

GOVERNMENT OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA
MINISTRY OF TRANSPORT & CIVIL AVIATION

VACANCIES - PROJECT STAFF

Ministry of Transport and Civil Aviation calls applications to recruit Project Staff for the undermentioned positions of Colombo Suburban Railway Project (CSRP)
as per Management Circular 01/ 2016.

About the Colombo Suburban Railway Project (CSRP):

The project is implemented under the guidance of Ministry of Transport and Civil Aviation and Sri Lanka Railways (SLR) and the objective of CSRP is to Develop Sri Lanka Railways in the Colombo Suburban Region to ensure its contribution to the National Transport System for next 20 years. The project, funded by Asian Development Bank, commenced in mid-2016 and completed its pre-feasibility study in mid-2017. The Feasibility Study and Detailed Design (FS&DD) consultancy, consisting of 61 international and national consultants got mobilized in January 2018 to prepare Engineering Designs of developments of Main Line upto Rambukkana, Coast Line upto Kaluthara South, KV Line and Puttalam Line upto Negombo. The Land Survey and Social Survey of the entire project area is now in progress. Detailed Designs of KV Line have already commenced.

While the FS&DD consultancy is getting implemented, the CSRP commenced two new projects namely, Kandy Suburban Railway Project (KSRP) and Colombo Suburban Railway Efficiency Improvement Project (CSREIP). The CSREIP will implement nine sub projects (Such as Railway Ticketing, Railway Telecom. Construction of CTCC and ROHQ etc.) which are short term and which will lead to improve the current operation of SLR. In addition, the CSRP implements Colombo Suburban Railway Social Safeguard Project (CSRSSP) which is aimed at upgrading the livelihood and relocation of about 4000 families living along the Railway Lines.

Sri Lankan Citizenship with essential prerequisites in Proficiency in English, familiarity with government regulations, experience in working in project environment, computer literacy, are invited to apply for the undermentioned positions.

#	POSITION VACANT	No. of Vacancies
01	Deputy Project Director - Finance	01
02	Deputy Project Director - Railway Operation	01
03	Senior Procurement Officer	01
04	Senior Architect	01
05	Senior Technical Officer	01
06	Procurement Officer	01
07	Safeguard Officer (Social/Environmental)	01
08	Land Officer	01
09	Technical Officer	01

The Qualification/Experience Requirement for above posts are appended below.

Deputy Project Director (Finance) Number of Posts: 01

Deputy Project Director (Finance) is responsible for functioning under PD and extending maximum support for driving the project, implementation of all the finance related activities of the project including Estimating, Budgeting, Allocation of Funds, Payments etc. and extending support for procurement related activities. Hold responsibility for setting up and implementing payment process and entire finance chain from ADB to PMU accountants. Coordinate with Design Consultants in Finance Field. Coordinate with officers of Sri Lanka Railways, Mot&CA and Treasury regarding Project Related Fund allocations. Attend Auditing, Financial reporting and progress reporting. Manage all staff in the Finance Division of the project.

Required Qualifications:

1. A Bachelor's Degree in the relevant field which is recognized by the University Grants Commission.
With
At least 11 years post qualifying experience in accounting and in implementing entire finance process in similar donor funded project in Managerial Level out of which 05 years should be in Senior Managerial level.
Or
2. A Bachelor's Degree in the relevant field which is recognized by the University Grants Commission
And
A Postgraduate Degree in the relevant field or full membership of a recognized professional institution in the relevant field.
With
At least 09 years post qualifying experience in implementing entire finance process for a similar donor funded project in Managerial Level.
Or
3. Class I officer of a Government All Island Accountant Services or a similar status in the relevant field.
With
At least 08 years experience in implementing entire finance process for a similar donor funded project at Managerial Level.

Salary Range:

Level PS 2 - Rs. 145,000.00 to Rs. 160,000.00 (Monthly Salary)

Plus Government approved allowances in terms of the provision in Management Services Circular No. 01/2016 of the Ministry of Finance and Planning dated 24.03.2016.

