

National Credit Guarantee Institution Limited (NCGIL)

Vacancies for HoDs and Managers

The National Credit Guarantee Institution Limited (NCGIL) is a Public Private Partnership established between the Government of Sri Lanka and 13 leading Financial Institutions (FIs) to support the country's Micro, Small and Medium Enterprise (MSME) sector. The NCGI provides guarantee facilities to the MSMEs to bridge the collateral shortfall and promote cashflow based lending for viable projects which will foster economic growth and prosperity, overcoming the challenges posed by rapidly changing market demands, technological shifts, and capacity limitations.

We're looking for proven leaders to manage relationships, lead a dynamic team, deliver targets with out-of-the-box thinking, be data-driven and people-focused. If you are a candidate who wants to impact and accelerate the growth of the MSME sector, join us!

HOD Positions (3-year renewable contract based on performance) | Key Responsibilities and Qualifications

Head of Risk Management/ CRO

Leadership role responsible to develop, direct and monitor objectives of risk policies and procedures towards reducing all risks (including credit risk, market risk, liquidity risk, operational risk and strategic risk) of NCGI's guarantee portfolio operations.

- Professional qualification in CA, CIMA, ACCA, CMA or an equivalent
- Master's or Bachelor's Degree in Finance, Financial Risk Management, Statistics, Business, Economics, Business Administration or related fields is an added advantage
- A minimum of 10 years' experience in the financial sector with comprehensive knowledge of traditional risk management principles and practices

Head of Internal Audit

Leadership role responsible for the designing, planning and monitoring of the entire department processes with a sound understanding of regulatory compliance and the operations of the NCGI.

- Professional qualification in CA, CIMA, or ACCA, CMA or an equivalent
- Master's or Bachelor's Degree in Finance, Accounting, Economics or any related field is an added advantage
- A minimum of 10 years' internal audit experience in the Banking and Financial sectors

Manager Positions (Permanent cadre) | Key Responsibilities and Qualifications

Manager – Guarantee Administration

Oversees guarantee operations and address issues of the overall Guarantee Administration function. Key responsibilities include to ensure timely review and approval of credit guarantees; maintain portfolio quality; meet business targets; liaise with the participating banks; engage in capacity building and awareness sessions; develop and revise operational manuals; review guarantee administration related monthly/quarterly reporting.

- Master's or Bachelor's degree from a recognized university preferably in Accounting, Finance, Business Administration or a relevant field or Professional membership/qualification from the Institute of Bankers of Sri Lanka, ACCA, CIMA, CA, CMA or an equivalent.
- A minimum of 5 years' experience in the banking industry, with demonstrated experience and expertise in handling MSME lending and preferably with minimum 2 years of management level exposure in the banking sector.

Manager – Claims

Oversees claims operations and address issues of the overall Claims Management function. Key responsibilities include to review analysis of claim requests; provide advice on effective recovery measures; oversee effective claim settlement process and procedures; revise existing policies of claims and recoveries; oversee compliance, reporting and periodic review of claims.

- Master's or Bachelor's degree from a recognized university preferably in Accounting, Finance, Business Administration or a relevant field or Professional membership/qualification from the Institute of Bankers of Sri Lanka, ACCA, CIMA, CA, CMA or an equivalent.
- A minimum of 4 years' experience in the banking industry, with demonstrated experience and expertise in handling MSME recoveries and preferably with minimum 2 years of management level exposure.

Manager – Finance and Procurement

Oversees services and processes of the finance and procurement functions in reporting to and facilitating the work functions of Head of General Administration. Key responsibilities include to overlook maintenance of comprehensive financial, treasury and procurement records; develop annual budgets and financial planning; review invoices raised for guarantee fees and claim settlements; provide expertise and guidance relevant to accounting, taxation, treasury and procurement activities implemented by the NCGI; develop financial/ treasury and procurement management policies and procedures; oversee compliance, reporting and periodic review.

- Professional qualification in ACCA, CIMA, CA, CMA or an equivalent.
- Master's or Bachelor's degree preferably in Finance, Accounting or a relevant field is an added advantage.
- Holds at least 5 years of work experience in financial and procurement management.
- Work experience in the banking sector/ financial institution at a managerial level shall be an added advantage.
- Demonstration of thorough knowledge and experience in the implementation of financial and procurement management systems including the ability to operate accounting software, cash books, cash transfers, and different purchasing systems.

** All applicants must be in age of maximum 57 years as of the application closing date.*

Remuneration Package

All job roles are full time positions and an attractive remuneration package for the selected candidates shall be provided.

Selection Process

Selection will be made through a comprehensive interview process and please note that only qualified candidates will be notified at all stages of the selection process. If you are interested and possess the relevant qualifications, please forward your complete resume in PDF format with contact details of two non-related referees to ncgi.recruitment@gmail.com and send the hard copy to following address by registered post on or before 11th September 2024. On the top left-hand corner of the envelope/ email subject line the position, please mention "NCGI – Name of the Position Applied".

Address: National Credit Guarantee Institution Limited, 207, 2nd Floor, Lotus Road, Colombo 01