



Armed with a proud history of over 29 years, Pan Asia Bank is on an exciting growth journey, evidenced by an array of recognitions, including being honoured as one of the Top 40 business entities in the country by Business Today, the most awarded entities by LMD, Best Green Bank in Sri Lanka by Global Banking & Finance, Best Bank for ESG by International Business Magazine, the Best CSR Bank by Brands & Business Magazine, to name a few.

We are looking for proactive, results-focused, and enthusiastic individuals to join our team. If you are ready to make a significant impact and be an integral part of our expanding team, we would love to hear from you! We believe your presence in our team will help enhance our standing further with your dynamic personality and professional skills.

ASSISTANT MANAGER - INVESTIGATIONS AND OPERATIONS AUDIT

Internal Audit Department

Job Profile:

- Ensure that all investigations, process verifications, spot checks, and individual audits align with the bank's internal audit framework, including charters, manuals, policies, guidelines, and procedures
- Verify adherence to established policies and procedures within the assigned auditable areas
- Assess the risk of all auditable areas allocated based on the Board Approved Risk Assessment framework
- Assist in confirming that established controls are properly followed by the staff under investigation and identify any control gaps in the process.
- Support the Manager Internal Audit in planning, leading, and coordinating Branch audits, investigations and ad hoc reviews as directed by the DGM of Internal Audit and/or Management
- Make sure that all processes related to investigations are adhered to, including the collection of clear evidence and obtaining written statements from all involved parties
- Represent the Internal Audit department in domestic inquiries, court cases, and Labor Tribunal hearings
- Ensure that all relevant risks are covered according to the scope during operational and spot audits
- Conduct continuous online reviews of branches to accurately capture risks and trends
- Maintain full compliance with the BAC-approved audit plan and framework

Candidate Prerequisites:

- Full or part qualification in banking at IBSL or a degree in Accounting/Finance from a recognized institution
- Any acceptable professional qualification relating to fraud risk management/investigations will be advantageous
- Minimum of 8 years' work experience in Internal Auditing within a banking context, including 4 years handling Investigative Audits
- Ability to coordinate, work independently, and manage multiple tasks simultaneously
- Good analytical and negotiation skills, along with problem identification and solution-making abilities
- Effective communication skills, with the ability to negotiate with relevant stakeholders
- Should be self-initiated and motivated
- Proficiency in verbal, written, and presentation skills
- Advanced skills in the MS Office suite

Remuneration:

The successful candidates will be provided with an attractive remuneration package including fringe benefits, commensurate with industry standards.

If you are a results-driven audit professional looking for a challenging and rewarding opportunity, we invite you to apply for the position through our career portal before the deadline provided.

APPLY NOW

**Assistant General Manager - Human Resources,
Pan Asia Banking Corporation PLC, No 450, Galle Road, Colombo 03**