Deputy Project Director (Railway Operation) Number of Posts: 01

Deputy Project Director (Railway operation) is responsible for functions under PD and extend maximum support for driving the project and coordinate with Operations Designs Consultants. Actively participate with Railway Operations designs to acquire know how. Prepare all Railway Operation Plans for the project specially during execution of the project, Coordinate with Railway officers. Actively participate the surveys that will be carried out to support design work. Implement and monitor the survey work already originated by PMU. Manage all staff in the Railway Operations Group. Check designs done by the consultants. Implement designs and supervise constructions. Approve designs along with Design consultants. Assist Social Safeguard and Land Acquisition Staff of the PMU.

Required Qualifications:

1. A Bachelor's Degree in the relevant field which is recognized by the University Grants Commission.
With
At least 11 years post qualifying experience in Railway Operation Functions in a similar donor funded project in Managerial Level out of which 05 years should be in Senior Managerial Level.
Or
2. A Bachelor's Degree in the relevant field which is recognized by the University Grants Commission.
And
A Postgraduate Degree in the relevant field or full membership of a recognized professional institution in the relevant field.
With
At least 09 years post qualifying experience in Railway Operation Functions in a similar donor funded project in Managerial Level.
Or
3. Class I officer of a Government All Island Services or a similar status in the relevant field.
With
At least 08 years experience in Railway Operation Functions in a similar donor funded project at Managerial Level.

Salary Range:

Level PS 2 - Rs. 145,000.00 to Rs. 160,000.00 (Monthly Salary)

Plus Government approved allowances in terms of the provision in Management Services Circular No.01/2016 of the Ministry of Finance and Planning dated 24.03.2016.

Salary Range:

Level PS 3 - Rs. 140,000.00 to Rs. 155,000.00 (Monthly Salary)

Plus Government approved allowances in terms of the provision in management services Circular No. 01/2016 of the Ministry of Finance and Planning dated 24.03.2016.

Senior Procurement Officer Number of Posts: 01

Senior Procurement Officer is responsible to assist APD (Procurement), regarding preparing Procurement Plan, Procurement Policy as per ADB Guidelines, Procurement Schedule, Appointing Procurement Committees and TEC's, Developing Procurement Documents as per ADB guidelines, Ensuring best and timely implementation of procurement, Assisting decisions regarding procurements, Prepare Agreements, generating procurement related payments etc. Supervise and hold responsibility of the work done by Procurement Officers and assist evaluations and carry out any other related work assigned by the DPD or APD.

Required Qualifications:

1. A Bachelor's Degree in the relevant field which is recognized by the University Grants Commission.
Or
Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7, issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.
And
At least 04 years experience (specially donor funded project related procurement) in the required area of specification.
Or
2. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6, issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.
And
At least 09 years experience (specially donor funded project related procurement) in the required area of specification.
Or
3. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 05, issued by a Technical/Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.
And
At least 14 years experience (specially donor funded project related procurement) in the required area of specification.

Salary Range:

Level PS 5 - Rs. 85,000.00 to Rs. 91,000.00 (Monthly Salary)

Plus Government approved allowances in terms of the provision in Management Services Circular No. 01/2016 of the Ministry of Finance and Planning dated 24.03.2016.

Senior Architect - Number of Posts: 01

Senior Architect functioning under DPD/APD is responsible for attending to all designs of buildings and preparation of architectural designs. To work with respective international consultants regarding Station Building Designs, Project related other buildings etc. Supervise architectural work done by consultants and project contractors.

Required Qualifications:

1. A Bachelor's Degree in the relevant field which is recognized by the University Grants Commission.
Or
Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7, issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.
And
At least 04 years experience in the required area of specification. Railway experience will be an added advantage.
Or
2. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6, issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.
And
At least 09 years experience in the required area of specification. Railway experience will be an added advantage.
Or
3. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 05, issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical Field.
And
At least 14 years experience in the required area of specification. Railway experience will be an added advantage.

