



66

**SRI LANKA INSTITUTE OF DEVELOPMENT ADMINISTRATION (SLIDA)
FIRST EFFICIENCY BAR EXAMINATION FOR SLAS OFFICERS – 2015/01
ENGLISH LANGUAGE**

Time: 03 hours

Index No:-.....

Answer all the Questions

1. SELECT ANY ONE OF THE FOLLOWING 2 TOPICS AND WRITE A LETTER OF NOT MORE THAN ONE PAGE.

(a) You have been asked by your head of the department to write a letter to Lanka Shipping Lines Co. Ltd. on certain documents that they should submit of a container trading project in the port of Hambanthota. Write your letter with the following details.

- Refer to your previous letter. Mention the date.
- Tell them the problems you have faced with the documents.
- Ask them to submit them immediately.
- Give them a deadline.

(b) You have been asked by your head of the department to reply to a letter that had been sent by one of the clients regarding a complaint in connection with a delay of a certain official matter. Write a letter of reply with the following information.

- Refer to the letter received & apologise for the delay
- Explain why the reply was delayed
- Mention what action you are going to take

(15 marks)

2. STUDY THE TABLE GIVEN BELOW. WRITE A PARAGRAPH OF ABOUT 75-100 WORDS USING THE INFORMATION.

Andaman is a small harbour in the Indian Ocean and it has three container terminals. The figures of container handling are given below. Write a paragraph giving details as to how the productivity has increased or decreased each year in all three terminals and give reasons for changes.

Container Terminal	2010	2011	2012	2013	2014
A	70000	120000	80000	45000	75000
B	23000	44000	65000	70000	90000
C	76000	33000	50000	65000	11000

(20 marks)

4. READ THE FOLLOWING STATEMENTS AND THEIR REFERENCES FROM A-D. UNDERLINE THE BEST REFERENCE THAT CORRESPONDS WITH THE MEANING OF THE STATEMENT.

A. Three of the published reports came from official investigations, but the other two came from private individuals.

- a. Private individuals cannot submit reports for publication.
- b. Only the three official reports were considered for publication.
- c. Five reports were published.
- d. Official investigations were made on private individuals.

B. Some scientists believe that the African bees that have devastated the Latin American beekeeping industry will become gentler as they interbreed with the previously introduced European varieties.

- a. European bees will not be advantageous to the Latin American beekeeping industry.
- b. African bees are ferocious and destructive.
- c. The Latin American beekeeping industry will become gentler as African bees and European bees interbreed.
- d. African bees, as well as European bees, live in Latin America.

C. The need for a person to love and be loved is so pressing that when it is frustrated, the person will find a substitute, which can range from having a pet to collecting antiques.

- a. Animal owners are people who think that nobody likes them.
- b. A person who feels rejected may lavish an abnormal amount of affection upon a stray cat.
- c. To show your love for someone, you should give that person a pet.
- d. Collecting stamps can be a substitute for needed attention.

D. From the start of training to the finish of a race, the attention that endurance – race contestants give their horses to ensure their being in top condition for competing is more than these riders give to themselves.

- a. To a contestant, the good condition of the horse is more important in winning an endurance race than the condition of the rider.
- b. The riders in an endurance race like their horses better than they like themselves.
- c. In order to win, the horses don't give themselves as much attention as the riders give to themselves.
- d. After a race, endurance – race contestants give themselves more attention than they give their horses.

E. No partner helps the male pheasant – tailed jacana protect and nurture his chicks in their floating nest.

- a. The female pheasant – tailed jacana does not take care of her babies.
- b. The jacana is an aquatic bird.
- c. The male pheasant – tailed jacana doesn't help to protect and nurture its partner.
- d. The male pheasant – tailed jacana does not mate.

(15 marks)

develop cancer or lung diseases, they say, may also, by coincidence, live in industrial areas, or eat more canned food. Gradually, however, research is isolating all the other possible factors and proving them to be statistically irrelevant.

Apart from statistics, it might be helpful to look at what smoking tobacco actually does to the human body. Smoke is a mixture of gases, vaporized chemicals, minute particles of ash, and other solids. There is also nicotine, which is a powerful poison, and black tar. As the smoke is breathed in, all these components form deposits on the membranes of the lungs. One point of concentration is where the air tube, or bronchus, divides. Most lung cancer begins at this point.

Smoking also affects the heart and the blood vessels. It is known to be related to Beurger's disease, a narrowing of the small veins in the hands and feet that can cause great pain and lead even to amputation of limbs. Smokers also die much more often from heart disease.

While all tobacco smoking affects life expectancy and health, cigarette smoking appears to have much greater effects than cigar pipe smoking. However, nicotine consumption is not diminished by the latter forms, and current research indicates a casual relationship between all forms of smoking and cancer of the mouth and throat. Filters and low tar tobacco are claimed to make smoking to some extent safer, but they can only marginally reduce, not eliminate the hazards.

SAY WHETHER THE FOLLOWING STATEMENTS ARE TRUE (✓) OR FALSE (X) ACCORDING TO THE INFORMATION GIVEN.

1. According to 1970 figures there are twice as many men smokers as women smokers in the United States. ()
2. In 1939 numerous scientific studies proved smoking causes fatal diseases ()
3. In spite of consistence evidence that smoking is most probably a serious health risk, scientists are still not in a position to prove absolutely that it actually causes life-shortening diseases. ()
4. Some research workers in the field of smoking and disease do not believe smoking to be necessarily an important factor in the development of cancer of the lungs and larynx. ()
5. Female smokers are probably less affected by heart disease because they inhale the smoke less deeply. ()