

Job Advert Details

Some careers have more impact than others.

If you're looking for a role where you can continue to make an impression, take the next step at HSBC where your contributions will always be valued.

Operations, Services and Technology is a pivotal part of the Group, providing essential operational and technical support to our global businesses and helping improve customer service and efficiency. Operations, Services and Technology combines global expertise and technology to help keep us ahead of the competition.

We are currently seeking an experienced professional to join our team in the role of Wealth and Personal Banking (WPB) Risk and Control Officer.

Principal Responsibilities

- Maintain Helios Data Quality Dashboards to ensure data accuracy and integrity through ongoing monitoring and updates.
- Support Assistant Business Regulatory and Tax Manager on Periodic Regulatory returns submissions and FATCA reporting.
- Manage Issue and Action Tracker for WPB and DBS to proactively track and resolve issues to mitigate risks and maintain compliance.
- Maintain and follow-up on Risk Papers and their actions to ensure timely completion of risk mitigation actions and timely completion.
- Perform Helios system updates relating to Risk Assessments.
- Ensure accurate submissions to monthly Risk Management Forum to provide reliable and timely information.
- Support with independent Issue (MSII) closure validations.
- Contribute the management and monitoring of third-Party Risk Management.
- Support with monthly Trigger Event assessments.
- Preparation of WPB Risk Management Forum (RMF) governance packs for Market Non-Financial Risk (NFR) Team.
- Carry out the role of Continuous Monitoring Assessment (CMA) for Market Non-Financial Risk (NFR) Team.

Requirements

- Good communication skills (both verbal & written).
- Strong stakeholder/networking skills.
- Ability to multitask and work under pressure.
- Ability to prioritize and work independently within a team environment with minimum supervision.
- Good analytical skills with the ability to consider/recommend alternative and lateral solutions.

When applying, please submit a full resume.

You'll achieve more at HSBC.

HSBC is committed to building a culture where all employees are valued, respected and opinions count. We take pride in providing a workplace that fosters continuous professional development, flexible working, and opportunities to grow within an inclusive and diverse environment. Personal data held by the Bank relating to employment applications will be used in accordance with our Privacy Statement, which is available on our website.