

Calling Applications to Recruit for Grade III of the Combined Drivers' Service

Ministry of Provincial Councils , Local Government and Sports

- 1.0 Applications are called to fill the vacancies in Grade III Drivers' Service in the Ministry of Provincial Councils, Local Government and Sports
- 2.0 Vacancies shall be filled from the qualified candidates through a general interview on merit basis as per the results obtained from a general trade test.
- 3.0 Vacancies in the Ministry / Department of Cooperative Development and the institutes which come under the purview of it are specified in table No. 8. Appointing Authority may decide the number of appointees and the effective date of these appointments. Appointing Authority has the power not to fill a certain number or all the vacancies.
- 4.0 Salary: - Monthly salary for Grade I, II and III of the post of driver is Rs. 25,790 – 10 X 270 – 10 X 300 – 10 X 330 – 12 X 350 – Rs. 38,990 under the salary category PL 3 – 2016 which is entitled for the post of driver in terms of the Public Administrative No. 03/2016 of 25.02.2016 . To exceed the salaries of Rs. 28,790/- , Rs. 31,820/= and Rs. 35,140/- , the appointees shall get promotions to Grade II, I and Super Grade respectively. Payments shall be made in terms of the Schedule II of the said circular.
- 5.0 The officers shall subject to any policy decision on the pension scheme that will be taken by the government in future.
- 6.0 **Shall work at least three years at the working station of the first appointment.** However, the Appointing Authority has power to transfer an officer before the completion of this period if necessary, on special grounds decided by the Appointing Authority.
- 7.0 Qualifications: - Following qualifications are applicable to recruit for the Grade III of the post of driver.
 - 1) (a) Shall be a citizen of Sri Lanka.
 - (b) Shall be not less than 18 years and not more than 45 years of age as at the closing date. Maximum age limit shall not be applicable for those who already hold permanent and pensionable posts in Public Service.
 - (c) Shall have an excellent moral character.
 - (d) Educational Qualifications
Shall have passed G.C.E. (O/L) examination in six subjects at least with two credit passes including Sinhala/Tamil language at not more than two sittings.

(e) Professional Qualifications

1. Shall have possessed a valid driving license issued by the Commissioner-General of Motor Traffic with regard to driving of private/hiring vehicles and station wagons tare of which less than 24 CWT. (A driving license in vehicle Class C and C1 or a driving license in Class B under new procedure shall have been obtained at least before three (03) years from the date of recruitment)
2. Shall have a fair knowledge on the Highway Code.

(f) Experience

Shall possess 3 years of experience as a driver of Motor vehicles. (The experience shall be proved by certificates).

(g) Physical Fitness :

Shall be the minimum height of 5 ft.

Shall be of sound physical health and good eye sight so as to perform duties during day and night. This should be proved by a proper certificate issued by a government medical officer.

(h) The candidate shall not be a disqualified person to be appointed for the public service in accordance with the Chapter V of the procedural rules of the Public Service Commission.

It is compulsory for every candidate to fulfill all the qualifications required for this post **on or before the date of calling applications.**

8.0 Calling Applications

Applications are called to fill the vacancies in the drivers' service specified in the following table.

Ministry	Department	Regional Office	Post	Number of vacancies
1. Ministry of Provincial Councils, Local Government and Sports	-	-	Combined Drivers' Service	10

9.0 Method of recruitment :

Recruitment shall be made through a trade test and general interview.

Basic qualifications of the applicants will be examined at the general interview on the approval of the Director General, Combined Services and applicants shall be recruited to Grade III of Combined Service of Drivers strictly following the merit basis of marks

9.1 Trade Test

Subjects	Maximum marks	Pass marks
I. Competence in driving	40	20
II. Practical knowledge of highway rules	40	20
III. Basic knowledge on motor mechanics	20	10

10.0 Applicants should furnish true information when filling applications. If a candidate is found to be ineligible, his/her candidature is liable to be cancelled at any stage. If any of the particulars furnished by the candidate is found to be false, he /she will be liable to dismissal from the Public Service.

11.0 The application should be prepared in accordance with the specimen form and send to **Secretary, Ministry of Provincial Councils, Local Government and Sports, No. 330, Union Place, Colombo 02 on or before 25.06.2018**. Applications which are incomplete and not prepared in accordance with the specimen form will be rejected without any notice. The loss of not completing applications properly shall be borne by the candidates themselves.

12.0 The top left corner of the envelope containing the application should bear clearly the words **“Recruitment for Grade III of the Combined Service of Drivers”**.

13.0 Secretary, Ministry of Provincial Councils, Local Government and Sports will call every candidate whose application has been received on or before 25.06.2018 assuming that only the persons who fulfill the requisites specified in the Advertisement have applied. However, calling for the interview to a candidate does not necessarily mean that the candidate has the requisite qualification for this post. When candidates are called for the interview and examined their qualifications in accordance with the Advertisement, if it will be revealed that they are disqualified, their candidature shall be cancelled

14.0 A candidate will be required to prove his identity at the interview by presenting one of the following documents to the interview board.

- I. The National Identity Card issued by the Department of Registration of Persons
- II. The valid passport

15.0 The decision of the Director General of Combined Services will be final regarding the matters not herein mentioned. All the applicants shall abide by the general rules and regulations in this gazette notification.

By order of the Director General of Combined Services
H.T. Kamal Pathmasiri
(Secretary to the Ministry)

On 08.06.2018

Ministry of Provincial Councils, Local Government and Sports

No. 330, Union Place

Colombo 02.