post with not less than five (05) years of service in that grade.</p>
2.	Chief Security Officer (Contract Basis)	<p>1. An Officer not below the rank of Assistant Superintendent of Police, Captain of the Army or an Officer of equivalent rank in the other Armed services;</p> <p style="text-align: center;"><b>OR</b></p> <p>2. A person who possesses a degree from a recognized University/Higher Educational Institution with not less than five (05) years of experience in Security work.</p> <p style="text-align: center;"><b>OR</b></p> <p>3. A holder of the post of Security Inspector, Grade I or above in the University Security Service and confirmed in the present post with not less than eight (08) years of satisfactory service on those grades.</p>
3.	Assistant Registrar (Contract Basis)	<p>1. Should possess a Bachelor's Degree with First or Second Class from a recognized University/ Higher Educational Institute.</p> <p style="text-align: center;"><b>OR</b></p> <p>2. Should possess a Bachelor's Degree with a Postgraduate Degree/ Postgraduate Diploma in Administration/ Management ** from a recognized University/ Higher Educational Institute.</p> <p style="text-align: center;">**</p> <ul style="list-style-type: none"><li>• Public/ Business Administration</li><li>• Management</li></ul>

		<ul style="list-style-type: none"> <li>• Public Policies</li> <li>• Human Resource Management</li> <li>• Economics</li> <li>• Law</li> <li>• Financial Management</li> <li>• Project Planning and Management</li> <li>• Information Technology or</li> <li>• Any other discipline with a significant component of Management/ Administration</li> </ul>
4.	Assistant Internal Auditor (Contract Basis)	<p>1. Pass in the final II examination of the Institute of Chartered Accountants of Sri Lanka or its equivalent</p> <p style="text-align: center;"><b>OR</b></p> <p>2.(a)(i) Should possess a Bachelor's Degree specialized In Accounting from a recognized University / Higher Educational Institute.</p> <p style="text-align: center;"><b>OR</b></p> <p>(ii) Should possess a Bachelor's Degree from a recognized University / HEI with a pass in the Intermediate level Examination of the Institute of Chartered Accounts of Sri Lanka or its equivalent.</p> <p style="text-align: center;"><b>OR</b></p> <p>(iii) Should possess a Higher National Diploma in Accountancy (HNDA) of Sri Lanka Institute of Advanced Technological Education (SLIATE) or its predecessor.</p> <p style="text-align: center;"><b>AND</b></p> <p>(b) Two (02) years of experience in Accounting/Auditing in a Government / State Corporation or reputed private sector organization.</p>
5.	Assistant Registrar/ Legal & Documentation (Contract Basis)	<p>1. An Attorney-at-Law with A Degree in Law/ Legal Studies with not less than two (02) years of experience gained in Court work, legal work and drafting legal documentation in a State/ Corporation or reputed private sector organization or official bar after obtaining the above qualification.</p> <p style="text-align: center;"><b>OR</b></p> <p>2. An Attorney-at-Law with not less than three (03) years of experience gained in Court work, Legal work and drafting legal documentation in a State/ Corporation or reputed private sector organization or official bar after obtaining the above qualification.</p>

**Common Facts:**

Appointment will be made initially for a period of six months and extendable for further period.

**Salary:**

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| <ul style="list-style-type: none"> <li>• Director/ Physical Education (Contract Basis)</li> <li>• Chief Security Officer (Contract Basis)</li> <li>• Assistant Registrar (Contract Basis)</li> <li>• Assistant Internal Auditor (Contract Basis)</li> <li>• Assistant Registrar/ Legal &amp; Documentation (Contract Basis)</li> </ul> | - | <p>Rs. 118,700/- p.m (Fixed)</p> <div style="font-size: 3em; vertical-align: middle; margin: 0 10px;">}</div> <p>Rs. 96,200 /- p.m (Fixed)</p> |
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Appointees will become contributors to the Universities Provident Fund and to Employees Trust Fund.

### **How to apply:**

Application Form and other details are made available in the University website. <http://www.vau.ac.lk> Applicants are requested to send the prescribed application form downloaded from the University website with the paid Bank Slip for the deposit of a sum of Rs.100/- credited to Bank of Ceylon, Account No: 2364602 in favor of Bursar, University of Vavuniya.

[You may forward the scan copy of the application and other relevant documents to [recruitments@vau.ac.lk](mailto:recruitments@vau.ac.lk)]

The duly completed application on prescribed form together with the copies of relevant certificates should be sent under registered cover to reach the **Deputy Registrar, Establishments Branch, University of Vavuniya, Pambaimadu** on or **before 16<sup>th</sup> October 2024**.

The applicants of Public Service, Government Departments, and corporations should submit their application through the respective Heads of Institutions.

Please mark relevant post on the top of the left hand corner of the envelope.

The candidates who apply for more than one post should submit separate applications in separate covers for each post.

Incomplete and illegible applications and Applications without the copy of the supportive documents and received after the closing date will be rejected without intimation.

**REGISTRAR,  
UNIVERSITY OF VAVUNIYA.  
27.09.2024.**