

SRI LANKA THRIPOSHA LIMITED

VACANCIES

Applications will be received for the undermentioned posts at the Sri Lanka Thriposha Limited.

MANAGEMENT ASSISTANT - TECHNICAL SEGMENT 2 (MA-2-1-2016) (male)

Educational Qualifications : (External Applicants)

- Passed G.C.E. (O/Level) Examination in six (06) subjects in one sitting with Credit passes for 04 subjects including Sinhala / Tamil language, English language, Maths,
- Passed G.C.E. (A/Level) Examination in all subjects in the Science Stream (except the common general paper) and obtained qualifying level to follow a tertiary education course.

Technical Skills / Competencies

Obtained certificates successfully following a technical course not less than the Level Five (05) of National Vocational Qualification (NVQ) as specified by the Tertiary and Vocational Education Commission.

Other qualifications specially relevant to the Post:

A Mechanical Engineering Diploma recognized by the University Grants Commission or equivalent qualifications and one (01) year experience in the production of engineering section at a Government recognized commercial institution.

Commencing Salary Scale:

Starting from **01.01.2016 - MA-2-1-2016 - Rs. 30,310/=** in addition, Government approved allowances will also be paid (**Salary amendments effected from April, 2025 in terms of the Budget proposals**).

MANAGEMENT ASSISTANT - NON TECHNICAL (MA-1-1-2016)

1. Educational Qualifications : (External Applicants)

- Should have passed G.C.E. (O/Level) Examination in six (06) subjects in one sitting with four (04) Credit Passes including.
 - Sinhala / Tamil
 - Maths
 - English Language
- Passed G.C.E. (A/Level) Examination in minimum three subjects (except the common general paper).
- Other qualifications specially relevant to the Post.**

Followed a Course in Computer Word Processing / Typesetting recognized by the Tertiary and Vocational Education Commission or obtained similar level of skills.

d) Commencing Salary Scale:

Starting from **01.01.2016 - MA-1-1-2016 - Rs. 27,910/=** in addition, Government approved allowances will also be paid (**Salary amendments effected from April 2025 in terms of the Budget Proposals**).

Other:

Every applicant should:

- Be a Sri Lankan citizen
- Be mentally and physically fit so as to properly discharge duties relevant to the Post
- Posess an excellent character
- While the employee will contribute 10% of his salary to the Employees Provident Fund, the company will provide 15% and an additional 3% will also be provided to the Employees Trust Fund by the Sri Lanka Thriposha Limited.
- Be not below the age of 18 years and not above 45 years.
- Night shift work is involved.

Self-prepared applications with all bio data details and qualifications included, the relevant cover marked the name of the Post applied for clearly at the left side top corner, should be sent by registered post to the undermentioned address, to be received on or before **17.03.2025**.

**Senior Manager (Human Resources and Legal),
Sri Lanka Thriposha Limited,
P.O. Box 17, Kapuwatta,
Jaela.**