



We are Sri Lanka's premier private sector commercial bank. Our visionary journey has taken us beyond the realms of business as we have made a conscious effort to go where no bank has dared to go; from downtrodden villages long-forgotten, to the world across the shores. The driving force behind this epoch-making journey is our strong team of achievers, affectionately known as the Hatna Family. As we continue to make history and move ahead, we invite dynamic and ambitious individuals to join us in our trailblazing banking saga.

We are looking for bright minds to help us create a world of happy experiences.

JUNIOR BUSINESS ANALYST (Fixed Term Contract)

Job Role

We are looking for a Junior Business Analyst to join our dynamic team. The role involves liaising with business units to identify business requirements, gather and review these requirements, and produce comprehensive project documentation.

Key Responsibilities and Accountabilities

- Collaborate with business units to identify requirements and ensure alignment with technical teams.
- Engage in logical discussions to deeply understand the requirements and finalize them for project implementation.
- Create detailed Business Requirement Documents (BRD) and process diagrams based on the gathered business requirements.
- Regular communication to ensure smooth project execution and issue resolution and coordinate with external partners to ensure the timely delivery of services in line with project requirements.

Knowledge, Skills and Experience

- Bachelor's Degree (or equivalent) in Information Technology, Computer Science, Finance, or related field.
- A minimum of 1 year of experience in a relevant role.
- Fluency in English, both spoken and written is essential.
- Strong analytical, communication and documentation skills.

If you are passionate about business analysis and ready to contribute to the growth and success of the organization, apply now to join our team!



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