Salary Range:

Level PS 5 - Rs. 85,000.00 to Rs. 91,000.00 (Monthly Salary)

Plus Government approved allowances in terms of the provision in Management Services Circular No. 01/2016 of the Ministry of Finance and Planning dated 24.03.2016.

Senior Technical Officer - Number of Posts: 01

Senior Technical Officer is responsible to carry out all Technical works and assist, Assistant Project Director - Engineering for implementation of all activities related to Land Acquisition, Earth Work, Construction of rail Tracks, Bridges, Culverts, Underpasses, Station Buildings, Other Structural Work, Signalling System and Level Crossing Protection including Quality Assurance, Testing Commissioning and acceptance.

Required Qualifications:

1. A Bachelor's Degree in the relevant field which is recognized by the University Grants Commission.
Or
Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7, issued by a Technical/Vocational Training institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field .
And
At least 04 years experience (specially donor funded project related experience) in the required area of specification. Railway experience will be an added advantage
Or
2. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6, issued by a Technical/Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.
And
At least 09 years experience (specially donor funded project related experience) in the required area of specification. Railway experience will be an added advantage
Or
3. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 05, issued by a Technical/Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.
And
At least 14 years experience (specially donor funded project related experience) in the required area of specification. Railway experience will be an added advantage

Salary Range:

Level PS 5 - Rs. 85,000.00 to Rs. 91,000.00 (Monthly Salary)

Plus Government approved allowances in terms of the provision in Management Services Circular No. 01/2016 of the Ministry of Finance and Planning dated 24.03.2016.

Procurement Officer - Number of Posts: 01

Procurement Officer is responsible to assist APD (Procurement), regarding preparing Procurement Schedule, Appointing Procurement Committees and TEC's, Developing Procurement Documents as per ADB guidelines, Ensuring best and timely implementation of procurement, Assisting decisions regarding procurements, Prepare Agreements, Generating procurement related payments etc. Carry out any other relevant work assigned by DPD/APD.

Required Qualifications:

1. A Bachelor's Degree in the relevant field which is recognized by the University Grants Commission.
Or
Having obtained a certificate of proficiency not below than the National Vocational Qualification level 7, issued by a Technical/Vocational Training institute accepted by Tertiary and Vocational Education Commission for the related Technical field.
And
At least 2 years experience (specially donor funded project related procurement) in the required area of specification.
Or
2. Having obtained a certificate of proficiency, not below than the National Vocational Qualification level 6, issued by a Technical /Vocational Training Institute accepted by Tertiary and Vocational Education Commission for the related Technical field.
And
At least 07 years experience(specially donor funded project related procurement) in the required area of specification.
Or
3. Having obtained a certificate of proficiency not below than the National Vocational Qualification level 05, issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.

And

At least 12 years experience (specially donor funded project related procurement) in the required area of specification. Railway Operation/ land acquisition experience will be an added advantage.

Salary Range:

Level PS6 - Rs. 57,000.00 to Rs. 62,000.00 (Monthly Salary)

Plus Government approved allowances in terms of the provision in Management Services Circular No. 01/2016 of the Ministry of Finance and Planning dated 24.03.2016.

Safeguard Officer (Social Environmental)

Number of Posts: 01

Safeguard Officer (Social / Environmental) is responsible to implement social and environmental safeguards, monitor survey activities and participate actively with social and Environmental surveys carried out by the relevant consultancies. Implement relocations and identify Social and Environmental issues related to all activities of the project, including Land Acquisition, relocation etc. and solve them as per the policy decisions taken by DPD, APD etc.

Required Qualifications:

1. A Bachelor's Degree in the relevant field which is recognized by the University Grants Commission.

Or

Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7, issued by a Technical / Vocational Training institute accepted by Tertiary and Vocational Education Commission for the related Technical field.

