

TERMS OF REFERENCE

Project : Reduction of Landslide Vulnerability by Mitigation Measures Project (RLVMMP)

Position : Quantity Surveyor (03 No's)

Funds : Loan No – L0124A, Asian Infrastructure Investment Bank (AIIB)

Objective and Purpose of the Assignment:

The RLVMMP aims to reduce landslide risk and severity, minimizing loss of life and economic damage. The project, initiated in 2019 and set to be completed in June 2027, consists of four components and 127 landslide-prone locations. The total cost is USD 101.3 million, funded by the Asian Infrastructure Investment Bank and the Sri Lankan government.

In March 2024, 03 Contracts worth approximately LKR 3.60 billion were awarded under Package 8, covering 22 project sites on a 225 km stretch of the upcountry railway line. Thorough Construction Supervision and Contract Administration are crucial in the timely completion of the Contracts while preventing any disruptions to the upcountry railway transportation system. These tasks will be carried out by the proposed Project Implementation Unit (PIU). The Sri Lanka Railway Department will collaborate on the transportation of men, materials, and equipment, as most sites are inaccessible via the road network.

The 03 Nos of Quantity Surveyors (QS) will play a crucial role in overseeing cost management, contract administration, and ensuring financial efficiency in project execution. This will be carried out in coordination with the assigned PIU, which includes other individual experts and/or staff from the National Building Research Organisation (NBRO), Sri Lanka Railways (SLR), or other relevant entities. These tasks will be overseen under the leadership of the Deputy Project Director (DPD) at the Project Implementation Unit (PIU) located in Nawalapitiya.

Scope of Work

The Quantity Surveyor will ensure proper management of contract packages under the project, ensuring alignment with relevant tender document conditions and government regulations. The role includes reviewing and updating contract packages as needed, assisting the Construction Supervision and Contract Administration of PIU in preparing and certifying joint measurements, Bills of Quantities (BOQs), interim and final payment certificates, and maintaining detailed records of contractual documents.

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The QS will conduct regular site visits to verify progress, maintain quality control, and ensure accurate record-keeping. They will assess cost variations, contractor claims, and time extension requests, negotiating claims and variations before submission to the employer. Additionally, the expert will provide support in preparing standard criteria checklists, summary sheets, and other essential documents to maintain the integrity and transparency of the contractual process.

The QS will assist the Deputy Project Director, Contract Management Specialist, and PMU in implementing the project as per the loan agreement and preparing on-the-job training programs related to contract management, site measurements, and record-keeping. They will also monitor and evaluate payment and disbursement activities for all packages, identify delays, and recommend remedial measures to ensure timely execution.

Further, the QS will play a proactive role in preparing monthly reports on contract administration and performance, providing advice on contractual matters, and mediating disputes among contractors, PMU, and other stakeholders. Their work will aim to minimize project costs, enhance value for money, and ensure the required quality and standards are met.

Minimum Qualification Requirement

A Bachelor's degree in Quantity Surveying or an equivalent qualification,

With

at least 06 years of experience in the civil construction industry, including a minimum of 3 years as a quantity surveyor on major construction projects within a consultancy service.

Relevant experience includes managing payments, finalizing accounts, valuing completed works, cost control, preparing and negotiating contractual claims.

Experience in contract management, particularly in assessing contractor claims with reference to specifications, drawings, and conditions of the contract, is essential. Additionally, the expert must have experience in at least one assignments financed by multilateral agencies.

Proficiency in verbal and written English, coupled with excellent presentation skills, is mandatory. Experience in civil construction projects in countries with similar geography, topography, and climatic conditions will be an added advantage.

Period and Places of the Assignment

Period : 10 Months with probable extension.

Duty Station: Nawalapitiya or Bandarawela / PMU office-Colombo 05