

Temporary Research Assistant | Faculty of Medicine

Published On 17/01/2025

UNIVERSITY OF JAFFNA, SRI LANKA

Regional Collaborating Centre, SingHealth Duke-NUS Global Health Institute (SDGHI) & Faculty of Medicine, University of Jaffna

Temporary Research Assistant

The University of Jaffna will entertain applications from qualified persons for the Research Assistant for the project titled "Multicenter Randomized Controlled Trial Assessing the Safety and Efficacy of a Novel, Affordable Fracture External Fixation System" conducted by the Regional Collaborating Centre, SingHealth Duke-NUS Global Health Institute (SDGHI) & Faculty of Medicine, University of Jaffna.

Vacant – 01 post

Requirements:

- Bachelor's degree in Science or an equivalent qualification from a University/Higher Education Institution recognized by the University Grants Commission (UGC).
- Postgraduate qualifications in a relevant field will be an added advantage.
- At least three (03) years of post-qualification experience in health-related research.
- Strong analytical, organizational, and communication skills.
- Proficiency in data collection, analysis, and academic writing.

Duties & Responsibilities

- Assist in planning, coordinating, and implementing the research project activities according to the study protocol and timeline.
- Act as a liaison between project stakeholders, including collaborators, healthcare institutions, and participants.
- Conduct fieldwork, including participant recruitment, data collection, and maintaining accurate records.
- Ensure data quality by performing regular checks and validation.
- Perform literature reviews relevant to the project.
- Prepare progress reports, manuscripts, and presentations for academic and stakeholder dissemination.
- Ensure compliance with ethical guidelines and regulatory requirements throughout the research process.
- Assist in the preparation and submission of ethics applications and amendments as needed.
- Support the organization of workshops, training sessions, and other capacity-building activities related to the project.
- Assist with the preparation of project budgets, procurement, and financial reporting.
- Provide logistical and administrative support for meetings, conferences, and stakeholder engagements.

Remuneration:

A monthly salary of **LKR 80,000.00** will be paid.

Download

- [Application-Form](#)

General note

- All selected candidates will be appointed full-time for **one year**.
- Should be a citizen of Sri Lanka.
- Ability to work in the field of any part of Northern Province, Sri Lanka.
- Age should be not less than 18 years and not more than 35 years.
- All selected candidates will become a contributor to the Employee Provident Fund (EPF) and the Employee Trust Fund (ETF), the employee should contribute 8% of the monthly salary to the EPF and the employer will contribute 12% & 3% of the monthly salary to EPF & ETF respectively.

The application forms downloaded from the University website should accompany with the paid Bank slip for the deposit of a sum of Rs.100/- credited to the people's Bank Account No (Ref No):

970000090000387 in favor of Bursar, University of Jaffna.

Applicants are requested to send their applications with copies of their educational certificates and any other relevant certificates in proof of qualifications and experience via registered post to reach the **Deputy Registrar / Faculty of Medicine, University of Jaffna, Adiyapatham Road, Kokuvil, Jaffna**. Applicants are requested to send scanned copies of all the documents to the email address: fomvacancy@univ.jfn.ac.lk on or before **03rd of February 2025**.

Applicants from the University System/Government Departments/Corporations and Statutory Board should channel their applications through the Head of respective Institutions.

Illegible & incomplete applications and applications received after the closing date will be rejected without intimation. The post applied for should be marked on the top left-hand corner of the envelope. Only short-listed applicants will be called for an interview.