And

At least 2 years experience (specially donor funded project related experience) in the required area of specification.

Or

2. Having obtained a certificate of proficiency, not below than the National Vocational Qualification Level 6, issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission for the related Technical field .

And

At least 07 years experience (specially donor funded project related experience) in the required area of specification.

Or

3. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 05, issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.

And

At least 12 years experience (specially donor funded project related experience) in the required area of specification.

Salary Range:

Level PS 6 - Rs. 57,000.00 to Rs. 62,000.00 (Monthly Salary)

Plus Government approved allowances in terms of the provision in Management Services Circular No. 01/2016 of the Ministry of Finance and Planning dated 24.03.2016.

Land Officer - Number of Posts: 01

Land Officer is responsible to assist Deputy Project Director - Land Acquisition for all works related to Land matters such as Acquisitions, Resettlements, other legal matters and payment of Compensation, Railway Operation Linked with Land matters, etc. Attend to any other project related work assigned by Project Director.

Required Qualifications:

1. A Bachelor's Degree in the relevant field which is recognized by the University Grants Commission.

Or

Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7, issued by a Technical / Vocational Training institute accepted by Tertiary and Vocational Education Commission for the related Technical field.

And

At least 2 years experience (specially donor funded project related experience) in the required area of specification.

Or

2. Having obtained a certificate of proficiency, not below than the National Vocational Qualification Level 6, issued by a Technical /Vocational Training Institute accepted by Tertiary and Vocational Education Commission for the related Technical field.

And

At least 07 years experience (specially donor funded project related experience) in the required area of specification.

Or

3. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 05, issued by a Technical /Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.

And

At least 12 years experience (specially donor funded project related experience) in the required area of specification.

Salary Range:

Level PS 6 - Rs. 57,000.00 to Rs. 62,000.00 (Monthly Salary)

Plus Government approved allowances in terms of the provision in Management Services Circular No. 01/2016 of the Ministry of Finance and Planning dated 24.03.2016.

Technical Officer - Number of Posts: 01

Technical Officer is responsible to carry out all Technical works and assist, Assistant Project Director - Engineering for implementation of all activities related to Land Acquisition, Earth Work, Construction of rail Tracks, Bridges, Culverts, Underpasses, Station Buildings, Other Structural Work, Signalling System and Level Crossing Protection including Quality Assurance, Testing Commissioning and acceptance.

Required Qualifications:

1. A Bachelor's Degree in the relevant field which is recognized by the University Grants Commission.

Or

Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7, issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission for the related Technical field.

And

At least 2 years experience (specially donor funded project related experience) in the required area of specification.

Or

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At least 07 years experience (specially donor funded project related experience) in the required area of specification.

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And

At least 12 years experience (specially donor funded project related experience) in the required area of specification.

Salary Range:

Level PS 6 - Rs. 57,000.00 to Rs. 62,000.00 (Monthly Salary)

Plus Government approved allowances in terms of the provision in Management Services Circular No. 01/2016 of the Ministry of Finance and Planning dated 24.03.2016.

General Conditions:

1. Age Limit : below 65 years (above 65 years will not be considered .)
2. EPF Contribution of the employee will be 8% , EPF Contribution of the employer will be 12% and ETF 3% of the Monthly Salary.
3. Terms of Employment: Appointment will be on contract basis for one year term initially with facility for extension depending on the duration of the Project and satisfactory performance.

Applications:

The applicants are requested to forward their curriculum vitae giving educational, professional qualifications and Project, Procurement, and Railway related experience with two non-related referees under registered cover, on or before 25/05/2018 to reach the address given below.

Please indicate the post applied for, on the top left-hand corner of the envelope. Applicants who are in the Government / Semi Government Sector should forward their applications through Heads of the Departments and are advised to send an advance copy to ensure timely delivery of the application.

**Secretary,
Ministry of Transport and Civil Aviation,
07th Floor, Sethsiripaya, Stage II,
Battaramulla.**