



WAYAMBA UNIVERSITY OF SRI LANKA

INVITATION FOR APPLICATIONS / NOMINATIONS

POST OF VICE - CHANCELLOR

The Council of the Wayamba University of Sri Lanka acting in terms of the Section 34 of the Universities Act No. 16 of 1978 and its subsequent amendments and the provisions of University Grants Commission Circular No. 03/2023 of 10th April 2023 invites applications from, or nominations of persons for the position of the Vice-Chancellor of the University from **05.12.2024 to 31.12.2024**.

Under the provisions of the Universities Act No. 16 of 1978, the Vice-Chancellor is a full time Officer of the University. He/She shall be the Principal Executive Officer, the Principal Academic Officer and the Accounting Officer of the University. He/She shall be an ex-officio member and Chairman of both the Council and the Senate.

The Vice-Chancellor shall, unless he/she vacates office earlier or removed from office in terms of the Universities Act No. 16 of 1978, hold office for a term of three years or until he/she completes his/her sixty fifth year whichever occurs earlier.

The Vice-Chancellor will be responsible for providing academic leadership, formulating, conducting and introducing management policies and implementing the decisions of the Council, the general administration of the University and should therefore, uphold the principles of academic excellence, transparency, accountability, democratic management and effective non-partisan leadership.

The applicants/ nominees should be citizens of Sri Lanka, and shall be less than 63 years of age by the closing date of the applications.

The successful candidate should possess a record of high academic achievement including a strong research profile, proven leadership qualities and interpersonal skills to interact objectively with diverse interest groups, a clear understanding of policy issues and a commitment to the effective implementation of decisions. He/She should also possess a deep understanding of the ethos and mission of the University including commitment to the community.

The Vice-Chancellor is entitled to receive the highest academic salary scale and to receive an entertainment allowance of 15 % of the salary and other allowances applicable to the post.

The following documents should accompany applications/nominations.

1. A Statement of Vision for the development of the University, a brief account of what he/she proposes to achieve if appointed to the post of Vice-Chancellor and a full Curriculum Vitae including the date of birth of the applicant. In addition, a soft copy of the above documents together with any other supporting documents in PDF format should be submitted to the electronic mail address **registrar@wyb.ac.lk**.
2. Where the incumbent Vice-Chancellor is an applicant or had held the post of Vice-Chancellor of the University before, he/she shall give a report highlighting accomplishments during his/her first period of the office, in addition to the documents mentioned in paragraph (1) above. A soft copy of this Report in PDF format should also be submitted to the electronic mail address **registrar@wyb.ac.lk**.
3. A letter of consent from the nominee in case of a nomination.
4. In case of an applicant/nominee serving in public service, corporation, statutory body or higher educational institution other than the Wayamba University of Sri Lanka, a letter from the employer indicating whether applicant/nominee could be released in the event of his/her appointment to the post.

Applications/Nominations should be addressed to the **“Registrar, Secretary to the Council, Registrar’s Office, Wayamba University of Sri Lanka, Kuliypitiya.”** and sent under registered cover or hand delivered to reach him **at or before 3.00 p.m. on 31.12.2024**. The envelope containing the application/nomination with relevant materials must be marked **“Post of the Vice-Chancellor”** on its top left-hand corner.

A Special Council Meeting will be convened within two months after the closing date of applications, and summon the Applicants in person before the Special Council Meeting for evaluation and for an interview. Details can be obtained by visiting UGC website link **https://www.ugc.ac.lk/index.php?option=com_content&view=article&id=2442%3Acommission-circular-no-032023-appointment-to-the-post-of-vicechancellor&catid=190%3Acirculars-published-in-2023-01-2023-and-above&Itemid=20&lang=en**.

Applicant shall be prepared for a brief presentation of a minimum of ten (10) minutes duration but not exceeding fifteen (15) minutes. In an exceptional situation if any Applicant is not in a position to appear before the Special Meeting of the Council in person, he/she shall be allowed to appear via virtual mode with prior notice to the Secretary.

The Report of the Special Council Meeting recommending three names of the Applicants will be prepared and forwarded to the University Grants Commission along with all the documents as stipulated in the UGC Circular No.03/2023 for further action.

Applications/ nominations received after the closing date will not be considered.

**Registrar and Secretary to the Council
Wayamba University of Sri Lanka**

05.12.2024