



Sampath Bank

WE PRESENT YOUR FUTURE



LEGAL OFFICER

REQUIREMENTS:

- Age preferably below 35 years
- Attorney-at-Law
- A minimum of 05 years experience as a legal officer in a reputed organisation
- Notary Public with the licence to practice in the Colombo judicial zone

KEY RESPONSIBILITIES:

- Draft, settle and file legal actions for the pastdue customers, draft answers, issues & admission, evidence in chief, written submissions & other related documents, etc. in English & Sinhala
- Draft & dispatch letters of demand (English/Sinhala)
- Appear in court and conduct cases on behalf of the bank
- Examination of title to immovable properties and confirm the acceptability of same as security
- Draft and attest Mortgage Bonds and other connected deeds & documents
- Check and ensure the acceptability of all contracts, agreements, guarantees, bonds, etc., made between the bank and other parties
- Provide advice and opinions based on legal principles
- Co-ordinate with external legal counsels and legal firms

OTHER COMPETENCIES REQUIRED:

- Exceptional communication skills
- Exceptional analytical and decision-making skills
- Strong interpersonal skills
- Ability to handle work independently

An attractive remuneration package, coupled with a modern and conducive work environment, awaits the right candidate. Please apply online, stating qualifications/ experience and forward your CV to talent_acquisition@sampath.lk

Selection will be strictly on merit.

Any form of canvassing will be a definite disqualification. Only shortlisted candidates will be contacted.

[Click here to apply](#)

Chief Human Resource Officer
Sampath Bank PLC
No. 110, Sir James Peiris Mw.,
Colombo 02.

 **Rise**
WITH SAMPATH