## TERMS OF REFERENCE

**Project**: Reduction of Landslide Vulnerability by Mitigation Measures Project (RLVMMP)

**Position**: Deputy Project Director

Funds: Loan No – L0124A, Asian Infrastructure Investment Bank (AIIB)

# **Objective and Purpose of the Assignment:**

The RLVMMP aims to reduce landslide risk and severity, minimizing loss of life and economic damage. The project, initiated in 2019 and set to be completed in June 2027, consists of four components and 127 landslide-prone locations. The total cost is USD 101.3 million, funded by the Asian Infrastructure Investment Bank and the Sri Lankan government.

In March 2024, 03 Contracts worth approximately LKR 3.60 billion were awarded under Package 8, covering 22 project sites on a 225 km stretch of the upcountry railway line. Thorough Construction Supervision and Contract Administration are crucial in the timely completion of the Contracts while preventing any disruptions to the upcountry railway transportation system. The Sri Lanka Railway Department will collaborate on the transportation of men, materials, and equipment, as most sites are inaccessible via the road network.

The Deputy Project Director (DPD) is required to work under the administrative authority of the Project Director (PD), RLVMMP, and manage all the 03 No's of Contracts mentioned above with the assistance of the 03 No's of Resident Engineers and the assigned Team which is comprised of Individual Experts and/or other staff attached to Project Implementation Unit (PIU) and Site Engineers Office (SEO).

# Scope of the Work

The DPD will be responsible for various tasks, including management of the contracts, preparing and implementing administrative systems and procedures for effective construction supervision of all contract works, establishing a system for supervising work, contract management, Contract Administration, quality assurance, and quality control, Health and safety, Environment, data collection, and more. The DPD will also manage the administrative and technical management of 03 No's of Resident Engineers employed at the project, overseeing project activities, and assisting the Project Director in coordinating planning, management, monitoring, and reporting.

The experts will identify technical and managerial issues affecting progress, safety, quality, and compliance with safeguards, and will conduct a comprehensive review of detailed designs, advise

## TERMS OF REFERENCE

on construction and contracting methods, review the construction schedule, maintain quality assurance, and provide overall supervision and contract administration and contract management of construction works. The experts will ensure that outputs are complete, well-prepared, and meet the highest standards.

The DPD will also have overall responsibility for the timely delivery and quality of all outputs, including those listed in respective Contracts, in formats acceptable to the Government of Sri Lanka and AIIB. The expert will also review the mobilization of contractor resources and recommend additional resources to be mobilized while guiding, coordinating, and supporting project activities, providing overall guidance and direction, and ensuring that the Construction Supervision team works in harmony with other ongoing and planned projects in the area under purview.

The role involves issuing interim or final payment certificates, recommending contract variations, implementing and monitoring construction works, ensuring compliance with environmental management plans, and monitoring health and safety requirements. The role also involves final inspections, recommending completion certificates, updating the Project Monitoring and Evaluation System, preparing and submitting construction drawings, and supporting the implementation of ESMP.

The role also involves training staff, providing expert advice, managing relationships with government, PMU, PIU, AIIB, and other stakeholders, supporting PMU and visiting missions from AIIB, preparing periodic financing requests and reports, and representing the RLVMMP Civil Package 08 in relations with the client and AIIB.

# Minimum Qualification Requirement

A Bachelor's Degree in Civil Engineering/ BSc Special Degree in Geology or an equivalent qualification

# With

a Corporate Membership of the IESL/ Chartered membership from IGSL

## Or

Master's Degree in Civil Engineering / Project Management / Structural Design / Construction Management / Geotechnical Engineering / Engineering Geology

## And

## TERMS OF REFERENCE

a minimum of 15 years of relevant experience in the construction industry out of which 10 years' experience in construction management and contract administration, and at least 05 years of experience in a similar position and similar projects which involved the slope stabilization including other infrastructure development and/or improvement, etc.

Experience in at least two (02) projects under multilateral donor-funded initiatives is essential. The expert should have demonstrated in working on complex projects and be competent in Contract Administration and Contract Management, quality assurance, quality control, compliance with safeguards, risk management, project controlling, claim management, Training other staff, Checking and certifying payments, etc.

The expert must be proficient in data processing and project management software, such as "Primavera" and/or MS Project or similar.

Excellent verbal, written, and presentation skills in the English language.

Preferable experience in working in Countries of similar geography, topography, and climatic conditions.

# Period and Places of the Assignment

**Period** : 10 Months with probable extension

**Duty Station:** Nawalapitiya