



Institute of Biochemistry, Molecular Biology and Biotechnology University of Colombo

Post of Temporary Scientific Assistant (IT) (On Contract- One year)

The IBMBB will entertain applications from suitably qualified persons for the above post up to 27th September 2024.

Post of Temporary Scientific Assistant (Computer programmes, Graphics and Web Designing)

01. Qualifications Required:

1. A First class or Second class (Upper) division in a special Degree in Information Technology, Computer Science, Computer Engineering, Multimedia, Software Engineering, Bachelor Information Technology, any other degree with significant component IT,

OR

2. A Second class (lower division honours) in a special Degree in Information Technology, Computer Science, Computer Engineering, Multimedia, Software Engineering, Bachelor Information Technology, any other degree with significant component IT,

OR

3. Pass in in a special Degree examination in Information Technology, Computer Science, Computer Engineering, Multimedia, Software Engineering, Bachelor Information Technology, any other degree with significant component IT,

OR

4. Pass in in a General Degree examination with a recognized Postgraduate qualification in Information Technology, Computer Science, Computer Engineering, Multimedia, Software Engineering, Bachelor Information Technology, any other degree with significant component IT,

Salary and Other Conditions of Appointment:

U-AS 1 (I): Rs. 48,385+ Rs. 17,800 (COL) + Rs. 5,000 (Special Allowance)

The selected candidate will be a member of the Employee Provident Fund as well as of the Employee Trust Fund. He/ She will contribute 8% of his/her monthly salary to the Employee Provident Fund and at the same time Institute will contribute 12% to the Employee Provident Fund. The Institute will make a contribution equivalent to 3% of his/her monthly salary to the Employee Trust Fund.

2. Required Skills

1. Excellent Knowledge in MS Office Packages
2. Excellent Knowledge in Content Management system (Preferable – Wordpress, Moodle)
3. Excellent Knowledge in Online Teaching Content Creation
4. Knowledge in Video Recording and Editing Packages (Preferable – OBS and Adobe Premier)
5. Knowledge in Social Media Platforms
6. Knowledge in Windows and Mac Client Operating Systems
7. Knowledge in Programming (Preferable – HTML, PHP, Java)
8. Knowledge of Linux Command Line
9. Knowledge in Linux Web Server Administration (Preferable – Apache)
10. Knowledge in Databases (MySQL, MariaDB)
11. Knowledge in Computer Hardware Trouble Shooting
12. English Language Proficiency and Presentation Skills

3. Duties

1. Conducting and Coordinating Online Courses
2. Moodle Administration
3. Web Server Administration
4. Social Media Administration
5. Web Content Development and Administration
6. Graphic Designing and Photo Editing
7. Printing Leaflets, Posters, Books etc.
8. Assist in Hardware and Software Installation and Trouble Shooting

Note:

Age – Not more than 40 years

Appointment is for a period of one year with the possibility of extending for a further period of one year depending on satisfactory progress.

Duly prepared curriculum vitae with relevant certificates copies should be sent via email (vacancies@ibmbb.cmb.ac.lk) to reach Senior Assistant Registrar, Institute of Biochemistry, Molecular Biology and Biotechnology, University of Colombo, 90, Cumaratunga Munidasa Mawatha, Colombo 03 on or before 27.09.2024. The post should be indicated on the subject area of the email.

Director
IBMBB
No.90, Cumaratunga Munidasa Mawatha
Colombo 03.
2024.09.13